



B O S T O N

B O R O U G H C O U N C I L

REPORT TO:	COUNCIL
DATE:	26 OCTOBER 2020
SUBJECT:	REVIEW OF APPOINTMENTS TO COMMITTEES, CHAIRMANSHIPS AND EXTERNAL ORGANISATIONS
PORTFOLIO HOLDER:	N/A
REPORT AUTHOR:	MONITORING OFFICER
EXEMPT REPORT?	NO

SUMMARY

To consider the following appointments for the remainder of the 2020/21 Municipal Year:

- (a) Membership of Committees (including provision for substitutes where applicable)
(Appendix A)
- (b) Appointment of Chairman and Vice-Chairman of Committees (Appendix B)
- (c) Appointments to external organisations (Appendix C)

RECOMMENDATIONS

That the Council:

1. Approves the membership of the Committees and arrangements for substitutes as set out in Appendix A (to follow). Such appointees to hold office whilst they remain Members of the Council, until the next Annual Meeting of the Council, or until the appointment of their successors;
2. Considers the nominations for appointment of Chairmen and Vice-Chairmen of Committees set out at Appendix B (to follow). Such appointees to hold office whilst they remain Members of the Council, until the next Annual Meeting of the Council, or until the appointment of their successors;
3. Appoints Members to serve as the Council's representatives on those external organisations where the Council is the appointing body, set out in Appendix C (to follow), to hold office whilst they remain Members of the Council, until the next Annual Meeting of the Council, or until the appointment of their successors.

REASONS FOR RECOMMENDATIONS

To review the appointments to Committees, Chairmanships and External Organisations for the remainder of 2019-20 as an AGM was not held in May 2020 due to the covid-19 pandemic.

ALTERNATIVES CONSIDERED

To continue with current appointments until the next Annual Meeting of the Council.

REPORT

1. Introduction

- 1.1 Due to the covid-19 pandemic an AGM was not held in May 2020 where appointments to committees, chairmanships and external organisations would traditionally have been reviewed.
- 1.2 At the meeting of the Council held on 10 June 2020, the Leader made a commitment to review these appointments at the Council meeting later in the 2020/21 municipal year.

2. Membership of Committees and Panels (with named substitutes where appropriate)

- 2.1 A list of nominations for the Committees (including named substitutes where appropriate) as put forward by the respective Group Leaders, is set out at **Appendix A. To follow once nominations have been received.**
- 2.2 **The Council is recommended to approve the membership of Committees for the remainder of 2020/2021. Where appropriate the proposed allocation and distribution of seats complies with the political balance requirements of the Local Government and Housing Act 1989. In other cases the allocation of seats is governed by the Constitution or Council resolution.**
- 2.3 Licensing / Regulatory and Appeals Committee. The membership of the two committees is identical so that continuity can be achieved. Members should note that the Regulatory Committee will meet approximately four times per year and, for the convenience of Members, will meet on the rising of the Licensing Committee. No substitutes are to be allowed on either Committee. Although no substitutes are permitted on either of these committees, this constraint is reflected in the size of both committees (11 members each). Professional advice is that substitution should not be permitted on Licensing Committees. Recent case law also suggests that members of the Executive should not sit on a Committee that discharges 2003 licensing functions.
- 2.4 The Constitution provides for substitutes (where applicable) as follows:-

“For the Planning Committee, the Council will appoint the same number of named substitutes in respect of each political group as that group holds ordinary seats on those committees, up to a maximum of 2.”

It is recommended that there be named substitutes for the Audit and Governance Committee as Members are required to undertake specific training prior to sitting on the Committee.

Open substitution will be permitted in the case of other Member groups and bodies (i.e. committees, panels, consultative committees and working groups) provided the appropriate form is completed prior to the meeting.

Substitute Councillors will not be permitted for meetings of the Cabinet.

3. Appointment of Chairmen and Vice-Chairmen

- 3.1 A list of the nominations for the positions of Chairmen and Vice-Chairmen of Committees is attached at **Appendix B. To follow once nominations have been received.**
- 3.2 Members are reminded that District Audit has previously recommended that at least one Chairmanship of the Scrutiny Committees should be allocated to an opposition group member.
- 3.3 This arrangement is reflected in the Scrutiny and Policy Development Protocol agreed by Council, which states:
- “Where a majority group (or coalition) controls the Council, the Chairman of the Overview and Scrutiny Committee should be from an opposition group.”
- 3.4 **The Council is recommended to appoint Chairmen and Vice-Chairmen of Committees for the remainder of 2020/21 as set out in Appendix B; to hold office until the next Annual Meeting of the Council, or until the appointment of their successors.**
- 3.5 The remainder of the appointments of Chairmen and Vice Chairmen will be made at the first meeting of the appropriate committee, i.e. BTAC and the Councillor Development Group.

4. Appointments to External Organisations

- 6.1 All Members of the Council, via the Political Group Leaders or individually, have been invited to indicate their interest in being considered for annual appointment/ re-appointment as the Council’s representative on the various external organisations on which the Borough Council is represented.
- 6.2 Expressions of interest received to date are set out in **Appendix C. To follow once nominations have been received.**
- 6.3 **The Council is recommended to appoint representatives to serve on the external organisations listed in Appendix C; such appointments to hold good only whilst they remain Members of the Council, until the next Annual Meeting of the Council, or until the appointment of their successors.**

FINANCIAL IMPLICATIONS

None.

LEGAL AND EQUALITY IMPLICATIONS

To meet the provisions as set out in the Council's Constitution.

ANY OTHER IMPLICATIONS

None.

CONSULTATION

Monitoring Officer
Group Leaders

APPENDICES

Appendices are listed below and attached to the back of the report: -

APPENDIX A – TO FOLLOW	Membership of Committees 2020/21
APPENDIX B – TO FOLLOW	Chairmen and Vice-Chairmen of Committees 2020/21
APPENDIX C – TO FOLLOW	Appointments to External Organisations 2020/21

BACKGROUND PAPERS

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

CHRONOLOGICAL HISTORY OF THIS REPORT

A report on this item has not been previously considered by a Council body.