

Public Document Pack



Municipal Buildings
Boston
Lincolnshire PE21 8QR
Tel: **01205 314200**
Fax: **01205 364604**

24 May 2023

TO MEMBERS OF THE BOSTON TOWN AREA COMMITTEE (BTAC)

NOTICE OF MEETING OF THE BOSTON TOWN AREA COMMITTEE (BTAC)

Dear Councillor

You are invited to attend a meeting of the Boston Town Area Committee (BTAC) on
Thursday, 1st June, 2023 at 6.30 pm
in the Municipal Buildings West Street Municipal Buildings Boston.

ROB BARLOW
Joint Chief Executive

Membership:

Chairman:

Vice Chairman:

Councillors Jyothi Arayambath, Alison Austin, Emma Cresswell, Anton Dani, Neil Drayton, Anne Dorrian, Paul Gleeson, Sandeep Ghosh, Mike Gilbert, Andy Izzard, Barrie Pierpoint, Patsie Marson, Lina Savickiene and Stephen Woodliffe

A G E N D A

PART I - PRELIMINARIES

A ELECTION OF CHAIRMAN

Committee will be asked to elect their Chairman.

B ELECTION OF VICE CHAIRMAN

Committee will be asked to elect their Vice Chairman

C APOLOGIES

To receive apologies for absence.

D MINUTES (Pages 1 - 6)

To sign and confirm the minutes of the last meeting.

E UPDATE ON ACTIONS FROM THE MINUTES OF THE LAST MEETING

To report progress on outstanding actions from the minutes of the last meeting, for information only.

F DECLARATION OF INTERESTS

To receive declarations of interests in respect of any item on the agenda.

G PUBLIC QUESTIONS

To answer any written questions received from members of the public no later than 5 p.m. two clear working days prior to the meeting – for this meeting the deadline is 5 p.m. on Friday 26th May 2023.

H PUBLIC SPEAKING TIME

To allow members of the public to address the Committee.

PART II - AGENDA ITEMS

1 IMPROVED OFFER FOR BOSTON PLAY AREAS (Pages 7 - 26)

2 BTAC 2023/24 FINANCIAL POSITION UPDATE (Pages 27 - 32)

A report by the Strategic Finance Manager

3 WORK PROGRAMME - STANDING ITEM (Pages 33 - 52)

(The Committee's work programme for the current year for discussion and/or updating.)

Notes:

The person to contact about the agenda and documents for this meeting is Karen Rist, Democratic Services Officer, Municipal Buildings, Boston, 01205 314226 email: karen.rist@boston.gov.uk

Council Members who are not able to attend the meeting should notify Karen Rist, Democratic Services Officer as soon as possible.

Alternative Versions

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please contact Democratic Services on direct dial (01205) 314226

BOSTON TOWN AREA COMMITTEE (BTAC)

23 March 2023

Present: Councillor Paul Goodale (Chairman), Councillor Stephen Woodliffe (Vice-Chairman), Councillors Alison Austin, Katie Chalmers, Anton Dani, Martin Griggs, Neill Hastie and Yvonne Stevens

Officers – Assistant Director - Culture and Leisure, Strategic Finance Manager, Local Communities Development Officer & BTAC Grant Administrator and Democratic Services Officer

114 APOLOGIES

Apologies were tabled for Councillor Anne Dorrian

115 MINUTES

The minutes were not signed due to omission of the resolution on one item. That minute would be amended and signed off after the meeting by the Chairman.

116 UPDATE ON ACTIONS FROM THE MINUTES OF THE LAST MEETING

None tabled.

117 DECLARATION OF INTERESTS

None tabled.

118 PUBLIC QUESTIONS

None tabled.

119 PUBLIC SPEAKING TIME

No.

120 BTAC SMALL GRANTS SCHEME AND BTAC EMPOWERING HEALTHY COMMUNITIES GRANT SCHEME

The Local Communities Development Officer and BTAC Grant Administrator presented the report tabled in accordance with the Committee's Small Grant Scheme, and presented the applications made to the Small Grants Working Group in Round 4 of the financial year 2022/2023 for both the BTAC Small Grant Scheme and Empowering Healthy Communities Grant Scheme.

9 eligible applications had been received in Round 4 of the Boston Town Area Committee Small Grant Scheme, and 1 application which had been rejected and 1 eligible application received in Round 4 of the Empowering Healthy Communities Grant Scheme and 1 application which had been rejected.

