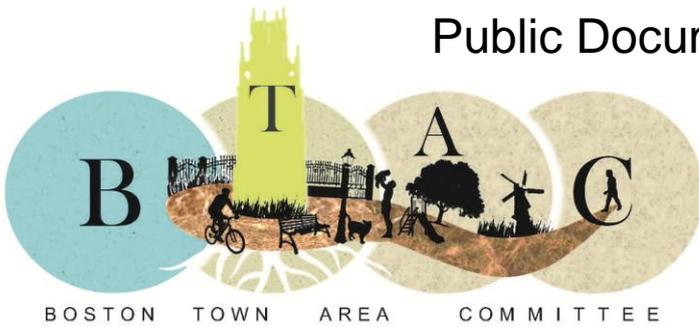


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Municipal Buildings  
Boston  
Lincolnshire PE21 8QR  
Tel: **01205 314200**  
Fax: **01205 364604**

30 July 2021

TO MEMBERS OF THE BOSTON TOWN AREA COMMITTEE (BTAC)

## **NOTICE OF MEETING OF THE BOSTON TOWN AREA COMMITTEE (BTAC)**

Dear Councillor

You are invited to attend a meeting of the Boston Town Area Committee (BTAC) on  
**Monday, 9th August, 2021 at 6.30 pm**  
in the Guildhall, South Street, Boston PE21 6HT

**ROB BARLOW**  
Joint Chief Executive

### **Membership:**

Chairman:

Vice Chairman:

Councillors Alison Austin, Alan Bell, Katie Chalmers, Anton Dani,  
Anne Dorrian, Viven Edge, Deborah Evans, Martin Griggs,  
Paul Goodale, Neill Hastie, Martin Howard, Brian Rush,  
Yvonne Stevens and Stephen Woodliffe

## **A G E N D A**

### **PART I - PRELIMINARIES**

#### **A APPOINTMENT OF CHAIRMAN**

To appoint a Chairman for the Committee for the Municipal Year 2021/22

#### **B APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman for the Committee for the Municipal Year 2021/22

#### **C APOLOGIES**

To receive apologies for absence.

D MINUTES (Pages 1 - 6)

To sign and confirm the minutes of the last meeting.

E UPDATE ON ACTIONS FROM THE MINUTES OF THE LAST MEETING

To report progress on outstanding actions from the minutes of the last meeting, for information only.

F DECLARATION OF INTERESTS

To receive declarations of interests in respect of any item on the agenda.

G PUBLIC QUESTIONS

To answer any written questions received from members of the public no later than 5 p.m. two clear working days prior to the meeting – for this meeting the deadline is 5 p.m. on Wednesday 4<sup>th</sup> August 2021

H PUBLIC SPEAKING TIME

To allow members of the public to address the Committee.

**PART II - AGENDA ITEMS**

1 CENTRAL PARK SECURITY

(A verbal update from Peter Hunn, Community Safety Manager)

2 GRANT REQUEST - ARRANGING COMMUNITY EVENTS GROUP (Pages 7 - 10)

(A report presented by Kristina Willoughby, Town Centre Services Manager)

3 PUBLIC CONVENIENCES COSTS AND OPTIONS AROUND CHARGING AND OPENING TIMES (Pages 11 - 16)

(A report presented by Adrian Sibley, Deputy Chief Executive & Section 151 Officer)

4 BTAC 2018/19 FINANCIAL POSITION UPDATE (Pages 17 - 22)

(Information provided by Tim Sampson, Accountancy Manager - Revenues & Systems)

5 WORK PROGRAMME - STANDING ITEM (Pages 23 - 24)

(The Committee's work programme for the current year for discussion and/or updating.)

**Notes:**

The person to contact about the agenda and documents for this meeting is Pippa Rose, Democratic Services Apprentice, Municipal Buildings, Boston, 01205 314228 email: [pippa.rose@boston.gov.uk](mailto:pippa.rose@boston.gov.uk)

Council Members who are not able to attend the meeting should notify Pippa Rose, Democratic Services Apprentice as soon as possible.

