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**B O S T O N**  
**B O R O U G H C O U N C I L**

Municipal Buildings  
Boston  
Lincolnshire PE21 8QR  
Tel: **01205 314200**  
Fax: **01205 364604**

Joint Chief Executive  
Rob Barlow

20 April 2023

**NOTICE OF MEETING OF THE REGULATORY AND APPEALS SUB COMMITTEE**

Dear Councillor

You are invited to attend a meeting of the Regulatory and Appeals Sub Committee on  
**Friday, 28th April, 2023 at 1.00 pm**  
in the Jakemans Community Stadium, Pilgrim Way, Boston, PE21 7NE

**ROB BARLOW**  
Joint Chief Executive

**Membership:** Councillors Tom Ashton, Judith Skinner and Judy Welbourn  
**Reserve Member:** Councillor Stephen Woodliffe

**A G E N D A**

**PART I – PRELIMINARIES**

**A APOLOGIES**

To receive apologies for absence.

**B DECLARATION OF INTERESTS**

To receive declarations of interests in respect of any item on the agenda.

**PART II - AGENDA ITEMS**

**1 EXCLUSION OF THE PUBLIC AND PRESS**

To consider resolving - That under Section 100(A)(iv) of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Order.

**2 PRIVATE HIRE VEHICLE LICENSE (Pages 1 - 18)**

A report by Anna McDowell Senior Licensing Officer.

**Notes:**

The person to contact about the agenda and documents for this meeting is Pippa Rose, Democratic Services Officer, Municipal Buildings, Boston, Telephone: 01205 314228 e-mail: [pippa.rose@boston.gov.uk](mailto:pippa.rose@boston.gov.uk)

Council Members who are not able to attend the meeting should notify Pippa Rose, Democratic Services Officer as soon as possible.

**Alternative Versions**

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please contact Democratic Services on direct dial (01205) 314226

The procedures for the hearing appear overleaf.

## Taxi Licensing Hearing Procedure

1. The Sub-Committee deals with the Preliminaries.
2. The Applicant and the Licensing & Land Charges Manager are invited into the room.
3. The Chairman invites introductions.
4. The Legal Advisor explains the procedures.
5. The Licensing & Land Charges Manager presents her report.
6. Members of the Sub-Committee ask any questions of the Licensing & Land Charges Manager in respect of the information they have received.
7. The Applicant is invited to address the Sub-Committee to present their case.
8. Members of the Sub-Committee ask questions of the Applicant.
9. If required, Members of the Sub-Committee may then ask further questions of the Licensing & Land Charges Manager and the Applicant in respect of the report.
10. The Chairman asks the Legal Advisor whether there are any other matters to be raised or resolved before the Sub-Committee retires to begin its deliberations.
11. The Chairman advises the Applicant that the Members of the Sub-Committee will consider the report in private and make their decision. The Legal Representative will remain with them, but will at no point take part in the deliberations; the Legal Representative will give legal advice if required and the Applicant will be told what this advice is when the Hearing is re-convened.
12. The Applicant and the Licensing & Land Charges Manager are escorted from the room.
13. Once a decision has been made, the Applicant and the Licensing & Land Charges Manager are invited back into the room to hear the decision.
14. The Chairman reads out the decision and the reasons for the decision, including any conditions that may have been attached. The Chairman will advise the applicant they have the right to appeal to the Magistrates Court, within 21 days of the date of the decision notice.
15. The Democratic Services Officer then escorts the Applicant from the room.

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# Agenda Item 2

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