Boston Town Area Committee (BTAC)
23 March 2023

Applicant	Scheme	Project	Amount Requested
Holy Trinity Pre-School	BTAC Small Grant Scheme	Purchase gardening equipment for Forest School activities	£931.26
Friars Folly	BTAC Small Grant Scheme	Contribution to cost of venue hire and group insurance	£650.00
Willoughby Road Allotments – Edible Academy	BTAC Small Grant Scheme	Contribution to cost of raised beds	£988.12
Boston College – Netball Project	BTAC Small Grant Scheme	Purchase netball posts and hoops and publicity and marketing for college and community netball activities at Peter Paine Sports Centre	£874.93
Boston Hanse Group	BTAC Small Grant Scheme	Purchase materials to make own costumes for Hanse volunteers	£1,000
Citizens Advice Mid Lincs (CAML)	BTAC Small Grant Scheme	Purchase equipment to enable outreach work in Skirbeck Ward	£1,000
Kuk Sool Won Charity	BTAC Small Grant Scheme	Purchase junior archery equipment	£1,000
Boston Division Guides	BTAC Small Grant Scheme	Contribution towards the cost of refurbishing Wings Meadow Guide Centre – Freiston Road, Boston	£1,000
Boston Book Festival	BTAC Small Grant Scheme	Contribution towards the cost of the Book Festival Event	£1,000

		2023 – Venue Hire (Boston Guildhall), promotional materials – Banner and Festival Booklet	
Indian Cultural Organisation of Lincolnshire	BTAC Small Grant Scheme	Contribution towards cost of Holi Festival to be held in Central Park	REJECTED
Pilgrim Hospital Radio	BTAC Empowering Healthy Communities Scheme	Purchase new laptops for Pilgrim Hospital Radio provision	REJECTED
Boston Borough Council – Communities and Events Team	BTAC Empowering Healthy Communities Scheme	Contribution to cost of Boston Borough Council’s Coronation Event – 2023	£1,000

Committee comment included:

Members noted their reassurance that a large number of applications had been received from across a wide range of applicants and that BTAC was helping so many groups. .

However, a member questioned the recent Holi Festival which whilst having received support from BTAC in the hiring of the park and support of operatives, had been too late in submitting an application for funding and assurance was sought that the operators of the festival had been provided with information for submitting an application for future funding.

Members were advised that the operators had indeed been provided with all the relevant information for applying any funding for future events.

A member questioned the pre-requisite question within an application requesting confirmation that the funding would benefit BTAC residents, seeking confirmation if it was asked on all applications. Members were advised that it was a significant criteria for all grants that the funding did benefit BTAC residents and the question was asked of all applicants.

RESOLVED:

Committee ratified the decisions taken by the Member Working Group.

121 UPDATE ON WORK OF BTAC OPERATIVES.

The Assistant Director – Leisure and Culture (and Lead Officer for the Committee) presented the report confirming that BTAC currently funded 2 X FTE Operatives who undertook work within the town centre areas providing an enhanced level of maintenance clearing and currying out other specific tasks.

The operatives work activity was planned weekly and focused on areas identified as a priority by the Committee as set out in the operatives work programme.

They included carrying out detailed responsive and proactive maintenance improvements to enhance the quality of the town centre.

The work programme set out the priorities for BTAC Operatives in their day to day work, which included all-year round activities along with seasonal items such as assisting with events and supporting community initiatives including Bog Boston Clean Up and Boston in Bloom.

BTAC tasks included painting railings and redecorating street furniture, installing new furniture, cleaning graffiti, undertaking play equipment repairs, providing enhanced cleaning including litter bin cleaning and sign cleaning.

The Operatives were employed for 37 hours over 5 days, between 07:30 and 15:30 with flexibility to work weekends and evenings as required.

The Operatives worked as a team using equipment including a BTAC liveried van, hand tools and other specific cleaning equipment.

The operatives had access to a secure store unit at the Mayflower Units where seasonal work including painting and repairs was carried out.

Responsibility for the supervision of the team sits at the depot under the Streetscene Supervisor.

A generic BTAC email address, BTAC.enquiries@boston.gov.uk, was set-up to manage any specific BTAC enquiries or work requests.

Members noted their appreciation of the on-going work of the BTAC Operatives which they agreed provided continued support in keeping the town centre clean. Appreciation was also noted at the prompt response provided by the Operatives when an issue was reported.

Committee noted the report tabled for information purposes.

122 BTAC PROJECTED FINANCIAL POSITION AS AT 28 FEBRUARY 2023

The Assistant Director – Leisure and Culture (and Lead Officer for the Committee) presented the report and as outlined at Appendix 1 identifying the details of the income and expenditure relating to BTAC for the financial year 2022/23.

Members were advised that current projections indicated a surplus for the year of £39,807 with full year's expenditure is forecasted to be £693,057.

The main projected variances in the year were noted as follows: -

- The projected full year expenditure is forecasted to be £693,057; with a projected surplus of £39,807. This will transfer to reserves at year end
- The balance of the “other projects” budget is forecast at £502.
- There is underspend within the town centre operatives of £5k, Events £6k, Central Park £1k and other projects £51k.
- There is overspend within Open spaces and play areas of £5k and Public Conveniences of £19k.

The opening balance of the BTAC reserve at 1 April 2022 was £302,530 (comprising £70,000 as the minimum to be held to allow for contingencies - as approved in the budget setting report - plus £51,514 for projects as listed in Appendix 1. The forecasted total closing balance on BTAC's reserve is £39,251 at 31 March 2023.