**Alternative Versions**

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please contact Democratic Services on direct dial (01205) 314226

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## **BOSTON TOWN AREA COMMITTEE (BTAC)**

**20 May 2021**

Present: Councillor Paul Goodale (Chairman), Councillor Stephen Woodliffe (Vice-Chairman), Councillors Alison Austin, Katie Chalmers, Anton Dani, Viven Edge, Martin Griggs, Neill Hastie, Brian Rush and Yvonne Stevens

Officers –

Assistant Director - Support Services & Partnership, Senior Democratic Services Officer and Democratic Services Apprentice

### **113 APOLOGIES**

Apologies were received from Councillors Alan Bell, Anne Dorrian, Deborah Evans and Viven Edge

### **114 MINUTES**

The minutes of the meeting held on 24<sup>th</sup> March 2021 were agreed and signed by the Chairman

### **115 UPDATE ON ACTIONS FROM THE MINUTES OF THE LAST MEETING**

All actions from the minutes had been completed.

### **116 DECLARATION OF INTERESTS**

Cllr Yvonne Stevens made the committee aware that the Geoff Moulder Leisure Centre was within her Portfolio responsibilities, referring to Agenda Item 1.  
Cllr Martin Griggs, in reference to Agenda item 2, was Portfolio Holder for Health & Wellbeing and would abstain from voting.

### **117 PUBLIC QUESTIONS**

None

### **118 PUBLIC SPEAKING TIME**

There were no public speakers

### **119 BTAC SMALL GRANT SCHEME**

The Local Communities Development Officer presented a report which set out the applications made to the Small Grants Working Group in Round 1 of the financial year 2021/2022. The report also considered additional business, in relation to a request from Boston Big Local to consider financial investment greater than the small grants policy allowed and provided the latest information on grant applications put on hold from Round 3 2019/20.

Guests, Jody Raggo and Richard Tory from Boston Big Local (BBL) appeared before the Committee to explain the 'Boston Monopoly' project set out in Appendix 1 of the

report, and asked the Committee for their support in the production, in return for BTAC's logo to feature on the box and for BTAC to be listed as a sponsor.

The Committee sought clarification from BBL surrounding the figures that had been presented in their report. It was confirmed that for the £5,000 BBL were asking BTAC to invest that would provide 220 units of the Monopoly Board.

Members felt as though an opportunity had been missed by involving BTAC at such a late stage in the process as the Committee could have offered a lot more support.

It was moved and seconded that the Committee endorse all the Round 3 applications, but not support the BBL application as it could not justify the spending.

**RESOLVED:**

- 1. That the recommendations made by the Working Group in respect of the eligible applications set out in Table 1 to the report, to grant the full amount requested for each application, be endorsed**
- 2. That the latest information on grants put on hold from Round 3 2019/20 be noted**
- 3. That Boston Big Local's request for investment be noted**

An amendment was then proposed and seconded to have a trial period for the BBL application, but when put to the vote this fell.

**120 EMPOWERING HEALTHY COMMUNITIES (MHCLG COMMUNITY CHAMPIONS PROGRAMME)**

The Assistant Director, Housing & Wellbeing presented a report on the delivery of a significant Health and Wellbeing Programme (Empowering Healthy Communities), funded by the Ministry for Housing, Communities and Local Government (MHCLG) Community Champions Programme.

As part of the programme £20,000 had been allocated to BTAC for members to allocate to meet local need. The funding could be spent to support local communities, provided the spend was in line with the grant conditions, which were set out in the report.

Two options were presented to members for consideration:

- An evidence based proposal was included for consideration linked to digital literacy and language support.
- Add the grant funding to an existing BTAC small grants scheme to enable health and wellbeing focussed grant allocation opportunity.

Full details of the options were set out in section 4 of the report.

It was recommended to the Committee that the work to deliver the preferred approach should commence within four to six weeks and that BTAC would receive regular reports on progress and impact. The outcomes achieved through the funding would also be reported to the Empowering Healthy Communities Programme Board and to MHCLG.

