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**Joint Chief Executive
Rob Barlow**

24 January 2022

TO MEMBERS OF THE ENVIRONMENT AND PERFORMANCE COMMITTEE

**NOTICE OF MEETING OF THE
OVERVIEW & SCRUTINY - ENVIRONMENT & PERFORMANCE COMMITTEE**

Dear Councillor

You are invited to attend a meeting of the
Overview & Scrutiny - Environment & Performance Committee on
Tuesday, 1st February, 2022 at 6.30 pm
in the JAKEMANS STADIUM, BUFC, WYBERTON, BOSTON

ROB BARLOW
Joint Chief Executive

Membership:

Chairman: Councillor Judith Skinner
Vice Chairman: Councillor Judy Welbourn
Councillors Tom Ashton, Alison Austin, Peter Bedford,
Katie Chalmers, Anton Dani, Paul Goodale, Neill Hastie,
Yvonne Stevens and Chelcei Trafford

A G E N D A

PART 1 - PRELIMINARIES

- A. **MINUTES** **(Pages 1 - 8)**
To sign and confirm the minutes of the previous meeting.
- B. **APOLOGIES**
To receive apologies for absence.
- C. **DECLARATION OF INTERESTS**
To receive declarations of interests in respect of any item on the agenda.

D. PUBLIC QUESTIONS

To answer any written questions received from members of the public no later than 5 p.m. two clear working days prior to the meeting – for this meeting the deadline is 5 p.m. on Thursday 27 January 2022.

PART II - AGENDA ITEMS

1 ANGLIAN WATER

A presentation by representatives of Anglian Water.

2 WORK PROGRAMME - Q2 PERFORMANCE MONITORING (Pages 9 - 24)

Committee work programme including Quarter 2 Performance Monitoring report.

Notes:

The person to contact about the agenda and documents for this meeting is Karen Rist, Democratic Services Officer, Municipal Buildings, Boston, Telephone Number 01205 314226. email: karen.rist@boston.gov.uk

Council Members who are not able to attend the meeting should notify as soon as possible giving the name of the Council Member (if any) who will be attending the meeting as their substitute.

Alternative Versions

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please contact Democratic Services on direct dial (01205) 314226

OVERVIEW & SCRUTINY - ENVIRONMENT & PERFORMANCE COMMITTEE

7 December 2021

Present: Vice-Chairman in the Chair Councillor Judy Welbourn
Councillors Tom Ashton, Alison Austin, Anton Dani, Paul Goodale and Neill Hastie

Portfolio Holders: Councillors Paul Skinner, Councillor Martin Griggs.

In attendance:

Officers –

Assistant Director - Regulatory and Lead Officer for the Committee, Climate Change and Environment Manager, Safer Communities Service Manager, Climate Change and Environment Officer and Democratic Services Officer

25 APOLOGIES

Apologies for absence were tabled by Councillor Judith Skinner Chairman of the committee, by Councillors Peter Bedford, Katie Chalmers and Yvonne Stevens. No substitute members in attendance.

26 MINUTES

Committee agreed the minutes of the previous meeting held on the 26 October 2021

27 DECLARATION OF INTERESTS

Councillor Alison Austin noted her role as a Director of Centrepoint Outreach.

28 PUBLIC QUESTIONS

No public questions tabled.

29 CARBON REDUCTION PLAN BOSTON

The Climate Change and Environment Officer presented the report to committee confirming that in 2020 Boston Borough Council had declared a climate emergency and as part of the Council's commitment to tackling global climate change and addressing the impacts of its operations, agreed to develop a new Carbon Reduction Plan. The document was a key step in the Council's response to the climate crisis. The plan had identified emission's' hotspots from the baseline year to been used to inform an overview of opportunities' for carbon reduction.

The Carbon Reduction Plan set out strategic actions for implementation, to achieve the target of net zero CO2 emissions in advance of 2050, currently in advance of the Government target of 2050. Implementing the plan would significantly reduce scope 1 and 2 emissions by up to 90% by 2050.

Furthermore, it would be vital to embrace new green technologies as they became available and more viable and to identify new ways to reduce emissions further, especially scope 3 emissions that were mostly beyond the direct control of the Council.

