



BOSTON BOROUGH COUNCIL

FORWARD PLAN

1 DECEMBER 2023 TO 24 APRIL 2024

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, www.boston.gov.uk

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website www.boston.gov.uk

Cabinet Members:

Cllr Anne Dorrian (Leader)

Cllr Dale Broughton (Deputy Leader)

Cllr John Baxter

Cllr Sandeep Ghosh

Cllr Callum Butler

Cllr Andy Izard

Cllr Emma Cresswell

Cllr Sarah Sharpe

Report Title and Summary of Content	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Freedom of Information and Environmental Information Regulations Policy	Key	13 Dec 2023 (Cabinet)		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e-lindsey.gov.uk	Councillor Anne Dorrian
PSPO Alcohol Extension	Key	13 Dec 2023 (Cabinet)		Open	Peter Hunn, Community Safety Manager peter.hunn@boston.gov.uk	Councillor Anne Dorrian
Lincolnshire Discretionary Housing Financial Assistance Policy	Key	13 Dec 2023 (Cabinet)		Open	Stuart Horton, Service Manager – Affordable and Accessible Homes stuart.horton@boston.gov.uk	Councillor John Baxter
Quarter 2 - Performance and Risk	Non Key	13 Dec 2023 (Cabinet)		Open	Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@boston.gov.uk	Councillor Anne Dorrian
Quarter 2 - Finance	Non Key	13 Dec 2023 (Cabinet)		Open	Louise Fenwick, Strategic Finance Manager louise.fenwick@pspl.co.uk	Councillor Sandeep Ghosh

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Revision to fixed penalty notices for environmental crimes.	Key	13 Dec 2023 (Cabinet)		Open	Christian Allen, Assistant Director - Regulation Tel: 01205 314350 christian.allen@boston.gov.uk	Councillor Callum Butler
Fees and Charges - Operational Services	Non Key	13 Dec 2023 (Cabinet)		Open	Victoria Burgess, Assistant Director - Operations Tel: 01507 613214 victoria.burgess@e-lindsey.gov.uk	Councillor Callum Butler
Audit & Governance Annual Report 2022/23	Non Key	15 Jan 2024 (Full Council)	Yes	Open		
Polling District / Polling Station Review	Non Key	15 Jan 2024 (Full Council)	Yes	Open	Rhonda Booth, Democratic Services Manager	
Mid Term Treasury Management Update 2023/24	Non Key	15 Jan 2024 (Full Council)	Yes	Open	Sean Howsam, Interim Treasury Manager, Financial Services	Councillor Sandeep Ghosh
Committee Seats Review	Non Key	15 Jan 2024 (Full Council)	Yes	Open	John Medler, Assistant Director - Governance and Monitoring Officer john.medler@e-lindsey.gov.uk	

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Capital Programme Amendment	Key	15 Jan 2024 (Full Council)	Yes	Open		
Risk Management Framework	Non Key	15 Jan 2024 (Full Council)	Yes	Open	Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@bo ston.gov.uk	Councillor Anne Dorrian
Provisional Finance Outturn 23/24	Non Key	16 Jan 2024 (Cabinet) 4 Mar 2024 (Full Council)	Yes	Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles @psps.co.uk	Councillor Sandeep Ghosh Councillor Sandeep Ghosh
Council Tax Support Scheme 2024/25	Key	16 Jan 2024 (Cabinet) 4 Mar 2024 (Full Council)	Yes	Open	Sharon Hammond, Head of Revenues and Benefits Sharon.hammond @pspsl.co.uk	Councillor Sandeep Ghosh Councillor Sandeep Ghosh
Update for Community Lottery	Non Key	16 Jan 2024 (Cabinet)		Open	Nichola Holderness, Empowering Healthy Communities Programme Coordinator Nichola.Holdernes s@boston.gov.uk	Councillor Emma Cresswell
South & East Lincolnshire	Key	16 Jan 2024		Open	Roxanne Warrick,	Councillor Dale

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Council's Partnership Customer Strategy Experience		(Cabinet)			Healthy Living Strategic Lead roxanne.warrick@e-lindsey.gov.uk	Broughton
2024/2025 Draft Budget, Medium Term Plan and Strategy (for Consultation)	Non Key	16 Jan 2024 (Cabinet)		Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@pmps.co.uk	Councillor Sandeep Ghosh
Joint Annual Scrutiny of the South & East Lincolnshire Councils Partnership	Non Key	16 Jan 2024 (Cabinet)		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e-lindsey.gov.uk	Councillor Anne Dorrian
Unreasonable Behaviour and Vexatious Requests Policy	Non Key	21 Feb 2024 (Cabinet)		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e-lindsey.gov.uk	Councillor Anne Dorrian
Regulation of Investigatory Powers Act 2000 - Partnership Policy	Non Key	21 Feb 2024 (Cabinet)		Open	John Leach, Deputy Chief Executive - Communities. john.leach@e-lindsey.gov.uk	Councillor Anne Dorrian
Annual Budget Report 2024/25 Medium Term Financial Strategy,	Non Key	21 Feb 2024 (Cabinet)		Open	Samantha Knowles, Chief	Councillor Sandeep Ghosh

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Capital Programme, Capital Strategy and Council Tax		4 Mar 2024 (Full Council)			Finance Officer (PSPS) Samantha.knowles @psps.co.uk	Councillor Sandeep Ghosh
Council Tax Setting	Non Key	4 Mar 2024 (Full Council)	Yes	Open	Sharon Hammond, Head of Revenues and Benefits Sharon.hammond @pspsl.co.uk	Councillor Sandeep Ghosh
Quarter 3 - Performance and Risk	Non Key	27 Mar 2024 (Cabinet)		Open	Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@bo ston.gov.uk	Councillor Anne Dorrian
Quarter 3 - Finance	Non Key	27 Mar 2024 (Cabinet)		Open	Louise Fenwick, Strategic Finance Manager louise.fenwick@ps pl.co.uk	Councillor Sandeep Ghosh
Customer Feedback Policy	Non Key	24 Apr 2024 (Cabinet)		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e- lindsey.gov.uk	Councillor Anne Dorrian
To make multiple decision to purchase homes in the district	Key			Open	Matthew Hogan, Assistant Director – Strategic Growth	Councillor John Baxter

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					and Development Matthew.Hogan@s holland.gov.uk	