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**B O S T O N**  
**B O R O U G H C O U N C I L**

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**Joint Chief Executive**  
**Rob Barlow**

24 March 2023

**NOTICE OF MEETING OF THE REGULATORY AND APPEALS SUB COMMITTEE**

Dear Councillor

You are invited to attend a meeting of the Regulatory and Appeals Sub Committee on  
**Monday, 3rd April, 2023 at 10.00 am**  
in the Committee Room, Municipal Buildings, West Street, Boston, PE21 8QR

**ROB BARLOW**  
**Joint Chief Executive**

**Membership:** Councillors Tom Ashton, Katie Chalmers and Stephen Woodliffe  
**Reserve Member:** Councillor Judith Welbourn

**A G E N D A**

**PART I - PRELIMINARIES**

**A APOLOGIES**

To receive apologies for absence.

**B DECLARATION OF INTERESTS**

To receive declarations of interests in respect of any item on the agenda.

**PART II - AGENDA ITEMS**

**1 EXCLUSION OF THE PUBLIC AND PRESS**

To consider resolving - That under Section 100(A)(iv) of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Order.

**2 HACKNEY CARRIAGE & PRIVATE HIRE VEHICLE DRIVER LICENCE (Pages 1 - 28)**

(A report by Anna McDowell, Senior Licensing Officer)

**Notes:**

The person to contact about the agenda and documents for this meeting is Pippa Rose, Democratic Services Officer, Municipal Buildings, Boston, Telephone: 01205 314228 e-mail: pippa.rose@boston.gov.uk

Council Members who are not able to attend the meeting should notify Pippa Rose, Democratic Services Officer as soon as possible.

**Alternative Versions**

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please contact Democratic Services on direct dial (01205) 314226

The procedures for the hearing appear overleaf.

## Taxi Licensing Hearing Procedure

1. The Sub-Committee deals with the Preliminaries.
2. The Licence-holder and the Senior Licensing Officer are invited into the room.
3. The Chairman invites introductions.
4. The Legal Advisor explains the procedures.
5. The Senior Licensing Officer presents her report.
6. Members of the Sub-Committee ask any questions of the Senior Licensing Officer in respect of the information they have received.
7. The Licence-holder is invited to address the Sub-Committee to present their case.
8. Members of the Sub-Committee ask questions of the Licence-holder.
9. If required, Members of the Sub-Committee may then ask further questions of the Senior Licensing Officer and the Licence-holder in respect of the report.
10. The Senior Licensing Officer and the Licence-holder may then make any final comments.
11. The Chairman asks the Legal Advisor whether there are any other matters to be raised or resolved before the Sub-Committee retires to begin its deliberations.
12. The Chairman advises the Licence-holder that the Members of the Sub-Committee will consider the report in private and make their decision. The Legal Representative will remain with them, but will at no point take part in the deliberations; the Legal Representative will give legal advice if required and the Licence-holder will be told what this advice is when the Hearing is re-convened.
13. The Licence-holder and the Senior Licensing Officer are escorted from the room.
14. Once a decision has been made, the Licence-holder and the Senior Licensing Officer are invited back into the room to hear the decision.
15. The Chairman reads out the decision and the reasons for the decision, including any conditions that may have been attached. The Chairman will advise the Licence-holder they have the right to appeal to the Magistrates Court, within 21 days of the date of the decision notice.
16. The Senior Licensing Officer then escorts the Licence-holder from the room.

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# Agenda Item 2

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