This estimated closing balance takes into account the proposed spend for play equipment that was discussed during the BTAC committee meeting held on 3rd November 2022. The value included is £100,541 as per the quotation information provided at that time. After taking account of the S151 Officer's recommendation of a minimum reserve of £70,000, the Funds available (not allocated) are £39,251.

Members were advised that the data provided was draft and subject to change.

Members' noted the report and requested a return to the report being tabled at all meetings to enable members to be fully aware of the financial position moving throughout the year. It had been the policy of the committee to have such reporting prior to the Partnership and members felt reporting to each meeting with a simple account of the financial position at that point, was very beneficial to them.

Committee were advised that the tenders for the refurbishment of Central Park Play Area had been received and a final reporting seeking agreement would be tabled at the first meeting of the new municipal year.

123 WORK PROGRAMME - STANDING ITEM

Committee noted the work programme over the previous year and the items being carried forward onto the new programme for the next Municipal Year.

At this point in the proceedings the Vice Chairman tabled a vote of thanks to the Chairman for all his work over the years and the achievements the Chairman had facilitated through his leadership, not least the successful audit which had been carried out on the Committee and the rating achieved. Members echoed the sentiments and the Chairman stated that whilst he was not seeking re-election, he had been proud to Chair the committee and thanked officers for their support.

The Meeting ended at 8.15 pm

This page is intentionally left blank



REPORT TO:	BOSTON TOWN AREA COMMITTEE
DATE:	1 st JUNE 2023
SUBJECT:	BTAC PLAY AREA IMPROVEMENTS
PURPOSE:	TO PROVIDE AN IMPROVED PLAY OFFER TO BOSTON RESIDENTS
KEY DECISION:	<i>N/A</i>
PORTFOLIO HOLDER:	TBA
REPORT OF:	ADD
REPORT AUTHOR:	PLAY AND PHYSICAL ACTIVITY OFFICER
WARD(S) AFFECTED:	ADD
EXEMPT REPORT?	<i>NO</i>

SUMMARY

At its 3rd November 2022 meeting BTAC resolved that the Play and Physical Activity Officer was to be tasked to take the proposals for all four sites forward and undertake a full tendering process for the provision of the facilities identified and return a full report back to committee for final agreement.

This report provides members with an update on the outcome of the full tender process for the provision of further improvements for investment in outdoor play areas and seeks final approval to proceed.

RECOMMENDATIONS

1. That the Committee agree to proceed with the improvements identified in this report.

REASONS FOR RECOMMENDATIONS

To provide an improved play offer to residents and visitors.

OTHER OPTIONS CONSIDERED

Not to approve the play area improvements.

1. BACKGROUND

- 1.1 Following the 2022 tour of BTAC open spaces and play facilities, members established a BTAC Working Group to develop plans for the improvement of play facilities in the BTAC Area.
- 1.2 The Working Group identified four play areas for improvement and these findings along with corresponding quotes were presented to the 3rd November BTAC meeting. The four play areas are located in Central Park, St Johns, Garfit's Lane and Woodville Road.
- 1.3 At the 3rd November 2022 meeting BTAC resolved that the Play and Physical Activity Officer was to be tasked to take the proposals for all four sites forward and undertake a full tendering process for the provision of the facilities identified and return a full report back to committee for final agreement.
- 1.4 The Play and Physical Activity Officer along with the Procurement Team, subsequently invited Tenders through the Portal. The tender closing date was 12 noon on 10th February 2023. A single tender was returned from Kompan and opened by Ryan Wilson - Procurement Team in the presence of Laz Mafuko – Finance and Fran Taylor - Play and Physical Activity Officer Boston Borough Council.

2.0 REPORT – Improvements quoted within the tender

- 2.1 The outcome of the tender has the total cost for the project coming in at £167,595, with a discount applied reducing the cost to £142,409. This does not include the purchase of the seats for Central Park which will be a further £5,000 bringing the total cost up to £147,409.
- 2.2 The match funding committed by Boston Big Local for the St Johns scheme and the Section 106 funding for Garfit's Lane is confirmed at £39,000 in total, with a further £20,000 approved from Insurance reserve, for the Woodville Road scheme, reducing the total cost to BTAC, to £88,409.
- 2.3 The following documents are appended to the report for reference:
 - Appendix 1 – Kompan Sales Quote for the works to the 4 sites.
 - Appendix 2 – Central Park Visual
 - Appendix 3 – Woodville Road Play Area Visual
 - Appendix 4 – St John's Play Area Visual
 - Appendix 5 – Garfit's Lane Play Area Visual
 - Appendix 6 – Kompan Contract Documentation
- 2.4 Future BTAC budgets will include costs associated with the ongoing maintenance and inspection of any new play equipment.