The plan was a high-level document and therefore a more detailed action plan would need to be developed. That would include anticipated delivery timescales and be presented to Cabinet in spring 2022. Further feasibility studies of all the proposed actions would be undertaken. That would be with a full cost benefits analysis to allow proper consideration of payback prior to taking the projects forward.

The current net zero target in advance of 2050 would be difficult to report against and as such, officers recommended adoption of a more quantifiable target. Although Boston had declared its emergency in 2020, the current target did not reflect the level of ambition.

East Lindsey District Council had annual interim net zero / net neutral targets and officers recommended that Boston Borough Council align its own targets to enable a joined up approach for the two authorities to allow streamlined funding bids be made. It would also allow Boston to stay on track to meet its own net zero ambitions and aim to galvanise action in the short and medium term.

An amendment in target would enable the Council to achieve net zero by the year 2040 with a 45% reduction in carbon emissions by 2027. Year on year reductions target from the 2019 baseline would be 4.55% each year against the baseline. It would allow a split of 5% reduction each year until 2027 and then a 4.23% reduction each year against the baseline from 2027 to 2040. If agreed, the plan will be updated to reflect the changes in target and proposed new timeline prior to presentation to Cabinet in January 2022'. Officers would then ask the Carbon Trust to re model the plan to take into consideration the changes in target. If agreed

Committee comment and questioning followed which are collated and included:

Whilst applauding the plan and acknowledging the need, Members voiced various questions in respect of the lack of information in respect of funding identified within the report questioning where such funding would come from, and the actual reality of delivering the plan within the timelines specified and why the Council was taking such action. Boston was a small town with a small budget so what effect would using Council funds have on both the residents of the borough, and what effect would using funds have on the service area budgets resulting with the Council potentially making choices on what to deliver for its residents. The Council needed to be confident on what it spent its' funds on and mindful that any spends were for improvement of services and not just to be seen to reduce carbon emission.

Referencing the timelines identified and the reality of achieving the targets set Members voiced concerns at the possibility of getting to 2026 and only having a further year to achieve the target, not being able to and what cost it would be to the Council in order to achieve the target.

In response, officers acknowledge the concerns in respect of the lack of clarity of funding. They confirmed that some capital investment would be required but that external funding would be key. However, clearly the Council needed to balance any funding against the community's needs. Furthermore, there was the possibility of a carbon reduction reserve. East Lindsey District Council had been able to reinvest revenue savings after it implemented such a reserve. As a Local Authority, the Council's duty was to lead by example and prove it had a grasp on operation emissions and that it understood its footprint and was striving to address it. The plan in its draft format would be subject to changes in what it could deliver and when it could deliver.

At the current time it was difficult to cost so many unknowns and the plan would be brought back in the spring when projects would have been broken down into more detail with indicative figures available where possible. Large funded projects would come back to Members ahead of implementation with officers exploring all opportunities before coming to committee.

Members were reassured that the targets set were not legally binding and officers assured them they would do everything within their power to achieve them. However, external factors were involved especially in scope 3 emissions over which the Council had little control.

Referencing the significant reductions in emissions at West Street offices due to home working throughout Covid, Members questioned the reality of the reduction aligned with the increase in emissions at the homes of staff, and asked if it actually portrayed a false sense of reduction. All the staff working individually in individual homes would normally be sharing space and heating / lighting within West Street. Whilst homeworking saved emissions for the Council, the impact in individual residences was higher but officers noted that currently it was difficult to quantify.

Further comment by a Member questioned the need to relocate the Council to an alternative, newer or new build office suite due to the size, age and structure and layout of West Street that would never be carbon efficient. Focusing on Council sites with high emissions a further Member questioned the future of the GMLP (Geoff Moulder Leisure Pool) which had by far the biggest footprint and the Crematorium.

Officers confirmed all sites would be under consideration as they considered the possibility for change across all of the Councils' services and sites and would take recommended actions listed in the CRP back to Full Council for consideration.

Referencing the move by ELDC to their new offices a Member urged the Council to start looking immediately for a new site to ensure it captured the latest renewables. However, in response a Member stated that the Council needed to be careful if planning to relocate. Any such move would purely be to reduce its carbon footprint and it would not bring any savings to the taxpayer's of the Borough. West Street is a functioning building, it is town centric making it easy for the public and staff to access and it enabled the staff and visitors to access the town centre and support the local businesses on a daily basis. Officers need to undertake thorough investigations into making West Street more carbon efficient prior to making any decision to relocate and spend vast amounts of taxpayers' money doing so. Selling on the Municipal Buildings would not solve its carbon footprint issues, it would simply hand them on to whoever bought it.

