



B O S T O N
B O R O U G H C O U N C I L

Municipal Buildings
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Joint Chief Executive
Rob Barlow

30 October 2020

TO MEMBERS OF THE AUDIT AND GOVERNANCE COMMITTEE

NOTICE OF MEETING OF THE AUDIT & GOVERNANCE COMMITTEE

Dear Councillor

You are invited to attend a meeting of the Audit & Governance Committee on
Monday, 9th November, 2020 at 6.30 pm

This will be a meeting held in line with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) England & Wales) Regulations 2020.

This meeting will be held virtually via Zoom and streamed live
via: www.mybostonuk.com/youtube

ROB BARLOW
Joint Chief Executive

Membership:

Chairman: Councillor Tom Ashton
Vice Chairman: Councillor Martin Howard MSc. PCGM, Cert Ed
Councillors Alison Austin, David Brown, George Cornah,
Anton Dani, Anne Dorrian, Frank Pickett, Peter Watson and
Mr Alan Pickering

A G E N D A

PART I - PRELIMINARIES

A MINUTES (Pages 1 - 8)

To sign and confirm the minutes of the last meeting, held on 27th January 2020.

B APOLOGIES

To receive apologies for absence.

C DECLARATION OF INTERESTS

To receive declarations of interests in respect of any item on the agenda.

D PUBLIC QUESTIONS

To answer any written questions received from members of the public no later than 5 p.m. two clear working days prior to the meeting – for this meeting the deadline is 5 p.m. on Wednesday 4th November 2020.

PART II - AGENDA ITEMS

1 FUND MANAGER PRESENTATION

(A presentation by Link Group, Property Fund Managers)

2 MONITORING OFFICER CONFERENCE

(A verbal update from Michelle Sacks, Monitoring Officer, on conference)

3 AUDIT COMPLETION REPORT 2019/20 (Pages 9 - 34)

(A report by Mazars, the Council's External Auditor)

4 INTERNAL AUDIT UPDATE (Pages 35 - 50)

(A report by John Scott, Internal Audit Manager)

5 DRAFT STATEMENT OF ACCOUNTS (Pages 51 - 164)

(A report by Adrian Sibley, Section 151 Officer)

6 WORK PROGRAMME (Pages 165 - 166)

(For Members to consider the Committee's work programme.)

Notes:

The person to contact about the agenda and documents for this meeting is Janette Collier, Senior Democratic Services Officer, Municipal Buildings, Boston, 01205 314227 email: janette.collier@boston.gov.uk

Council Members who are not able to attend the meeting should notify 01205 314227 email: janette.collier@boston.gov.uk as soon as possible.

Alternative Versions

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please contact Democratic Services on direct dial (01205) 314226