



BOSTON BOROUGH COUNCIL

FORWARD PLAN

1 SEPTEMBER 2021 TO 31 AUGUST 2022

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, www.mybostonuk.com

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website www.mybostonuk.com

Cabinet Members:

Cllr Paul Skinner (Leader)
Cllr Nigel Welton (Deputy Leader)

Cllr Tracey Abbott
Cllr Richard Austin

Cllr Deborah Evans
Cllr Martin Griggs

Cllr Jonathan Noble

Report Title and Summary of Content	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Quarter 1 Report - Performance, Risk and Finance	Non Key	8 Sep 2021		Open	Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk, Suzanne Rolfe, Transformation & Governance Manager Tel: 01205 314265 suzanne.rolfe@boston.gov.uk	Councillor Paul Skinner Councillor Jonathan Noble
Review of Policy and Procedures on the Regulation of Investigatory Powers Act 2000	Key	8 Sep 2021		Open	Christian Allen, Assistant Director - Regulation Tel: 01205 314350 christian.allen@boston.gov.uk	Councillor Paul Skinner
Community Governance Review - To consider the recommendation from the Boston Town Area Committee (BTAC) to trigger a CGR	Key	8 Sep 2021 27 Sep 2021	Yes	Open	James Gilbert, Interim Deputy Chief Executive (People) Tel: 07799 473035 james.gilbert@e-lindsey.gov.uk	Councillor Nigel Welton
Levelling Up Fund	Key	27 Sep 2021		Open	Michelle Sacks, Deputy Chief Executive (Place) & Monitoring Officer Tel: 01205	Councillor Paul Skinner

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					314292 michelle.sacks@boston.gov.uk	
Social Media Acceptable Use Policy - To provide a governance framework to proactively manage the Council's social media accounts and deal with inappropriate or misleading comments in an effective manner and in a way that protects account users.	Non Key	20 Oct 2021		Open	Rachel Robinson, Improvement Development Service Manager Tel: 07717 099955 rachel.robinson@e-lindsey.gov.uk	Councillor Paul Skinner
Draft Climate Change Strategy for consultation - A draft of the cross-alliance Climate Change Strategy with Members being asked for approval to take this out to wider consultation before formal sign off of the final version in early 2022.	Non Key	20 Oct 2021		Open	Sarah Baker, Climate Change and Environment Manager Tel: 07917 337857 sarah.baker@e-lindsey.gov.uk	Councillor Paul Skinner
Empowering Healthy Communities - Councillor Grants Scheme - A progress report to show impact and outcomes achieved through the grants scheme	Non Key	8 Dec 2021		Open	Jonathan Challen, Interim Assistant Director - Health and Wellbeing Tel: 01507 613051 jonathan.challen@e-lindsey.gov.uk	Councillor Martin Griggs
Quarter 2 Report - Performance, Risk and Finance	Non Key	8 Dec 2021		Open	Suzanne Rolfe, Transformation & Governance	Councillor Paul Skinner, Councillor Jonathan Noble

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					Manager Tel: 01205 314265 suzanne.rolfe@boston.gov.uk, Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk	
Carbon Reduction Plan - To adopt the new Carbon Reduction Plan as commissioned from the Carbon Trust.	Key	8 Dec 2021		Open	Sarah Baker, Climate Change and Environment Manager Tel: 07917 337857 sarah.baker@e-lindsey.gov.uk	Councillor Paul Skinner
Consideration of Upgrading Case Management System	Key	8 Dec 2021		Fully exempt	James Gilbert, Interim Deputy Chief Executive (People) Tel: 07799 473035 james.gilbert@e-lindsey.gov.uk	Councillor Paul Skinner
Carbon Reduction Action Plan - To agree the Action Plan for implementing the previously approved Carbon Reduction Plan.	Non Key	23 Feb 2022		Open	Sarah Baker, Climate Change and Environment Manager Tel: 07917 337857 sarah.baker@e-lindsey.gov.uk	Councillor Paul Skinner

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Adoption of Climate Change Strategy - Members asked for recommendation to Council that the final Climate Change Strategy be adopted after being informed by a period of consultation in late 2021.	Non Key	23 Feb 2022 28 Feb 2022	Yes	Open	Sarah Baker, Climate Change and Environment Manager Tel: 07917 337857 sarah.baker@e-lindsey.gov.uk	Councillor Paul Skinner
Quarter 3 Report - Performance, Risk and Finance	Non Key	30 Mar 2022		Open	Christine Marshall, Section 151 Officer christine.marshall@sholland.gov.uk, Suzanne Rolfe, Transformation & Governance Manager Tel: 01205 314265 suzanne.rolfe@boston.gov.uk	Councillor Paul Skinner Councillor Jonathan Noble