3. CONCLUSION

- 3.1 At its 3rd November 2022 meeting, Members voiced their support for all the replacement facilities and works needed to improve the sites and general agreement of the need to replace the vandalised Galleon at the Woodville Road site as soon as possible. Members were pleased with the progress of improvements already carried out on BTAC open spaces and felt these had made a significant contribution to improving the quality of those spaces provided in the town and that the plans agreed for these further developments will encourage greater more positive use of public open spaces.

EXPECTED BENEFITS TO THE PARTNERSHIP

N/A

IMPLICATIONS

SOUTH AND EAST LINCOLNSHIRE COUNCILS PARTNERSHIP

None

CORPORATE PRIORITIES

(Highlight any specific corporate priority implications arising from the report in this section. If none, insert the word 'none'.)

STAFFING

None

CONSTITUTIONAL AND LEGAL IMPLICATIONS

None

DATA PROTECTION

None

FINANCIAL

The financial implications are outlined in 2.1 and 2.2 of this report.

RISK MANAGEMENT

None

STAKEHOLDER / CONSULTATION / TIMESCALES

Consultation on this proposal has taken place with the Chairman of BTAC and the Town Centre (and BTAC liaison) Portfolio Holder, BTAC and the General Public.

REPUTATION

None

CONTRACTS

The works included within the report were subject to a tender process and a contract. The Council is required to conform to the requirements of the EU Procurement Directive and its own Contract Procurement and Procedure Rules Part 4 (H) of the Constitution.

CRIME AND DISORDER

None

EQUALITY AND DIVERSITY/ HUMAN RIGHTS/ SAFEGUARDING

The Council is required to comply with the public sector equality duty. A full equality impact analysis will be undertaken at the appropriate time to ensure that any new equipment intended for procurement will consider the needs of all individuals.

HEALTH AND WELL BEING

None

CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

None

LINKS TO 12 MISSIONS IN THE LEVELLING UP WHITE PAPER

(Use this section to highlight any links to the 12 missions contained in the Levelling Up White Paper set out below. Delete any which are not applicable. If none, insert the word 'none'.)

MISSIONS	
This paper contributes to the follow Missions outlined in the Government’s Levelling Up White paper.	
Health	By 2030, the gap in Healthy Life Expectancy (HLE) between local areas where it is highest and lowest will have narrowed, and by 2035 HLE will rise by 5 years.
Wellbeing	By 2030, well-being will have improved in every area of the UK, with the gap between top performing and other areas closing.
Pride in Place	By 2030, pride in place, such as people’s satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between the top performing and other areas closing.

ACRONYMS

(Use this section to explain any acronyms used in the body of the report. If none, insert the word 'none'.)

APPENDICES	
(If none then insert the word 'None' and delete the below text/boxes).	
Appendices are listed below and attached to the back of the report: -	
APPENDIX 1	Kompan Sales Quote for the works to the 4 sites.
APPENDIX 2	Central Park Visual
APPENDIX 3	Woodville Road Play Area Visual

APPENDIX 4	<i>St John's Play Area Visual</i>
APPENDIX 5	<i>Garfit's Lane Play Area Visual</i>
APPENDIX 6	<i>Kompan Contract Documentation</i>

BACKGROUND PAPERS

Background papers used in the production of this report are listed below: -

Document title	Where the document can be viewed
<i>None</i>	

CHRONOLOGICAL HISTORY OF THIS REPORT

Name of body	Date
<i>BTAC</i>	<i>3rd November 2022</i>

REPORT APPROVAL

Report author:	Fran Taylor – Francis.Taylor@boston.gov.uk
Signed off by:	Phil Perry – phil.perry@boston.gov.uk
Approved for publication:	N/A

CHECKLIST - DELETE BEFORE SUBMISSION TO DEMOCRATIC SERVICES

S151 Officer consulted on financial implications:	Yes / No / NA
Monitoring Officer consulted on legal and constitutional implications:	Yes / No / NA
Portfolio Holder consulted:	Yes / No / NA
Ward Member consulted:	Yes / No / NA

FINANCE PROFORMA

PROFORMA FOR APPROVAL OF THE RELEASE OF RESOURCES

(CAPITAL AND REVENUE BUDGETS)

FROM: Caroline Thacker-Smith

THIS PROFORMA PROVIDES THE FINANCIAL IMPLICATIONS
IN RESPECT OF THE ATTACHED

REPORT:

REPORT DATE:

OPTION 1	£ Year 1 2023/24	£ Year 2 2024/25	£ Year 3 2025/26	£ Year 4 2026/27	£ Year 5 2027/28
-----------------	---------------------	---------------------	---------------------	---------------------	---------------------

Revenue

Tender Price	142,409				
Seats for Central Park	5,000				

Matched Funding

BBL	-19,500				
S106 – Garfit’s Lane	-19,500				

Insurance Reserve	-20,000				
-------------------	---------	--	--	--	--

Total Revenue Cost	88,409				
---------------------------	---------------	--	--	--	--

Funding required:

Total capital cost	£				
--------------------	---	--	--	--	--

Revenue cost	£88,409				
--------------	---------	--	--	--	--

Considered by:

BTAC

Boston Borough Council

Date:

01.06.2023

Financial Services Comments

The BTAC committee previously committed a budget for this project to the value of £100,541; this revised position could result in the reserves being increased by £12,132.