Officers confirmed that moving forward the viability of West Street would become clearer. A great deal of new technology would come forward, some of which whilst not in the report would be sooner than later and assist in producing zero energy buildings, however the Council must use the most affordable technology it could afford. Officers had to look at the wider picture capturing small savings on everything the Council did and focus on scope 1 and scope 2 emissions allowing what was possible to become more evident for Members. There was however very little the Council could do in respect of scope 3 emissions and in months and years to come, be subject to targets from Central Government and in certain areas, especially gas burning, with the Council's hand forced it would have to look at alternatives. The plan took also into consideration decarbonisation of electricity from a national level, which the Council had no control over.

Following questions relating to a third party business providing a bus service the Assistant Director of Regulatory (*Lead Officer for the committee*) provided clarity of the plan. He confirmed that the Council had declared its own Climate in Emergency in January 2020 following a Task and Finish Group review that raised a number of recommendations. One recommendation was to look at the Council's own emissions and develop its own plan. Thereafter it became a core priority. The plan allowed the Council to 'get its own house in order'. As the Council had adopted the core priority, it was now obliged to deliver on it and the plan set out how to deliver it within the remit of the Councils control. It looked at the Council's activities and operations within its control.

Voicing concern a member asked why items within the plan that he felt should have been agreed officially at Full Council, had not been. The Member then stated he felt that the plan should be an aspiration as against an actual fixed plan that is to do something and finish it. What would happen if the Council did not reach its' targets? If it aspired to, it had attempted but not achieved yet if in the plan they it failed. The Council itself would be obsolete soon and without significant Government intervention, the Council as it stood in size would not be able to afford everything the Officers intended to do, without having a serious impact on budgets and services for the ratepayers. The Member questioned why the Council was not already undertaking measures including the use of solar panels on its public conveniences and within its car parks and why it had not considered harnessing hydro power. Addressing the issue of staff and members now working across the three council areas and their increased footprints over the east of the county the Member stated he felt the Councils footprint was increasing. Stating he supported the plan and realising that the Council could not afford to ignore the situation, the Member underlined his preference of it being an ambition as against an actual plan.

A Member asked for the costs for the power bill for West Street and the Lead Officer advised he would provide it following the meeting.

RECOMMENDED:

That the Environment and Performance Committee:

1. Has provided comment and input into the draft Carbon reduction Plan and recommended its adoption to Cabinet in accordance with the Council's commitment to reduce its carbon emissions as set out in the Corporate Strategy.
2. Recommends that Cabinet agrees to refine the Council's existing 'net zero in advance of 2050' to target to a more ambitious and measureable target of net zero by 2040 with a 45% reduction in carbon emissions by 2028, providing these can be achieved without the reduction in change in quality of services or adversely impacting on the revenues budget. The Carbon Trust to be asked to update the Carbon reduction Plan to reflect this ambition prior to it going to Cabinet.

30 PROTECTING THE HEALTH AND WELLBEING OF RESIDENTS LIVING IN HOUSES IN MULTIPLE OCCUPANCY

The Safer Communities Service Manager presented the report, confirming it was to provide Members with assurance of the ongoing work undertaken by the Housing Standards Team, with the last similar report tabled in 2014. The team dealt with licensing compliance for those properties requiring licencing and dealt with complaints across all types of rented properties not solely HMO's (houses in multiple occupancy). Furthermore, the team worked closely with both the Police and, also with the Fire and Rescue service with whom they now accessed premises allowing them to see inside properties first hand and refer any findings on through the procedure in place. The team also received referrals from partner agencies when visits carried out to properties for other purposes, suggests that the property is occupied as a HMO. Officers' would be attending a meeting with the Police to gain an insight into their activities and to understand the pressure they face with a view to possible working alongside them in the future. The team would continue to progress its work with all agencies and partners.