Officers were able to support BTAC members to consider and agree their preferred approach to allocate the funding, ensuring that proposals were in line with the MHCLG grant conditions and to enable delivery and outcomes.

Members were in agreement in recognising the benefits of Option 1, but felt that all aspects of the communities within Boston should benefit from the grant, not just one particular area, and expressed a preference Option 2.

**RESOLVED:**

- 1. That Option 2, set out in the report, that the £20,000 Empowering Healthy Communities grant funding, provided to BTAC to support residents in the BTAC area, be added to the existing BTAC small grants scheme**
- 2. That the Assistant Director, Housing and Wellbeing, be delegated the authority to commission and implement the agreed approach to allocate the funding; in consultation with the BTAC Chairman and Portfolio Holder for Housing and Communities**

**121 REGULATING AND SAFEGUARDING BOSTON'S ECONOMY TASK AND FINISH GROUP RECOMMENDATIONS IN RELATION TO CENTRAL PARK SECURITY**

The Assistant Director – Regulation presented a report on options for improved security for Central Park, arising from the recommendations of the Regulating and Safeguarding Boston's Economy Task and Finish Group.

Members were reminded that at the meeting of the Committee held on 3 February 2021, it had been agreed to accept the recommendations relating to locking of the park gates overnight and the funding of a service for Central Park to address on-going anti-social behaviour. Officers had been instructed to produce an options report including costings for consideration at a future meeting.

The report provided options to address the issues raised:-

- Employ a security firm to patrol the park and open and lock the gates on a daily basis;
- Use of BTAC Operatives
- Install maglock gates, an electronic access control system which would automatically lock and unlock the gates at predetermined times.
- Employ three additional anti-social behaviour officers to patrol the park.

The full details of the options, associated costs and appropriate officer opinions were set out in the report.

The report also included the views of Boston Sector Police Inspector Francesca Harrod on behalf of Lincolnshire Police, who had been consulted on the matter.

Regarding the police's capacity to respond to incidents, the Inspector confirmed that all calls were graded in terms of harm and risk, with officers deployed to urgent incidents. A fight would be graded as urgent; people sitting drinking would not. The police did not struggle to attend urgent incidents, but when urgent and non-urgent incidents were reported concurrently, urgent incidents took priority.

The Inspector added that the police representation had not been submitted lightly, but as a result of nuisance caused to residents and park users and the impact on police resources.

The majority of incidents occurred in the hours of darkness, so the figures varied over the year. Anecdotally, it was considered that locking the gates overnight would eliminate incidents and the police could utilize their resources more effectively.

The Committee thanked Inspector Harrod for her comments.

Members discussed all options to address anti-social behaviour within Central Park, with the primary focus being on timing and method of locking the gates. The Committee recognised that not everyone in the park in either the early hours of the morning or late at night were acting in an anti-social manner and accepted that locking the park gates would not be 100% effective in stopping all anti-social behaviour, but it would be a deterrent.

Consideration was given to employing an additional CCTV operative to focus on the BTAC Area to improve surveillance and early notification to the relevant authorities of any incidents observed.

A proposition that an additional CCTV operator be employed was then proposed and seconded.

There was also a view that locking the park gates overnight would have a positive impact on reducing nuisance for residents and protect the park. There had been a substantial number of complaints received from nearby residents of noise and disturbance from the park at night.

Members discussed the need for locking the gates and having a patrol of the park in addition to employing another CCTV Operator. There was more support for locking the gates if the times could be set. Someone locking the gates and advising people it was time to go home would make the area safer.

It was proposed that a security firm be employed to open and lock the park gates on a daily basis, as set out in paragraph 4.3 of the report, for one year, with officers to consult Members regarding the details.

*[Councillor Viven Edge left the meeting at 8.35 pm]*

The Assistant Director - Regulation advised the Committee that there had been a significant level of BTAC investment in CCTV for the park and the cameras had night time capability so it was difficult to see how matters could be improved. CCTV was a passive deterrent.