Risk

None

Procurement

A full tender process has been undertaken, resulting in the best price and quality available.

Value for Money Efficiency

This FP is valid for 3 months from FP date	If this FP is no longer required please advise Finance	If there are changes to the original report it may invalidate this document, it must be reviewed by Finance.

Sales - Quote





Ms. Fran Taylor
Boston Borough Council
Sports and Play Office
Princess Royal Arena
Great Fen Road, Lincolnshire
PE21 7PB

Quote No. SQ279571-2
Sell-to Contact No. 41433
Quote Date 09-03-2023
Expiration Date 08-04-2023




Salesperson Simon Burke
E-Mail simbur@kompan.com
Phone No. 07972 154011

Your Reference 4x sites

Project Name EN128532 Multi-Site Works

No.	Description	Quantity	Unit of Measure	Unit Price	Amount
Central Park Play Area					
Equipment					
MSC643300-3717P	KOMPAN HCA Little Mermaid & Ugly Duckling Unit c/w Net Link, Castle, Tree & Roof, Inground	1	Pieces	28,290.00	28,290.00
					
INSTALLATION	Installation	1	Pieces	2,024.00	2,024.00
M17501-01P	KOMPAN Water Lilies 4 way Springer Inground 40cm	1	Pieces	1,020.00	1,020.00
					
INSTALLATION	Installation	1	Pieces	172.00	172.00
PCM106-0401	KOMPAN Large Horse Springer Inground 40cm	1	Pieces	1,100.00	1,100.00
					
INSTALLATION	Installation	1	Pieces	379.00	379.00
Street Furniture					
EN-SM 1800 GLENDSIDE	1800 Glenside Picnic Table Incl. K3T Bolts Powder Coated Black or Green	2	Pieces	1,236.43	2,472.86
					
	poistioned in area near toddler play - springers etc installed with grassmat wear pads				
INSTALLATION	Installation	2	Pieces	172.00	344.00

No.	Description	Quantity	Unit of Measure	Unit Price	Amount
EN-SM 1800 GLEN DA	1800 Glenside DA Picnic Table Incl. K3T Bolts Powder Coated Black or Green	2	Pieces	1,289.86	2,579.72
INSTALLATION	Installation	2	Pieces	172.00	344.00
EN-IBENCH	Install Benches - Customer to Supply Benches Benches to be Installed with grassmat wear pads	3	Pieces	157.14	471.42
Fencing					
EN-FENCE FT1 2H	Supply 1.2m High Playspec Flat Top Fencing Galvanised To create chicane styel barriers at both entrances	24	Metre	66.03	1,584.72
INSTALLATION	Installation - EN-FENCE FT1 2H G Supply 1.2m High Playspec Flat Top Fencing	24	Pieces	21.16	507.84
Removals / Groundworks					
EN-INSTALLATION	Dig out & remove from site existing toddler & infant equipment Excluding the existing Donkey springer, Giraffe climber & double car	1	Pieces	929.00	929.00
EN-INSTALLATION	Dig out & remove 5no benches from site including concrete flags	1	Pieces	770.00	770.00
EN-INSTALLATION	Relocation of existing equipment Allowance to carefully dig out & re-install the existing role play items - giraffe, double car & donkey springer Re-located into grass - Equipment jet washed and cleaned	1	Pieces	715.00	715.00
EN-INSTALLATION	Wet Pour Removal Uplift & remove from site the existing wet pour safety surfacing - including 6m2 of RBM surfacing Approx 135m2	1	Pieces	7,269.00	7,269.00
EN-INSTALLATION	Groundworks - Sub-Base Removal Allowance to dig out & remove from site the existing sub-base material including edgings - approx 125m2	1	Pieces	2,885.00	2,885.00
EN-INSTALLATION	Allowance to make good the existing tarmac surface following installation of new chicane entrance	1	Pieces	770.00	770.00
Reinstatement					
EN-INSTALLATION	Reinstatement Works - Top Soil & Turf Allowance to import top soil & turf In preparation for new grassmat surfacing Approx 135m2	1	Pieces	2,597.00	2,597.00

No.	Description	Quantity	Unit of Measure	Unit Price	Amount
Surfacing					
EN-SINGLEGRASSMAT 50	Supply & Install EcoSmart Single Layer Grass Mat All existing grass to be fully established & well maintained to give a critical fall height. New safety surfacing for - MSC643301 - Springers (including Donkey) - Giraffe & Car - Benches - Picnic Benches	108	Squ. Metre	35.71	3,856.68
Woodville Road Play Area					
Equipment					
<u>PCM113221-CUSTOM</u>	Bespoke Man-O-War with Steel & HDPE sides slide 20210125	1	Pieces	43,850.00	43,850.00
					
