



BOSTON BOROUGH COUNCIL

FORWARD PLAN

1 SEPTEMBER 2023 TO 31 AUGUST 2024

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, www.boston.gov.uk

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website www.boston.gov.uk

Cabinet Members:

Cllr Anne Dorrian (Leader)
Cllr Dale Broughton (Deputy Leader)

Cllr Callum Butler
Cllr Andy Izzard

Cllr John Baxter
Cllr Sandeep Ghosh

Cllr Emma Cresswell
Cllr Sarah Sharpe

| Report Title and Summary of Content | Key / Non-Key | Date Decision to be taken | Rec to Council? | Open or Exempt | Lead Officer | Portfolio Holder |
|---|----------------------|----------------------------------|------------------------|-----------------------|---|-------------------------|
| Local Government Association Special Interest Group Outside Appointment | Non Key | 18 Sep 2023 (Full Council) | | Open | James Gilbert, Assistant Director – Organisation and Corporate Services james.gilbert@e-lindsey.gov.uk | Councillor Anne Dorrian |
| Outside Bodies - Boston Grammar School | Non Key | 18 Sep 2023 (Full Council) | | Open | Rhonda Booth, Democratic Services Manager | |
| Appointment of Electoral Registration Officer and Returning Officer | Non Key | 18 Sep 2023 (Full Council) | | Open | Rhonda Booth, Democratic Services Manager | |
| Local Authority Housing Fund Stage 2 | Non Key | 18 Sep 2023 (Full Council) | | Part exempt | Matthew Hogan, Assistant Director – Strategic Growth and Development Matthew.Hogan@s holland.gov.uk | Councillor John Baxter |
| South & East Lincolnshire Councils Partnership Performance | Non Key | 18 Sep 2023 (Full Council) | | Open | Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@boston.gov.uk | Councillor Anne Dorrian |
| Local Code of Corporate Governance | Non Key | 18 Sep 2023 (Full Council) | | Open | John Medler, Assistant Director - | |

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|---|---------------|----------------------------|-----------------|----------------|--|--------------------------|
| | | | | | Governance and Monitoring Officer john.medler@e-lindsey.gov.uk | |
| Audit & Governance Committee Composition Report | Non Key | 18 Sep 2023 (Full Council) | | Open | John Medler, Assistant Director - Governance and Monitoring Officer john.medler@e-lindsey.gov.uk | |
| Partnership Communications Strategy | Key | 20 Sep 2023 (Cabinet) | | Open | James Gilbert, Assistant Director – Organisation and Corporate Services james.gilbert@e-lindsey.gov.uk | Councillor Anne Dorrian |
| Proposed Renewal of the Public Spaces Protection Order Relating to Dog Controls | Key | 20 Sep 2023 (Cabinet) | | Open | Christian Allen, Assistant Director - Regulation Tel: 01205 314350 christian.allen@bo-ston.gov.uk | Councillor Callum Butler |
| Quarter 1 - Performance and Risk | Non Key | 20 Sep 2023 (Cabinet) | | Open | Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@bo-ston.gov.uk | Councillor Anne Dorrian |

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|---|---------------|---|-----------------|----------------|---|--|
| Quarter 1 - Finance | Non Key | 20 Sep 2023 (Cabinet) | | Open | Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk | Councillor Sandeep Ghosh |
| Procurement Strategy | Non Key | 25 Oct 2023 (Cabinet) 13 Nov 2023 (Full Council) | | Open | Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk | Councillor Sandeep Ghosh Councillor Sandeep Ghosh |
| Boston Town Centre Strategy and Action Plan | Key | 25 Oct 2023 (Cabinet) | | Open | John Leach, Deputy Chief Executive - Communities. john.leach@e-lindsey.gov.uk | Councillor Dale Broughton |
| Provisional Finance Outturn 23/24 | Non Key | 25 Oct 2023 (Cabinet) 13 Nov 2023 (Full Council) | | Open | Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk | Councillor Sandeep Ghosh Councillor Sandeep Ghosh |
| Partnership Subregional Strategy | Non Key | 13 Nov 2023 (Full Council) | | Open | James Gilbert, Assistant Director – Organisation and Corporate Services james.gilbert@e-lindsey.gov.uk | Councillor Anne Dorrian |

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|--|----------------------|----------------------------------|------------------------|-----------------------|--|---------------------------|
| South & East Lincolnshire Council's Partnership Customer Strategy Experience | Key | 6 Dec 2023 (Cabinet) | | Open | Roxanne Warrick, Healthy Living Strategic Lead roxanne.warrick@e-lindsey.gov.uk | Councillor Dale Broughton |
| Lincolnshire Discretionary Housing Financial Assistance Policy | Key | 6 Dec 2023 (Cabinet) | | Open | Stuart Horton, Service Manager – Affordable and Accessible Homes stuart.horton@boston.gov.uk | Councillor John Baxter |
| Quarter 2 - Performance and Risk | Non Key | 6 Dec 2023 (Cabinet) | | Open | Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@boston.gov.uk | Councillor Anne Dorrian |
| Quarter 2 - Finance | Non Key | 6 Dec 2023 (Cabinet) | | Open | Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk | Councillor Sandeep Ghosh |
| Revision to fixed penalty notices for environmental crimes. | Key | 6 Dec 2023 (Cabinet) | | Open | Christian Allen, Assistant Director - Regulation Tel: 01205 314350 christian.allen@boston.gov.uk | Councillor Callum Butler |
| Update for Community Lottery | Non Key | 6 Dec 2023 | | Open | Nichola | Councillor Emma |

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|---|---------------|--|-----------------|----------------|--|--|
| | | (Cabinet) | | | Holderness, Empowering Healthy Communities Programme Coordinator Nichola.Holderness@boston.gov.uk | Jayne Cresswell |
| Audit & Governance Annual Report 2022/23 | Non Key | 15 Jan 2024 (Full Council) | | Open | | |
| 2024/2025 Draft Budget, Medium Term Plan and Strategy (for Consultation) | Non Key | 16 Jan 2024 (Cabinet) | | Open | Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk | Councillor Sandeep Ghosh |
| Annual Budget Report 2024/25 Medium Term Financial Strategy, Capital Programme, Capital Strategy and Council Tax | Non Key | 21 Feb 2024 (Cabinet) 4 Mar 2024 (Full Council) | | Open | Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk | Councillor Sandeep Ghosh Councillor Sandeep Ghosh |
| Council Tax Setting | Non Key | 4 Mar 2024 (Full Council) | | Open | Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk | Councillor Sandeep Ghosh |

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|----------------------------------|---------------|---------------------------|-----------------|----------------|---|--------------------------|
| Quarter 3 - Performance and Risk | Non Key | 27 Mar 2024 (Cabinet) | | Open | Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@boston.gov.uk | Councillor Anne Dorrian |
| Quarter 3 - Finance | Non Key | 27 Mar 2024 (Cabinet) | | Open | Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk | Councillor Sandeep Ghosh |