Anti-social behaviour required officers on the ground to move people along. It was pointed out that an additional operator would result in an ongoing revenue cost to the Committee for the length of the contract. The Committee could set locking times for the gates.

The Chairman pointed out that CCTV was a Council service and that provision of an additional operator represented a 2% increase in the BTAC precept.

The Community Safety Manager confirmed that an additional CCTV operator dedicated to Central Park and other BTAC play areas would help alert the police to incidents of anti-social behaviour adding that the operators relied on complaints from residents regarding noise disturbance, as they did not have sound capability.

Following thorough debate and propositions being moved and seconded it was;

**RESOLVED:**

- 1. That Option 1 be approved, as set out in paragraph 4.3 of the report, to employ security personnel with the appropriate competency and training to open and lock the gates of Central Park on a daily basis for a one-year period.**
- 2. That the Assistant Director Regulation be delegated authority, in consultation with the Chairman of BTAC, Leader Portfolio Holder and Section 151 Officer, to implement this option with Members to be consulted on the details.**
- 3. That the Assistant Director Regulation undertake an immediate recruitment process to acquire one CCTV operator, to be focused on the BTAC area.**

**122 WORK PROGRAMME - STANDING ITEM**

It was noted that proposed items for the next meeting were:

- Grant Request - Arranging Community Events Group
- Open Spaces Improvements 'Wish List'
- Public Conveniences – Costs and Options re Charges/Opening Hours
- Bulky waste collection – consideration of amnesty
- A Community Governance Review– following Full Council consideration

The Meeting ended at 9.00pm

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REPORT TO:	BOSTON TOWN AREA COMMITTEE (BTAC)
DATE:	9 AUGUST 2021
SUBJECT:	ARRANGING COMMUNITY EVENTS PLATIUM JUBILEE EVENT
KEY DECISION:	N/A
PORTFOLIO HOLDER:	CLLR TRACEY ABBOTT
REPORT AUTHOR:	KRISTINA WILLOUGHBY
WARD(S) AFFECTED:	TOWN CENTRE WARDS
EXEMPT REPORT?	NO

**SUMMARY**

This report is a request from Arranging Community Events for a grant of up to £5,000 to run an event in Boston, open to all to celebrate the Platinum Jubilee in 2022.

**RECOMMENDATIONS**

To discuss and consider the request from Arranging Community Events for a grant of up to £5,000 for staging an event to commemorate the Platinum Jubilee in 2022.

**REASONS FOR RECOMMENDATIONS**

To support the ongoing events in the Town.

**OTHER OPTIONS CONSIDERED**

None.

## REPORT

### 1.0 Introduction

1.1 Arranging Community Events are a community group with their own constitution and bank account who are looking to host events in the Town, and would like to stage a celebration event in June 2022 to commemorate Her Majesty The Queen's Platinum Jubilee.

### 2.0 Current position

2.1 The outline plans from Arranging Community Events are a for street party type event in the bollard space in the Market Place, Boston. The event will be open to all, with food, music, dancing.

2.2 The group are requesting a grant of up to £5,000 to enable them to run the event.

2.3 Events in the town centre have the potential to be beneficial to businesses in the area by attracting increased footfall during the time of the event.

2.4 To date details of the Arranging Community Events constitution, outline event plan or financial matters have not been provided for the Committee's consideration.

## CONCLUSION

Arranging Community Events want to celebrate the Platinum Jubilee in June 2022 with financial support from Boston Town Area Committee. It is anticipated that the event will be organised by community volunteers.

### FINANCIAL IMPLICATIONS

The request is for a grant of up to £5,000 to be funded from unallocated resources if approved.

### LEGAL IMPLICATIONS

BTAC constitution and terms of reference.

### CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

The event organisers will be asked to consider environmental and climate change implications.

### EQUALITY AND SAFEGUARDING IMPLICATIONS

None at present.

### OTHER IMPLICATIONS

The proposed area for staging the event is a public highway and subject to agreement by Lincolnshire County Council Highways Authority.