The Housing, Health and Wellbeing Officer worked with many colleagues across the Council, not only on housing standards issues but also in assisting residents with educational support by providing key information on issues including sourcing vaccines, and recycling and fly tipping problems. They further bolstered their workload with enforcement work as and when required. Following the resignation of the Senior Housing Officer, the Council appointed a replacement on the 1st December 2021.

Members were advised that the Council had received an approach from SHELTER to support them in lobbying Government for landlord registration.

Concluding the brief overview the Safer Communities Service Manager confirmed that the report sought to gain Members support for the team to continue with its ongoing initiatives. Furthermore, Members were asked to consider convention of a Task and Finish Group to scope the opportunities available to tackle issues in respect of HMO's and rented accommodation, both in the immediate impact on the tenants and the further reaching effect they have in respect of neighbourhoods and also on Council resources. Noting work undertaken by a neighbouring authority in respect of selective licensing, the Safer Communities Service Manager noted that it would be a good piece of work to take into consideration should the Task and Finish Group be agreed.

Committee comment and questioning followed which are collated and the key comments included:

Members all felt that due to the scale of such a review, that an initial briefing needed to be scheduled, to enable them to gain a clear perspective of what the Council could actually do to improve things. Depending on the outcome of the briefing, Members could then take the review forward.

Ongoing concerns experienced by Members in relation to HMO's included the constant placement of black bin liners onto pavements which could not be accepted by the waste collections due the mixed contents, often with foodstuffs encouraging vermin, and resulting in the Council's fly tipping team having to continually clear the debris up.

Concerns further noted included the compliance, or lack of, with the definition of HMO's and the swiftness of the changeover of tenants in high occupancy houses.

The increase in transient tenants often crammed into small houses, the lack of understanding by many of the rules for waste disposal and the deprived conditions in which many of them resided also caused concern as did the lack of care by certain landlords' for their tenants. Members questioned if changes in licencing in isolation would address the issues, even if it would be possible to increase charges. All landlords' needed to be accountable across all areas of the rental sector and the Council currently failed in its responsibility to residents.

The Portfolio Holder applauded the suggestion of the Task and Finish Group and confirmed he would support such a review. He advised he was currently lobbying Cabinet to extend his budget to source more enforcement agents. He stated that the rents in Boston were high whilst salaries were low and advised he did not support any increase in charges as landlords' would simply pass on to the cost to the renter. He also reminded Members that not all landlords' were the same and the Borough had some exceptional ones who did not deserve to be penalised. The Council also had an excellent relationship with the Landlords forum.

Referencing the work of a neighbouring authority in respect of selective licencing a Member noted that further research would no doubt find other authorities across the country experiencing similar issues and comparative cases would be useful in identifying and supporting potential ways in building Boston's response within the review.

Concluding, the Safer Communities Service Manager thanked Members for their comments and noted he felt reassured that they wanted to investigate further through a review, which would allow a full address of all areas impacted by the current issues including waste, recycling, education – landlords and planning. Stating that he was mindful a similar suggestion had been tabled through the sister scrutiny committee and that resources could not run two large reviews, he suggested that the one review be undertaken in conjunction with the sister committee.

The Head of Regulatory (Lead Officer) noted that it would be sensible to look at a combined piece of work.

Members noted that whilst there were two scrutiny committees, on such a large review, areas within the remit of each committee would be included and there was an invincible line between the two committees with a number of members sitting on both committees. The Portfolio Holder confirmed he agreed an initial member briefing and confirmed that Scrutiny had previously undertaken similar joint reviews successfully, seeded from both committees.

RECOMMENDED:

That Officers' schedule a Member Briefing prior to the official convention of a Task and Finish Group Review.

31 MEMBER WORKING GROUP FLY TIPPING

Councillor Judy Welbourn confirmed that the group had concluded and that a report would be produced which would come back to committee.

32 WORK PROGRAMME

Members were advised that an invitation to Anglian Water to attend the meeting scheduled for the 1st February 2022 had been accepted.

The invitation to the Landlords' Forum to attend in March is withdrawn in light of the recommendation for a Task and Finish Group review.

The Meeting Closed at 8.30 pm

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REPORT TO:	Environment & Performance Committee
DATE:	1 February 2022
SUBJECT:	Work Programme – Standing Item. Including Q2 Performance Monitoring
KEY DECISION:	<i>NO</i>
PORTFOLIO HOLDER:	Councillor Paul Skinner
REPORT AUTHOR:	Q2 – Transformation and Governance Manager
WARD(S) AFFECTED:	All in the borough
EXEMPT REPORT?	No

SUMMARY:

The Work Programme is a standing item at each meeting of the Environment and Performance Committee.

