



# B O S T O N B O R O U G H C O U N C I L

Municipal Buildings  
Boston  
Lincolnshire PE21 8QR  
Tel: **01205 314200**  
Fax: **01205 364604**

**Chief Executive**  
**Phil Drury**  
**MCIAT, ACIOB**

17 January 2020

TO MEMBERS OF THE AUDIT AND GOVERNANCE COMMITTEE

## **NOTICE OF MEETING OF THE AUDIT & GOVERNANCE COMMITTEE**

Dear Councillor

You are invited to attend a meeting of the Audit & Governance Committee on  
**Monday, 27th January, 2020 at 6.30 pm**  
in the Committee Room, Municipal Buildings, West Street, Boston, PE21 8QR

**PHIL DRURY**  
**Chief Executive**

### **Membership:**

Chairman: Councillor Jonathan Noble  
Vice Chairman: Councillor Tom Ashton  
Councillors Richard Austin BEM, George Cornah, Anton Dani,  
Anne Dorrian, Frank Pickett, Colin Woodcock, Stephen Woodliffe  
and Mr Alan Pickering

## **A G E N D A**

### **PART I - PRELIMINARIES**

A MINUTES (Pages 1 - 6)

To sign and confirm the minutes of the last meeting, held on 11<sup>th</sup> November 2019.

B APOLOGIES

To receive apologies for absence.

C DECLARATION OF INTERESTS

To receive declarations of interests in respect of any item on the agenda.

D PUBLIC QUESTIONS

To answer any written questions received from members of the public no later than 5 p.m. two clear working days prior to the meeting – for this meeting the deadline is 5 p.m. on Wednesday 22<sup>nd</sup> January 2020.

**PART II - AGENDA ITEMS**

1 DRAFT BUDGET SETTING REPORT AND MEDIUM TERM FINANCE STRATEGY 2020/21-2024/25 (Pages 7 - 136)

(A report by Paul Julian, Chief Finance Officer)

2 STATEMENT OF ACCOUNTS 2019/20 - ACCOUNTING POLICIES (Pages 137 - 156)

(A report by Paul Julian, Chief Finance Officer)

3 TREASURY MANAGEMENT UPDATE - QUARTER 3 2019/20 (Pages 157 - 168)

(A report by Paul Julian, Chief Finance Officer)

4 INTERNAL AUDIT PROGRESS REPORT 2019/20 (Pages 169 - 184)

(A report presented by an Internal Auditor)

5 DRAFT INTERNAL AUDIT PLAN 2020/21 (Pages 185 - 200)

(A report presented by an Internal Auditor)

6 MEMBERS' CODE OF CONDUCT WORKING GROUP

(A report presented by the Chairman of the Committee)

7 WORK PROGRAMME (Pages 201 - 202)

(For Members to consider the Committee's work programme.)

**Notes:**

The person to contact about the agenda and documents for this meeting is Janette Collier, Senior Democratic Services Officer, Municipal Buildings, Boston, 01205 314227 email: janette.collier@boston.gov.uk

Council Members who are not able to attend the meeting should notify 01205 314227 email: janette.collier@boston.gov.uk as soon as possible.

**Alternative Versions**

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please contact Democratic Services on direct dial (01205) 314226

**Emergency Procedures**

**In the event of a fire alarm sounding all attendees are asked to leave the building via the nearest emergency exit and make their way to the Fire Assembly Point located in the car park at the rear of the Municipal Buildings.**