## CONSULTATION

Finance

<b>APPENDICES</b>
None

<b>BACKGROUND PAPERS</b>
No background papers were used in the production of this report.

<b>CHRONOLOGICAL HISTORY OF THIS REPORT</b>
None

<b>REPORT APPROVAL</b>	
Report author:	Kristina Willoughby <a href="mailto:Kristina.willoughby@boston.gov.uk">Kristina.willoughby@boston.gov.uk</a> 07920 505183
Signed off by:	Phil Perry, Assistant Director – Support Services and Partnership
Approved for publication:	Cllr Paul Goodale

**FINANCE PROFORMA**

PROFORMA FOR APPROVAL OF THE RELEASE OF RESOURCES  
(CAPITAL AND REVENUE BUDGETS)

FROM:

THIS PROFORMA PROVIDES THE FINANCIAL IMPLICATIONS  
IN RESPECT OF THE ATTACHED

REPORT:

REPORT DATE:

<b>OPTION 1</b>	£ Year 1 2020/21	£ Year 2 2021/22	£ Year 3 2022/23	£ Year 4 2023/24	£ Year 5 2024/25
<b>Revenue</b>			£5,000		
<b>Total Revenue Cost</b>			<b>£5,000</b>		

<b>Funding required:</b>		<b>Considered by:</b>	<b>Date:</b>
Total capital cost	£	Enter committee here	
Revenue cost	£	Enter Council or Cabinet/Executive here	

**Financial Services Comments**

**Risk**

**Procurement**

**Value for Money Efficiency**

This FP is valid for 3 months from FP date	If this FP is no longer required please advise Finance	If there are changes to the original report it may invalidate this document, it must be reviewed by Finance.



REPORT TO:	BOSTON TOWN AREA COMMITTEE
DATE:	5TH AUGUST 2021
SUBJECT:	PUBLIC CONVENIENCES COSTS AND OPTIONS AROUND CHARGING AND OPENING TIMES
KEY DECISION:	NO
REPORT AUTHOR:	DEPUTY CHIEF EXECUTIVE & SECTION 151 OFFICER
EXEMPT REPORT?	NO

## **SUMMARY**

This report sets out both the financial details and the provision of the service so that decisions can be made on charging and moving the service forward.

## **RECOMMENDATIONS**

That BTAC approves up to £20k of reserves to have a full options appraisal undertaken for future provision of the service, and

That BTAC agree a way forward for charging or whether or not to defer this pending a full options appraisal.

## **REASONS FOR RECOMMENDATIONS**

To allow a more strategic and integrated provision of the service that fits in with future development work that will be taking place within the Town.

## **OTHER OPTIONS CONSIDERED**

Options as set out in the report plus do nothing.

## REPORT

### 1. Background and Introduction

- 1.1. As part of the BTAC Budget Setting Process for 2021/22, members requested an additional paper from officers on public conveniences to help inform their views and decision making on future charging levels and opening times.
- 1.2. This paper outlines the financial details around the service and the current provision of service.

### 2. Financial Details

- 2.1. Appendix A shows that the total cost for the 3 toilets combined in 2019/20 was £209k. Income received in the year was £14k. The current charge for the use of the toilets is 20p.
- 2.2. The removal of the 20p charge would result in a modest loss of income and could be accommodated within the BTAC budget and be met from the as yet unallocated new initiatives budget that totals £74k for 2022/23.
- 2.3. The greater issues though are around potential increased levels of vandalism, antisocial behaviour, and rough sleeping. Indeed, these were part of the rationale for introducing the fee previously.