INSTALLATION	Installation	1	Pieces	7,246.58	7,246.58
Surfacing					
EN-SINGLEGRASSMAT 50	Supply & Install EcoSmart Single Layer Grass Mat All existing grass to be fully established & well maintained to give a critical fall height.	93	Squ. Metre	35.71	3,321.03
St Johns Play Area					
Equipment					
<u>KPL52012-CUSTOM</u>	Bespoke Large Ship, Split to create a ship bow and and stern 20210130	1	Pieces	11,870.00	11,870.00
					
INSTALLATION	Installation	1	Pieces	1,818.00	1,818.00
<u>COR201001-1001</u>	KOMPAN Spida Red, Inground 100cm	1	Pieces	6,910.00	6,910.00
					
INSTALLATION	Installation	1	Pieces	1,235.00	1,235.00
Removals					
EN-INSTALLATION	Equipment - Carefully dig out & re-install Allowance to carefully dig out & re-install the existing roundabout & 2no play panels	1	Pieces	998.00	998.00

No.	Description	Quantity	Unit of Measure	Unit Price	Amount
EN-INSTALLATION	Removals - Existing Wet Pour & Sub-Bases Reinstatement Uplift & dig out existing wet pour including sub-base from site Approx 34m2	1	Pieces	1,831.00	1,831.00
EN-INSTALLATION	Reinstatement Works - Top Soil & Turf Surfacing Allowance to reinstate area - top soil & turf Approx 34m2 required	1	Pieces	654.00	654.00
EN-SINGLEGRASSMAT 50	Supply & Install EcoSmart Single Layer Grass Mat All existing grass to be fully established & well maintained to give a critical fall height.	65	Squ. Metre	35.71	2,321.15
Garfits Lane Play Area					
Equipment					
EN-CALOO LTD	Diabolo Table Tennis Table	2	Pieces	2,142.86	4,285.72
EN-INSTALLATION	Installation Groundworks	2	Pieces	770.00	1,540.00
EN-INSTALLATION	Groundworks - Table Tennis & edging for Surfacing Surfacing To create sub-base for table tennis tables x 2 48m2 & 28 l/mtrs works include - excavation - removal of spoil from site - import & compact MOT type 1 stone - supply & install PCC edging	48	Pieces	35.71	1,714.08
EN-TARMAC 50-99	New Tarmac 70mm 50mm Base Course (20mm)	46	Squ. Metre	72.75	3,346.50
Site Preliminaries for all four sites					
EN-SITE SECURITY	Includes Heras Fencing, Skips, Site Welfare, Plant Machinery & Off Loading Equipment Heras Fencing includes - mobilisation of erecting/dismantling at each site	1	Pieces	4,397.00	4,397.00
Other					
FREIGHT	Freight	1	Pieces	9,175.75	9,175.75
VOUCHER	KOMPAN Spares Vouchers for £2,500	1	Pieces	FOC	FOC

Subtotal	167,595.05
Project Discount Amount	-25,185.50
Total GBP Excl. VAT	142,409.55
VAT Amount	28,481.91
Total GBP Incl. VAT	170,891.46

Payment Terms Net 30 days

The colour and surface texture of products and surfacing manufactured with the recycled content are influenced by the differences within the used recycled, raw materials. Therefore, minor differences in the visuality and texture not only occur, but are to be expected.

Customer responsible for offloading; however KOMPAN can provide a quotation for a Hiab delivery upon request.

KOMPAN Standard Invoicing & Payment Terms *effective from 10/10/2022.

Please see below the standard invoicing and payment terms offered by KOMPAN. If your project has specific invoicing or payment criteria, please discuss this with us at the time you place your order.

Public Sector Customers:

Full value of the project will be invoiced upon project completion, payable within 30 days from invoice date.

Private Sector Customers:

For all new customers, a request for credit terms can be made when placing your order.

If successful, the Customer will be invoiced 50% of the KOMPAN equipment value for standard and variant products at the point of order & requires pre-payment prior to release into production.

The remaining 50% of equipment value and 100% of freight is invoiced upon dispatch from the factory payable within 30 days from invoice date. Bespoke products created by KOMPAN Design Studio are invoiced 100% at the point of order and require pre-payment prior to release into production.

The remaining order value will be invoiced upon project completion, payable within 30 days.

If credit terms cannot be offered, then the Customer will be invoiced for 100% of the KOMPAN equipment value at the point of order, having 5 days to make payment to secure order being placed with the factory.

The remaining order value will be invoiced upon project completion, payable within 30 days from invoice date.

House Builders/Developers:

Invoiced for 100% of the KOMPAN equipment value at the point of order, having 30 days to make payment to secure order being placed with the factory.

The remaining order value will be invoiced upon project completion, payable within 30 days from invoice date.

Please note order value is only valid for 30 days.

