



## BOSTON BOROUGH COUNCIL

### FORWARD PLAN

**1 OCTOBER 2023 TO 30 MARCH 2024**

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months. The Plan also identifies decisions on expectations to be taken by the Full Council in the next 12 months.

This Plan constitutes 28 day notice of Cabinet Key Decisions as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

All decisions included in this Plan will be taken on the basis of a written report which will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, [www.boston.gov.uk](http://www.boston.gov.uk)

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website [www.boston.gov.uk](http://www.boston.gov.uk)

#### **Cabinet Members:**

Cllr Anne Dorrian (Leader)

Cllr Dale Broughton (Deputy Leader)

Cllr John Baxter

Cllr Sandeep Ghosh

Cllr Callum Butler

Cllr Andy Izard

Cllr Emma Cresswell

Cllr Sarah Sharpe

<b>Report Title and Summary of Content</b>	<b>Key / Non-Key</b>	<b>Date Decision to be taken</b>	<b>Rec to Council?</b>	<b>Open or Exempt</b>	<b>Lead Officer</b>	<b>Portfolio Holder</b>
Procurement Strategy	Non Key	25 Oct 2023 (Cabinet) 13 Nov 2023 (Full Council)	Yes	Open	Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk	Councillor Sandeep Ghosh
Boston Town Centre Strategy and Action Plan	Key	25 Oct 2023 (Cabinet)		Open	John Leach, Deputy Chief Executive - Communities. john.leach@e-lindsey.gov.uk	Councillor Dale Broughton
Partnership Subregional Strategy	Non Key	13 Nov 2023 (Full Council)	Yes	Open	James Gilbert, Assistant Director – Organisation and Corporate Services james.gilbert@e-lindsey.gov.uk	Councillor Anne Dorrian
Finance Quarterly Recommendations	Key	13 Nov 2023 (Full Council)	Yes	Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk	Cllr Sandeep Ghosh (Finance)
Provisional Finance Outturn 23/24	Non Key	6 Dec 2023 (Cabinet) 15 Jan 2024 (Full Council)	Yes	Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles	Councillor Sandeep Ghosh

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					@psps.co.uk	
Council Tax Support Scheme 2024/25	Key	6 Dec 2023 (Cabinet) 15 Jan 2024 (Full Council)	Yes	Open	Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk	Councillor Sandeep Ghosh
Fees and Charges - Operational Services	Non Key	6 Dec 2023 (Cabinet)		Open	Victoria Burgess, Assistant Director - Operations Tel: 01507 613214 victoria.burgess@e-lindsey.gov.uk	Councillor Callum Butler
Freedom of Information and Environmental Information Regulations Policy	Key	6 Dec 2023 (Cabinet)		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e-lindsey.gov.uk	Councillor Anne Dorrian
PSPO Alcohol Extension	Key	6 Dec 2023 (Cabinet)		Open	Peter Hunn, Community Safety Manager peter.hunn@boston.gov.uk	Councillor Anne Dorrian
Lincolnshire Discretionary Housing Financial Assistance Policy	Key	6 Dec 2023 (Cabinet)		Open	Stuart Horton, Service Manager – Affordable and Accessible Homes stuart.horton@boston.gov.uk	Councillor John Baxter

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Quarter 2 - Performance and Risk	Non Key	6 Dec 2023 (Cabinet)		Open	Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@bo ston.gov.uk	Councillor Anne Dorrian
Quarter 2 - Finance	Non Key	6 Dec 2023 (Cabinet)		Open	Christine Marshall, Section 151 Officer christine.marshall @sholland.gov.uk	Councillor Sandeep Ghosh
Revision to fixed penalty notices for environmental crimes.	Key	6 Dec 2023 (Cabinet)		Open	Christian Allen, Assistant Director - Regulation Tel: 01205 314350 christian.allen@bo ston.gov.uk	Councillor Callum Butler
Audit & Governance Annual Report 2022/23	Non Key	15 Jan 2024 (Full Council)	Yes	Open		
Finance Quarterly Report Recommendations	Key	15 Jan 2024 (Full Council)	Yes	Open		
Update for Community Lottery	Non Key	16 Jan 2024 (Cabinet)		Open	Nichola Holderness, Empowering Healthy Communities Programme Coordinator Nichola.Holdernes	Councillor Emma Cresswell

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					s@boston.gov.uk	
South & East Lincolnshire Council's Partnership Customer Strategy Experience	Key	16 Jan 2024 (Cabinet)		Open	Roxanne Warrick, Healthy Living Strategic Lead roxanne.warrick@e-lindsey.gov.uk	Councillor Dale Broughton
2024/2025 Draft Budget, Medium Term Plan and Strategy (for Consultation)	Non Key	16 Jan 2024 (Cabinet)		Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk	Councillor Sandeep Ghosh
Annual Budget Report 2024/25 Medium Term Financial Strategy, Capital Programme, Capital Strategy and Council Tax	Non Key	21 Feb 2024 (Cabinet) 4 Mar 2024 (Full Council)	Yes	Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk	Councillor Sandeep Ghosh
Council Tax Setting	Non Key	4 Mar 2024 (Full Council)	Yes	Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@psps.co.uk	Councillor Sandeep Ghosh
Quarter 3 - Performance and Risk	Non Key	27 Mar 2024 (Cabinet)		Open	Suzanne Rolfe, Insights & Transformation Manager	Councillor Anne Dorrian

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					suzanne.rolfe@boston.gov.uk	
Quarter 3 - Finance	Non Key	27 Mar 2024 (Cabinet)		Open	Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk	Councillor Sandeep Ghosh