



BOSTON BOROUGH COUNCIL

FORWARD PLAN

1 JANUARY TO 31 DECEMBER 2025

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, www.boston.gov.uk

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website www.boston.gov.uk

Cabinet Members:

Cllr Anne Dorrian (Leader)
Cllr Dale Broughton (Deputy Leader)

Cllr John Baxter
Cllr Sandeep Ghosh

Cllr Callum Butler
Cllr Sarah Sharpe

Cllr Emma Cresswell

Report Title and Summary of Content	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
<p>Joint Annual Scrutiny of the South & East Lincolnshire Councils Partnership</p> <p>To receive the final report of the Joint Scrutiny Task Group on the 'Annual Scrutiny of the Partnership'</p>	Non Key	Cabinet 16 Jan 2025		Open	James Gilbert, Assistant Director – Corporate james.gilbert@e- lindsey.gov.uk	Leader (Councillor Anne Dorrian)
<p>Member Working Group - Review of Car Parking in Boston</p> <p>To seek Cabinets consideration of the recommendations of the Member Working Group.</p>	Non Key	Cabinet 16 Jan 2025		Open	Andy Fisher, Interim Deputy Chief Executive – Programme Delivery and Assistant Director - Assets Tel: 01205 314554 andy.fisher@boston. gov.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)
<p>Members' Allowance Scheme</p> <p>To consider the recommendations of the Independent Remuneration Panel following a review of the Members' Allowance Scheme.</p>	Non Key	Full Council 20 Jan 2025		Open	Amanda Dickinson, Democratic Services Team Leader Tel: 01205 314591 amanda.dickinson@b oston.gov.uk	
<p>Local Council Tax Support Scheme 2025/26</p> <p>To determine the Council Tax Support scheme, 2025/26</p>	Non Key	Full Council 20 Jan 2025		Open	Sharon Hammond, Head of Revenues and Benefits Sharon.hammond@p spsl.co.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)

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<p>Approval of an Affordable Housing Capital Project and its associated Funding</p> <p>To add to the Capital Programme the financial capacity to support the delivery of Affordable Housing through the use of commuted sums.</p>	Key	Cabinet 19 Feb 2025		Open	Stuart Horton, Service Manager – Affordable and Accessible Homes stuart.horton@boston.gov.uk	Portfolio Holder - Housing (Councillor John Baxter)
<p>Annual Budget Report 2025/26, Medium Term Financial Strategy, Capital Programme and Capital Strategy, and Annual Delivery Plan</p> <p>To approve: The General Fund Budget for 2024/25 including the use of reserves, Medium Term Financial Strategy, Capital Programme and Strategy, and the Annual Delivery Plan.</p>	Non Key	Cabinet 19 Feb 2025	Full Council 3 Mar 25	Open	Carl Holland, Head of Finance (Client) carl.holland@pspsl.co.uk, Jennifer Mackin, Strategic Finance Manager jennifer.mackin@pspsl.co.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)
<p>Waste Services Delivery Model</p> <p>To approve changes to the waste service to meet the Simpler Recycling requirements of the Environment Act 2021</p>	Key	Cabinet 19 Feb 2025	Full Council 3 Mar 25	Open	Victoria Burgess, Assistant Director - Neighbourhoods Tel: 01507 613214 victoria.burgess@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)

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<p>Update on Guildhall Action Plan To provide an update on the progress of work in the first year following the adoption of the Guildhall Action Plan.</p>	Non Key	Cabinet 19 Feb 2025		Open	Luke Skerritt, Museums, Arts & Heritage Manager luke.skerritt@boston.gov.uk, Rachel Rowett, Community Development Manager rrowett@sholland.gov.uk	Portfolio Holder - Culture (Councillor Sarah Sharpe)
<p>BBC Market Delivery Plan and Policy Review To provide an update on the progress of work in the last year since the purchase of new equipment, and review the current Markets Policy.</p>	Non Key	Cabinet 19 Feb 2025		Open	David Smith, Markets Manager david.smith@boston.gov.uk	Portfolio Holder - Culture (Councillor Sarah Sharpe)
<p>Destination Lincolnshire Local Visitor Economy Partnership Destination Management Plan and SELCP Destination Management Plan Destination Lincolnshire have created a Plan to 2033 to promote and co-ordinate the Visitor Economy. This Plan will cover and impact the Boston Borough Council area. In addition, a Destination Management Plan has been produced for the Partnership area. These two documents together form a suite to support the visitor economy in the Partnership area from the local to the sub-regional.</p>	Key	Cabinet 19 Feb 2025	Full Council 3 Mar 25	Open	Jeffery Kenyon, Economic Growth Service Manager (Places & Projects) jeffery.kenyon@e-lindsey.gov.uk	Portfolio Holder - Culture (Councillor Sarah Sharpe)

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<p>Warm Homes - Local Grant To gain member approval for the operational arrangements for the S&ELCP delivery of warm homes – local grant across the sub-region.</p>	Key	Cabinet 19 Feb 2025		Fully exempt	Sarah Baker, Climate Change and Environment Manager sarah.baker@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
<p>Quarter 3 report - Performance and Risk</p>	Non Key	Cabinet 19 Feb 2025		Open	Suzanne Rolfe, Group Manager - Insights & Transformation suzanne.rolfe@boston.gov.uk	Leader (Councillor Anne Dorrian)
<p>SELCP Private Sector Housing Strategy The strategy sets out the strategic direction for Housing Standards within the South and East Lincolnshire Councils Partnership sub region. Its purpose is to set the context as to how the Council's intend to meet the challenges and opportunities confronting the service and to set out the key priorities for action and delivery.</p>	Non Key	Cabinet 19 Feb 2025		Open	Jonathan Challen, Safer Communities Service Manager jonathan.challen@e-lindsey.gov.uk	Portfolio Holder - Housing (Councillor John Baxter)
<p>Pay Policy Statement 2025-2026 Under section 38 of the Localism Act 2011, a Pay Policy Statement is required to be produced annually and must be approved by Council and published on the Council's website by 31 March.</p>	Non Key	Full Council 3 Mar 2025		Open	Aileen Whatmore, Head of HR & OD aileen.whatmore@pspsl.co.uk	Leader (Councillor Anne Dorrian)

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Scrutiny Review of the Partnership Enviro Crime Enforcement Contract To receive the Task Group's final report and recommendations following scrutiny of the Partnership Enviro Crime Enforcement Contract	Non Key	Overview & Scrutiny - Environment & Performance Committee 29 Apr 2025		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
Review of Crowdfunding Scheme To provide an overview of the first two years of the South and East Lincolnshire Crowdfunding Scheme	Non Key	Cabinet 7 May 2025		Open	Nichola Holderness, Empowering Healthy Communities Programme Coordinator Nichola.Holderness@boston.gov.uk	Portfolio Holder - Communities (People) (Councillor Emma Cresswell)
South & East Councils Partnership Performance Report	Non Key	Full Council 19 May 2025		Open	Suzanne Rolfe, Group Manager - Insights & Transformation suzanne.rolfe@boston.gov.uk	Leader (Councillor Anne Dorrian)