Product Catalogues



Main Catalogue

This page is intentionally left blank

This page is intentionally left blank

Woodville Road Play Area
Boston Borough Council

SHADE
GLIDE
CLIMB
SLIDE
ROLE PLAY

FUN NEW PLAY!
CLIMB
BALANCE

Inclusive Play
Creating levels play

Our design at Woodville Road ensures that users of a range of ages and abilities interact, imagine and play together!

WOMEN O' WAR
Pirate Ship Multiplay

INCLUSIVE PLAY

WILL USE UP PLATFORM AND HANDGRIPS

DDA ACCESS STEPS

AGILITY

ROCK
TRACK RIDE

GLIDE

THEMED ACTIVITY TREATSURE WITH 100+ WAYS TO PLAY

1:10 Layout Plan

50 USERS

AGE RANGE 3-15

20 FEATURES

How to find out more about this play area visit www.kompani.co.uk or call 01777 411177

KOMPANI
Let's play

This page is intentionally left blank

KOMPANI
Let's play

St Johns Play Area
Boston Borough Council

ROLE PLAY

PIRATE SHIP WITH CENTRAL CLIMBING MAST

GROUND LEVEL PLAY

CLIMBING PIRATE SHIP MULTIPLAY

CLIMB

GLIDE

SLIDE

BALANCE

SHADE

AGILITY

PULL ME UP
Platform Handgrips

CLIMB

SHIP PLAN

THEMED ACTIVITY SHIP MAST
POLE HOLES
DECK WITH WHEEL

10 Layout Plan

30 USERS

AGE RANGE 2-12

14 FEATURES

FUN NEW PLAY!

COROCORD SPIDA CLIMBING NET

Our design at St Johns ensures that users of a range of ages and abilities can interact, imagine and play together!

INCLUDES

Inclusive Play
Ground level and platform level play.

Ship Mast

Ship Bow

Ship Stern

KOMPANI
Let's play

This page is intentionally left blank

2. Design / Presentation of Proposals

Each submission will be evaluated on the aesthetic design of their submission, how much of the requested equipment is included with their designs and how much added value is included in addition to the council's requirements.

Score 20%

Garfits Lane Play Area
Boston Borough Council

Diabolo

**TWO NEW TABLE TENNIS SETS
WITH TARMAC SURROUND**



Our design at Garfits Lane ensures that users of a range of ages and abilities can learn, interact, imagine and play together!



8M LENGTH



5.75M WIDE



LOCATION OF NEW
TENNIS TABLES IN
RELATION TO EXISTING PLAY AREA



**FUN NEW
ACTIVE PLAY!**

4
USERS

**AGE
4+**
RANGE

2
VARIABLE
HEIGHTS

KOMPANI
PLAY SYSTEMS

This page is intentionally left blank



REPORT TO:	BOSTON TOWN AREA COMMITTEE
DATE:	THURSDAY 1 ST JUNE 2023
SUBJECT:	BTAC PROJECTED FINANCIAL POSITION AS AT 30 TH APRIL 2023
KEY DECISION:	NO
PORTFOLIO HOLDER:	CLLR SANDEEP GHOSH
REPORT AUTHOR:	STRATEGIC FINANCE MANAGER
WARD(S) AFFECTED:	ALL BTAC WARDS
EXEMPT REPORT?	NO

SUMMARY

This report provides an update to members on the BTAC projected financial position, showing the budget and projected outturn (full year spend) for the 2023/24 year, and the projected BTAC reserve at the year-end 31 March 2024. This is a draft position and is subject to change.

RECOMMENDATIONS

That BTAC members note the financial position for the year and the forecasted reserve amounts at the year-end.

REASONS FOR RECOMMENDATIONS

This report shows the BTAC projected outturn for the 2023/24 year, both in terms of revenue expenditure for the year and the reserve sums held. It helps inform members to enable them to ensure probity and to make decisions on future spending within the BTAC area.

OTHER OPTIONS CONSIDERED

None.

1 REPORT

1.1 Outlined at Appendix 1 are the details of the income and expenditure relating to BTAC for the financial year 2023/24. Current projections indicate a breakeven position for the financial year 2023/24.

2 BTAC RESERVE

2.1 The opening balance of the BTAC reserve on 1 April 2023 was £328,136. The forecasted total closing balance on BTAC's reserve is £64,542 at 31 March 2024.

2.2 This estimated closing balance takes into account the proposed spend for play equipment that was discussed during the BTAC committee meeting held on 3rd November 2022. The value included is £100,541 as per the quotation information provided at that time. Should the Committee agree to proceed with the improvements as per the play and physical activity officers report dated 1 June 2023 this would result in an increase to reserves of £12,132.

3 FUNDS AVAILABLE

3.1 After taking account of the S151 Officer's recommendation of a minimum reserve of £70,000, the Funds available (not allocated) are £64,542.

FINANCIAL IMPLICATIONS

As contained within the report and appendices

LEGAL IMPLICATIONS

The use of executive powers derives from the Local Government Act 2000

CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

None.