It enables Members to identify any future reporting they may wish to see tabled through the committee and note upcoming reporting. It also updates on any other Scrutiny activity ongoing or scheduled, including Member Briefings, Inquiry Sessions, Task and Finish Group Reviews and Member Working Groups.

RECOMMENDATIONS

That Members review, comment, and challenge the information presented within the Q2 report and identify any areas for future reporting through the committee.

That Members note the forward plan and also any update information in respect of all other streams of scrutiny identified in the work programme.

REASONS FOR RECOMMENDATIONS

To enable Members to progress the work programme for future meetings be identifying reporting and to note any other ongoing scrutiny activity.

OTHER OPTIONS CONSIDERED

None.

REPORT

None. Standing item as identified in the summary

FINANCIAL IMPLICATIONS

There are no financial implications associated with receiving this report.

LEGAL IMPLICATIONS

There are no legal implications associated with receiving this report.

RISK IMPLICATIONS

There are no risk implications associated with receiving this report.

CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

There are no climate change and environmental implications associated with receiving this report.

EQUALITY AND SAFEGUARDING IMPLICATIONS

There are no equality and safeguarding implications associated with receiving this report.

OTHER IMPLICATIONS

There are no other implications associated with receiving this report.

CONSULTATION

None

APPENDICES

(If none then insert the word 'None' and delete the below text/boxes).

Appendices are listed below and attached to the back of the report: -

APPENDIX A	Quarter 2 Performance Monitoring
APPENDIX B	Work Programme
APPENDIX C	Forward Plan

BACKGROUND PAPERS

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

CHRONOLOGICAL HISTORY OF THIS REPORT

Tabled at each meeting of the Environment and Performance Committee

REPORT APPROVAL - Q2 Performance Monitoring report only.

Report author:	Transformation and Governance Manager
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FINANCE PROFORMA

PROFORMA FOR APPROVAL OF THE RELEASE OF RESOURCES

(CAPITAL AND REVENUE BUDGETS)

FROM:

THIS PROFORMA PROVIDES THE FINANCIAL IMPLICATIONS
IN RESPECT OF THE ATTACHED

REPORT:

REPORT DATE:

OPTION 1	£ Year 1 2020/21	£ Year 2 2021/22	£ Year 3 2022/23	£ Year 4 2023/24	£ Year 5 2024/25
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Revenue

Total Revenue Cost

Funding required:

Total capital cost £

Revenue cost £

Considered by:

Enter committee here

Enter Council or
Cabinet/Executive here

Date:

Financial Services Comments

Risk

Procurement

Value for Money Efficiency

This FP is valid for 3 months from FP date	If this FP is no longer required please advise Finance	If there are changes to the original report it may invalidate this document, it must be reviewed by Finance.

Q2 Performance 2021/22 – Environment & Performance Committee

Performance Key

Performance			Trend				
Achieved or exceeded target	Within an Agreed Tolerance	Outside of Agreed Tolerances	Numbers have increased	Improvement in trend or service	No significant change	Numbers have decreased	Deterioration in trend or service
			↑	✓	⊖	↓	✗