### 3. Current Service Provision

- 3.1. The provision at each of the BBC sites is as follows:

	Ladies	Gents	Disabled Persons	Baby changing
Central Park	5 cubicles	2 cubicles 3 urinals	2 external access	1 in Gents 1 in Ladies
Wide Bargate	5 cubicles	2 cubicles 4 urinals	2 external access	1 in Gents 1 in Ladies
Lincoln Lane	4 cubicles	1 cubicle 3 urinals	1 external access	1 in Ladies

- 3.2. The three BBC facilities are open from 8 am until 6pm, 7 days per week all year round, except Wednesdays and Saturdays when they open at 7 am for the Market. Central Park toilets previously remained open until 8pm from 1<sup>st</sup> April to 3<sup>rd</sup> week of September as people are using the Park into the evening, however since Covid restrictions were implemented these toilets also close at 6pm.
- 3.3. Extended hours operate during special events such as May Fair, events in the Park etc. Toilets are closed on Christmas Day, but usually the Park toilets open on Boxing Day and New Year Day.

- 3.4. Entry into the Disabled Persons' facilities is by use of a RADAR key which can be obtained from the Council upon proof of eligibility. This allows key holders to access the facilities at Lincoln Lane 24 hours a day, the disabled persons' facilities at Wide Bargate and Central Park are only accessible during the opening hours of the main facility.
- 3.5. The facilities are cleaned and serviced by 2 fulltime staff (37 hours per week) and 1 part-time (27 hours per week) This provides 101 hours per week spread over the 7 day opening period which varies from a minimum of 72 hours to a maximum of 86 depending on the time of year. This enables 2 staff to be on duty Mondays, Wednesdays, Fridays and Saturdays, whilst they are alone on other days except at times of cash collection. Team members cover any vacant hours to maintain at least 1 member of staff on duty.
- 3.6. Currently the operation is supervised by the Facilities Manager who reports to the Property Services Manager.

**4. OPTIONS**

- 4.1 Assuming that members wish to maintain the service, and the reason for bringing the report forward was around whether or not to continue levying a charge for the service, the main options are around if there should be a charge and if so how much this should be.
- 4.2 A further option would be to look a commissioning a full review of the service generally so that a more strategic plan can be devised for the service going forward. This would include elements such as future investment required, how the service can be delivered, and how this can be integrated with the overall aims of the Council.
- 4.3 This seems particularly relevant with the Towns Fund work and other potential funding streams that will develop over the next few years. This would also allow a more integrated approach within the Strategic Alliance.

**5.0 CONCLUSION**

- 5.1 Members are requested to consider whether or not a change to charging should be made and whether or a full review of the service should be undertaken.

**FINANCIAL IMPLICATIONS**

The current level of income from public conveniences is around £14k per annum. It is expected that a full review of the service would be between £10k and £20k.

BTAC's estimated usable reserves in 21/22 is £70k.

**LEGAL IMPLICATIONS**

None

**CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS**

None

**EQUALITY AND SAFEGUARDING IMPLICATIONS**

The Council is required to comply with the Public Sector Equality Duty. A full equality impact analysis will be undertaken at the appropriate time to ensure new equipment will consider the needs of all individuals.

**OTHER IMPLICATIONS**

None

**CONSULTATION**

Consultation on the development of this report has been undertaken with Officers in Finance, Assistant Directors for Operations and Assets as well as Councillor Deborah Evans, the Portfolio Holder for Environmental Services, and Councillors Paul Goodale and Stephen Woodliffe, Chair and Vice Chair of BTAC respectively.

**APPENDICES**

None.

**BACKGROUND PAPERS**

None.

**CHRONOLOGICAL HISTORY OF THIS REPORT**

None.

**REPORT APPROVAL**

Report author:	Adrian Sibley, Deputy Chief Executive and Section 151 Officer
Signed off by:	Councillor Deborah Evans, Portfolio Holder for Environmental Services
Approved for publication:	Councillor Paul Goodale, Chairman of BTAC