EQUALITY AND SAFEGUARDING IMPLICATIONS

None.

OTHER IMPLICATIONS

None.

CONSULTATION

None.

APPENDICES

Appendices are listed below and attached to the back of the report: -

Appendix 1	BTAC 2023/24 Projected Financial Position

BACKGROUND PAPERS

None

CHRONOLOGICAL HISTORY OF THIS REPORT

Name of body	Date

REPORT APPROVAL

Report author:	Louise Fenwick, Strategic Finance Manager – louise.fenwick@pspsl.co.uk
Signed off by:	Phil Perry, Assistant Director – Leisure & Culture – Phil.Perry@boston.gov.uk
Approved for publication:	Phil Perry, Assistant Director – Leisure & Culture – Phil.Perry@boston.gov.uk

This page is intentionally left blank

Boston Town Area Committee - 2023.24 Projected financial Position

	Budget	Actuals to	Forecast
	2023.24	date	outturn
Open Spaces and Play Areas	117,675	13,334	117,675
Allotments retained support	600	177	600
Administration	74,960	1,895	74,960
Central Park	156,250	10,513	156,250
Public Conveniences	156,855	3,090	156,855
Events	132,610	4,881	132,610
Town Centre Operatives	111,680	14,925	111,680
Other Projects	13,006		13,006
Total Expenditure	763,636	48,814	763,636
Less income from BTAC Council Tax levy	(763,636)	(63,636)	(763,636)
(Surplus)/Deficit for the year	0	(14,823)	(0)

Total funds available for projects in 2023.24	
Reserve Balance brought forward 01.04.2023	(328,136)
Less S151 Officer recommended Minimum Reserve	70,000
Sub-Total of Reserves as at 30.04.23	(258,136)
Less current projected planned spend:	
Match Funding to UKSPF bid	5,000
Empowering Healthy Communities Grants remaining balance	13,000
Small Grants 2021.22 C/F, 2022.23 C/F & Returned funds	5,053
Public Conveniences capital spend 10.08.2022	70,000
BTAC play area improvements 03.11.22	100,541
(Surplus)/Deficit Funds after planned spend	(64,542)
Add Forecasted surplus for 2023.24 as at 30.04.23	(0)
(Surplus)/Deficit Funds available as at 30.04.23	(64,542)

This page is intentionally left blank

BOSTON TOWN AREA COMMITTEE – WORK PROGRAMME 2023/24

MEETING	AGENDA ITEM	LEAD OFFICER / MEMBER / GUEST
1 June 2023	Central Park Play Area - Refurbishment BTAC Financial Statement (<i>Standing Item all meetings</i>) Work Programme (<i>Standing Item all meeting</i>) <i>to include:</i> <i>Co-option to Member Working Group for Small Grants – Chairman, Vice Chairman plus two volunteer members of the committee for the first meeting of the Member Working Group 29th June 2023.</i> <i>Comparative pictorial evidence of BTAC Operatives' operation..</i> <i>Clarification of the responsibilities of BTAC</i>	Play and Physical Activity Officer Strategic Finance Manager Lead Officer for BTAC
27 July 2023	BTAC Small Grants Security/Gate locking for Central Park (<i>Tour of assets to take place on the morning of this meeting to be confirmed</i>)	
28 Sep. 2023	BTAC Small Grants LHP – <i>to be confirmed</i>	
16 Nov. 2023	BTAC Small Grants Events	
8 Feb 2024	Budget Setting	

MEETING	AGENDA ITEM	LEAD OFFICER / MEMBER / GUEST
28 Mar 2024	BTAC Small Grants BTAC Operatives	

Chairman: Councillor – to be appointed at first meeting
 Vice Chairman: Councillor - to be appointed at first meeting
 Lead Officer: Phil Perry. Assistant Director Culture and Leisure.
 Clerk: Karen Rist. Democratic Services Officer.

Reports carried over from 2022 – 2023 for scheduling:
 To agree schedule of representation by Police. – bi annually.
 To agree if representation required by neighbourhood groups to new committee















The Boston Special Area Expense Account:

- **Open Space** (within BTAC area)
General maintenance of sites, including playing fields.
- **Play Areas** (within BTAC area)
Maintenance of sites and provision of play equipment.
- **Central Park**
Locking of Park Gates, Park/Gardens maintenance and provision of Children's Play Areas, Skate Park, MUGA and Aviary.
- **Allotments** (within BTAC area)
Managed through Allotment Associations on behalf of BTAC.
- **Public Conveniences** (within BTAC area)
Maintenance of all Public Conveniences within the BTAC Area
- **Events** (except the Mayfair)
Annual programme of events agreed by BTAC from their budget.
- **BTAC Operatives**
Providing enhanced level of cleaning and maintenance of public realm.
- **BTAC Small Grant Scheme**
Supporting local groups within the BTAC area with grants of up to £1,000.
- **BTAC Planning Sub-Committee**
Meets to comment on planning applications as necessary.

This page is intentionally left blank