Boston Borough Council KPIs

Assets		Performance	Latest Value	Target
ASB001	Percentage of car parking income received against agreed budget		83.16%	100.00%
Comment: Ticket sales and permit income combined. Continues to be impacted by Covid-19 and lockdown restrictions. However, there has been an improvement from Q1 figure which was 63.59%				
ASB002	Percentage of commercial rent received against agreed budget		91.40%	100.00%
Comment: Figures include most land and property assets. All of these will be included from Quarter 3 onwards				
Housing and Wellbeing		Performance	Latest Value	Target
HWB001	Number of properties improved through Council intervention		56	40
HWB002	Percentage of cases opened at homelessness prevention stage (i.e. before they have become homeless)		58.93%	70.00%
Comment: Figures starting to improve due to measures which have been put in place to improve performance.				
HWB003	Percentage of homelessness cases that were opened at homelessness prevention stage that resulted in the customer not becoming homeless		92.86%	70.00%
HWB004	Number of verified rough sleepers (quarterly snapshot, verified at street count)		5	0
Comment: There were 5 people on the street at the end of September – 2 refusing to engage, 1 passing through, 1 refusing to pay rent or bills and 1 with very specific requirements. The new team continue to support them and are achieving positive outcomes. Achieving zero is very challenging but this is the Government's aim so we are trying to achieve this figure.				
HWB005	Number of families with children placed into B&B for more than 6 calendar weeks		0	0
Organisation and Corporate Support		Performance	Latest Value	Target
OCA001	Percentage of Alliance workforce who said 'yes' when asked if they felt valued at work		73.03%	84.00%
Comment: Whilst not at target yet, this is a marked improvement from the Q1 return (61.58%) to the Q2 return (73.03%). The Values & Behaviours for the Strategic Alliance was launched on 1st July 2021. The development of the shared Values and Behaviours included wide stakeholder engagement across the workforce. Since the launch on 1st July, the embedding plan has commenced with activity currently running up to March 2022. We will also look to gather staff engagement data from other local authorities to benchmark our results against general employee engagement.				

Boston Borough Council KPIs

Operations

		Performance	Latest Value	Target
OPB001	Percentage of household waste collected for recycling and composting			39.00%
Comment: Performance data is not available for the current period. The service is awaiting agreement from the Waste Disposal Authority in relation to changes in how recycling performance is measured.				
OPB002	Percentage of recycling collected that is contaminated and unable to be recycled			28.00%
Comment: Performance data is not available for the current period. The service is awaiting agreement from the Waste Disposal Authority in relation to changes in how recycling performance is measured.				
OPB003	Percentage of fly-tips collected within 3 working days of being reported		97.80%	95.00%
OPB004	Market stall occupancy rate - percentage occupied against the target			
Comment: Accurate occupancy data for the market has not been available to date, due to the impact of Covid-19 restrictions on the base number. Accurate data will be available and reported from Q3.				

Planning

		Performance	Latest Value	Target
PLB001	Percentage of major planning applications determined within 13/16 weeks		50.00%	65.00%
PLB002	Percentage of minor planning application determined within 8 weeks		54.17%	75.00%
PLB003	Percentage of other planning applications determined within 8 weeks		70.00%	75.00%
Comment: These local performance measures exceed the national minimum requirement as they do not include agreed time extensions. In addition, the ongoing changes and general workloads within the service will impact on performance in the short term.				
Major applications commonly are those which require negotiations, amendments, Committee decisions or legal agreements. Hence a number of the majors going beyond the statutory period, but largely these are determined 'in time' through longer periods agreed with agents/applicants. Performance against the national measure (including agreed time extensions) for major applications in Q2 is 100% against a national target of 60%.				
Minor applications – performance against the national measure (including agreed time extensions) in Q2 is 97.92% against a national target of 70%.				
Other applications – performance against the national measure (including agreed time extensions) in Q2 is 81.43% against a national target of 70%.				

Regulations

		Performance	Latest Value	Target
RGB001	Percentage of food premises inspections completed against the Food Standards Agency annual inspection plan		98.36%	100.00%
Comment: With the exception of a small number of fishing vessels which could not be inspected owing to the seasonal nature of their business, Boston is undertaking its food safety inspection programme as it did before the start of the pandemic. Unlike most, if not all, other local authorities, Boston has not had to implement the Food Standards Agency (FSA) recovery plan to retrieve the food safety inspection programme to where it was before the pandemic. Hence food safety inspections will be reported in the same way as before the service was disrupted by the pandemic, rather than against the FSA Recovery Plan.				

Boston Borough Council KPIs

PSPS		Performance	Latest Value	Target
PSB001	Time to process new Benefit claims (days)		22.52	10.00
Comment: Processing speed is below target, hampered by balancing high workloads and resources, including the diversion of experienced resources to deliver Test and Trace. Also, it is due to the work required to clear the backlog of unprocessed records that accumulated prior to PSPS taking over the service.				
PSB002	Time to process Benefit change events (days)		11.54	14.00
PSB003	Council Tax collection rate		52.18%	52.50%
Comment: Collection is marginally below target but this has been affected by the redirection of resources earlier in the financial year from recovery of unpaid Council Tax to the award of Covid Business Grants.				
PSB004	NDR collection rate		49.64%	56.00%
Comment: This measure is currently below target but comparisons with targets and previous years are not valid, as the partial removal of Covid related reliefs part way through the year has meant that the liability is not distributed evenly throughout the year and is weighted towards the end of the year. A more accurate measure of performance will be available for reporting in Q4.				