## BOSTON TOWN AREA COMMITTEE - PUBLIC CONVENIENCES ACTUAL OUTTURN FOR 2019/20

	Wide Bargate	Central Park	Lincoln Lane	Total
	£	£	£	£
<b>Employee Costs</b>				
Salaries - Toilets Cleaners	18,197	18,197	18,197	54,592
Salaries - Management & Admin	6,168	6,168	6,168	18,503
Agency	2,378	2,378	2,378	7,134
Employee Insurance	147	147	147	440
	<b>26,890</b>	<b>26,890</b>	<b>26,890</b>	<b>80,669</b>
<b>Premises</b>				
Repairs & maintenance	3,925	3,859	6,876	14,660
Electricity	823	775	491	2,089
Business Rates	3,093	2,504	2,897	8,494
Water Rates	4,626	19,300	537	24,463
Premises Insurance	303	303	303	910
Depot / Office Accommodation	73	73	73	220
	<b>12,845</b>	<b>26,814</b>	<b>11,177</b>	<b>50,835</b>
<b>Transport</b>				
Vehicles	1,377	1,377	1,377	4,130
	<b>1,377</b>	<b>1,377</b>	<b>1,377</b>	<b>4,130</b>
<b>Supplies &amp; Services</b>				
Clothing	243	243	243	729
Materials	1,675	1,675	1,675	5,024
Mobile Phones	162	162	162	485
Cash Collection and Counting	179	93	178	451
	<b>2,259</b>	<b>2,173</b>	<b>2,257</b>	<b>6,688</b>
<b>Third Party Payments</b>				
Grounds maintenance	843	843	843	2,530
	<b>843</b>	<b>843</b>	<b>843</b>	<b>2,530</b>
<b>Support Services</b>				
Central Training & Recruitment	43	43	43	130
Employee insurance				-
Computer Recharge	10	10	10	30
Credit Control	7	7	7	20
Legal services	7	7	7	20
Finance	1,773	1,773	1,773	5,320
Personnel & Training	1,557	1,557	1,557	4,670
Performance & Improvement	1,377	1,377	1,377	4,130
Property services	2,223	2,223	2,223	6,670
	<b>6,997</b>	<b>6,997</b>	<b>6,997</b>	<b>20,990</b>
<b>Capial Charges</b>				
Depreciation	13,286	20,133	9,923	43,342
	<b>13,286</b>	<b>20,133</b>	<b>9,923</b>	<b>43,342</b>
<b>Income</b>				
Sale of keys	- 22	- 22	- 22	- 65
Fees and Charges	- 5,590	- 2,907	- 5,542	- 14,039
	<b>- 5,612</b>	<b>- 2,929</b>	<b>- 5,563</b>	<b>- 14,104</b>
<b>TOTAL PUBLIC CONVENIENCES</b>	<b>58,884</b>	<b>82,297</b>	<b>53,900</b>	<b>195,081</b>

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REPORT TO:	BOSTON TOWN AREA COMMITTEE (BTAC)
DATE:	9 <sup>th</sup> AUGUST 2021
SUBJECT:	BTAC 2021/22 FINANCIAL POSITION UPDATE AS AT 30 JUNE 2021
REPORT AUTHOR:	TIM SAMPSON
EXEMPT REPORT?	NO

## **SUMMARY**

This report provides an update to members on the BTAC financial position, showing the budget and projected outturn (full-year spend) for the 2021/22 year, and the projected BTAC reserve at the year-end 31 March 2022.

## **RECOMMENDATIONS**

That BTAC members note the financial position for the year and the forecasted reserve amounts at the year-end.

## **REASONS FOR RECOMMENDATION**

This report shows the BTAC projected outturn for the 2021/22 year, both in terms of revenue expenditure for the year and the reserve sums held. It helps inform members to enable them to ensure probity and to make decisions on future spending within the BTAC area.

## **ALTERNATIVES CONSIDERED**

None

## **1 REVENUE BUDGET - 2021/22 PROJECTED FINANCIAL POSITION**

### **1.1 Appendix 1 – Revenue Budget**

- The surplus for the 3 months to date of £92,506 is due to timing differences. The full year expenditure, however is forecasted to be £713,484; with the in-year surplus of (£2,708). The budgeted expenditure for the year is £716,192.

## **2 BTAC RESERVE**

- 2.1 The opening balance at 1 April 2021 held within BTAC reserves was £222,867. After deducting (£70,000) as the minimum to be held to allow for contingencies, the allocated (£117,138) for projects as listed in the Appendix and adding back the forecasted surplus for 2021-22 of £2,708 the forecasted total closing balance on BTAC's reserve is £38,437 at 31 March 2022.

## **3 FUNDS AVAILABLE**

- 3.1 The Funds available at this time (not allocated) are £38,437. Members are asked to note that there is an additional £20,000 from Empowering Healthy Communities funding.

### **FINANCIAL IMPLICATIONS**

Entire report and appendices.

### **LEGAL IMPLICATIONS**

The use of executive powers derives from the Local Government Act 2000.

### **ANY OTHER IMPLICATIONS**

None

## **CONSULTATION**

None

### **APPENDICES**

Appendix 1 – Summary of BTAC budget and projected outturn position for 2021/22, and reserve position as at 31 March 2022.

### **BACKGROUND PAPERS**

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

### **CHRONOLOGICAL HISTORY OF THIS REPORT**

From July 2016, BTAC members have requested that a financial update report be brought to each meeting.

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Position as at: 30/06/21

**Boston Town Area Committee - 2021.22 Projected financial Position**

		Budget 2021.22	Actuals to date
<b>Revenue budget</b>	Open Spaces and Play Areas	114,910	23,971
	Allotments retained support	520	(1,264)
	Administration	55,410	(9,463)
	Central Park	130,040	32,564
	Public Conveniences	148,530	18,914
	Events	111,100	6,455
	Town Centre Operatives	99,090	15,365
	Other Projects	56,592	0
	<b>Total Expenditure</b>	<b>716,192</b>	<b>86,542</b>
	Less income from BTAC Council Tax levy	(716,192)	(179,048)
<b>(Surplus)/Deficit for the year</b>	<b>0</b>	<b>- 92,506</b>	

<b>Total funds available for projects in 2021.22</b>	
Reserve Balance brought forward 01.04.2021	222,867
Less S151 Officer recommended Minimum Reserve	- 70,000
Use of reserves in 21.22	-
*Less Allocated reserves 21.22 (see below)	- 117,138
<b>Sub-Total Available Funds at 01.04.22</b>	<b>35,729</b>
Add Forecasted surplus 2021.22	2,708
<b>Total Funds Available</b>	<b>38,437</b>

**\*Allocated reserves 21-22 to-date:**

Open Spaces naturalised planting	6,179
BTAC operatives equipment purchase - balance from 18.19	2,458
Open Spaces - Play area improvements "Wish List"	16,913
Small grants funding underspend B/forward	10,448
Additional Events spend for 21.22	6,500
Play area fencing	6,640
Christmas in Boston £5k pa for 3 years	15,000
Central Park - CCTV Operator	36,000
Central Park - Gate Locking initiative	17,000

**NB: An additional £20,000 from Empowering Healthy Communities is available, which is not inclu**

Appendix 1



Forecast  
outturn

112,693

520

55,410

130,040

148,002

111,137

99,090

56,592

**713,484**

(716,192)

**- 2,708**

*ided above*

## BOSTON TOWN AREA COMMITTEE – WORK PROGRAMME 2021/22

MEETING	AGENDA ITEM	LEAD OFFICER / MEMBER / GUEST
9 August 2021	<ul style="list-style-type: none"> <li>• Grant Request - Arranging Community Events Group</li> <li>• Public Conveniences – Costs and Options re Charges/Opening Hours</li> <li>• Bulky waste collection – consideration of amnesty</li> </ul>	Town Centre Services Manager Assistant Director – Operations “
7 Oct 2021	<ul style="list-style-type: none"> <li>• Open Spaces Improvements ‘Wish List’</li> <li>• Fenside Ward – Improvements/liaison with Lincolnshire Housing Partnership (LHP)</li> </ul>	Assistant Director – Operations
2 Dec 2021		
3 FEB 2022		
24 MARCH 2022		
19 MAY 2022		

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