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Environment and Performance Committee Work Programme 2021–22

THIS COMMITTEE'S REMIT IS ALIGNED TO COPORATE PRIORITIES: CP1 PROSPERITY and CP3 PLACE

MEETING DATE	AGENDA ITEMS	REPORT AUTHOR	PORTFOLIO HOLDER	CABINET
27.04.21	<ol style="list-style-type: none"> 1. Member Learning and Development Strategy - 21 to 2024 2. Quarter 3 Performance / Work Programme 3. Task & Finish Group Recommendations First Review <p style="margin-left: 20px;">Verbal update on MWG – Fly Tipping</p>	<p>Assistant Director – Organisation Standing Item Chairman</p> <p>Assistant Director – Regulatory Cllr Judy Welbourn</p>	<p>Cllr P Skinner</p> <p style="text-align: center;">“</p> <p style="text-align: center;">“</p>	12.05.2021
22.06.21	<ol style="list-style-type: none"> 1. Recovery Plan – update 2. Update on Member Working Group – Fly Tipping 3. Work Programme 	<p>Assistant Dir. Economic Growth Cllr Judy Welbourn Standing Item</p>	Cllr P Skinner	23.06.21
07.09.21	<ol style="list-style-type: none"> 1. Annual CCTV Report. update 2. Annual ASB Report. update 3. Provision of Public Conveniences – Boston (verbal) 4. BBC Social Media Acceptable Use Policy 5. Update on Member Working Group – Fly Tipping 6. Work Programme 	<p>Assistant Director - Regulatory Assistant Director – Regulatory Assistant Director - Operation Deputy Chief Executive Cllr J Welbourn Standing Item</p>	<p>Cllr P Skinner Cllr P Skinner Cllr T Abbott Cllr P Skinner</p>	08.09.21
26.10.21	<ol style="list-style-type: none"> 1. Draft Climate Change Strategy for consultation 2. Update on Member Working Group – Fly Tipping 3. Work Programme to include Q1. 	<p>Assistant Director - Regulatory Cllr Judy Welbourn Standing Item</p>	Cllr P Skinner	17.11.21
07.12.21	<ol style="list-style-type: none"> 1. Carbon Reduction Plan 2. Protecting the health and wellbeing of residents living Houses in Multiple Occupancy. 3. Update on Member Working Group – Fly Tipping 4. Work Programme 	<p>Assistant Director - Regulatory Safer Communities Manager</p> <p style="margin-left: 40px;">Cllr J Welbourn Standing Item.</p>	<p>Cllr P Skinner Cllr M Griggs</p>	08.12.21
01.02.22	<ol style="list-style-type: none"> 1. Representation by Anglian Water – awaiting response 2. Quarter 2 Performance 			09.02.22

22.03.22	1. Adoption of Climate Change Strategy 2. Member Working Group – Fly Tipping 3. Public Conveniences	Ass. Director – Regulatory Ass. Director - Neighbourhoods DCE - Programme Delivery	<i>Cllr P Skinner</i> <i>Cllr D Evans</i> <i>Cllr T Abbott</i>	30.03.22
10.05.22				11.05.22

OPTIONS FOR SCRUTINY WORKING - current at issue of agenda

Task and Finish Group Review	<i>None scheduled at time of agenda publication</i>
Member Working Group	<i>None scheduled at time of agenda publication</i>
Inquiry Session	<i>None scheduled at time of agenda publication</i>
All Member Briefings	27 th January 2022. Housing Regulation – prior to Task and Finish Review.

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Pending future reporting:

Public Convenience provision Boston. Update report following initial tabling in September 2021.

Single Use Waste Policy.

Chairman: Councillor Judith Skinner. **Vice Chairman:** Councillor Judy Welbourn

Lead Officer: Christian Allen

Clerk: Karen Rist



BOSTON BOROUGH COUNCIL FORWARD PLAN

1 JANUARY TO 31 DECEMBER 2022

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, www.mybostonuk.com

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website www.mybostonuk.com

Cabinet Members:

Cllr Paul Skinner (Leader)
Cllr Nigel Welton (Deputy Leader)

Cllr Tracey Abbott
Cllr Richard Austin

Cllr Deborah Evans
Cllr Martin Griggs

Cllr Jonathan Noble

Report Title and Summary of Content	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Local Council Tax Support Scheme 2022/23	Key	17 Jan 2022		Open	Sharon Hammond, Head of Revenues and Benefits Sharon.hammond@pspsl.co.uk	Councillor Jonathan Noble
Quarter 2 and Quarter 4 Finance Movements and Amendment to the Capital Programme	Non Key	17 Jan 2022		Open	Peter Davy, Deputy Chief Finance Officer (Client) (PSPS) peter.davy@pspsl.co.uk	Councillor Jonathan Noble, Councillor Paul Skinner
Carbon Reduction Plan - To adopt the new Carbon Reduction Plan as commissioned from the Carbon Trust.	Key	To be confirmed		Open		
Provision of Leisure Service at Geoff Moulder Leisure Complex	Non Key	To be confirmed		Open		
Budget Setting Report and Medium Term Financial Strategy 2022/23 - 2026/27 For Consultation	Key	To be confirmed		Open		
Membership of Local Government Association Coastal Special Interest Group	Non Key	23 Feb 2022		Open	Lorraine Bush, Democratic Services Delivery Manager lorraine.bush@boston.gov.uk	Councillor Paul Skinner

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Cultural Strategy	Key	23 Feb 2022		Open	Lydia Rusling, Assistant Director - Economic Growth lydia.rusling@e- lindsey.gov.uk	Councillor Richard Austin BEM
Budget Setting Report and Medium Term Financial Strategy 2022/23 - 2026/27	Key	23 Feb 2022 28 Feb 2022	Yes	Open	Christine Marshall, Section 151 Officer christine.marshall @sholland.gov.uk	Councillor Jonathan Noble
Exploring the business case for the Council to directly deliver and invest in new housing	Non Key	23 Feb 2022		Open	Matthew Hogan, Assistant Director – Strategic Growth and Development Matthew.Hogan@s holland.gov.uk	Councillor Nigel Welton
Benefits Verification Policy	Key	23 Feb 2022		Open	Sharon Hammond, Head of Revenues and Benefits Sharon.hammond @pspsl.co.uk	Councillor Jonathan Noble
South & East Lincolnshire Councils Partnership Annual Delivery Plan 2022/23	Key	28 Feb 2022		Open	James Gilbert, Assistant Director – Organisation and Corporate Services james.gilbert@e- lindsey.gov.uk	Councillor Nigel Welton

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Carbon Reduction Action Plan - To agree the Action Plan for implementing the previously approved Carbon Reduction Plan.	Non Key	30 Mar 2022		Open	Sarah Baker, Climate Change and Environment Manager sarah.baker@e-lindsey.gov.uk	Councillor Paul Skinner
Lincolnshire Discretionary Housing Assistance Policy - The provision of discretionary housing grants for a range of purposes that supports the national Better Care Agenda and reduces hospital admissions.	Key	30 Mar 2022		Open	Stuart Horton, Service Manager – Affordable and Accessible Homes stuart.horton@boston.gov.uk	Councillor Martin Griggs
Adoption of Climate Change Strategy - Members asked for recommendation to Council that the final Climate Change Strategy be adopted after being informed by a period of consultation in late 2021.	Non Key	30 Mar 2022 11 Apr 2022	Yes	Open	Sarah Baker, Climate Change and Environment Manager sarah.baker@e-lindsey.gov.uk	Councillor Paul Skinner
Single-Use Waste Policy	Key	30 Mar 2022 11 Apr 2022	Yes	Open	Heather Prescott, Climate Change and Environment Officer heather.prescott@boston.gov.uk	Councillor Paul Skinner
Quarter 3 Report - Performance, Risk and Finance	Non Key	30 Mar 2022		Open	Samantha Knowles, Assistant Director - Finance (Deputy S151)	Councillor Paul Skinner, Councillor Jonathan Noble

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					Officer) SKnowles@sholl nd.gov.uk, Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@bo ston.gov.uk	

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