

Project Name	BBC/ELDC	Assistant Director	Project Lead	Budget	Last Update	Progress Detail	Latest Assessed Rating					Next Milestone	Completion Date
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Recovery project: Council Rents - help to protect existing and distressed businesses that occupy council owned property through sympathetic and supportive management of rents	Both	Andy Fisher	Duncan Hollingworth	-	16/11/2021	The Property team, in regular consultation with the Portfolio Holder have maintained a very active role in managing commercial arrears. The peak debt of over £1 million in September 2020 has been reduced significantly and as as 16 November 2021, the in year collection rate stood at 86% with bespoke recovery arrangements in place with a number of tenants. The Council is taking a robust but fair position with arrears and will continue to assess each case on its merits.						-	-
Recovery project: Targeted acquisition of vacant and under-used premises for redevelopment	Both	Andy Fisher	Michelle Sacks	TBA Option 1: £2m+ Option 2: £1m+ Option 3: c£50-100k	26/07/2021	This project will be aligned to the opportunities of Boston's Levelling Up Bid and East Lindsey's Investors in the Coast. Models for holding assets are being developed that should facilitate significant redevelopment through utilisation of external resources. The model would see resources recycled to continue the repurposing of underused premises.						-	-
HM Land Registry Migration Project (Boston)	BBC	Christian Allen	Jade Dicrosta	£60k HMLR transition funding; £14k estimated new burdens payment; £35k to fund project support officer for 18 months	11/01/2022	Boston have not yet formally entered migration proposed on the previous project report, the team at HMLR has been allocated and the project plan in early engagement was amended late December 2021 by HMLR, to bring one activity forward into early engagement to perform an extract of digital data held in Agile software for data analysis. Boston will remain in early engagement until this process has been completed. The data extract is proposed for January 2022.						Handover to Delivery Manager and Migration Delivery (proposed March 2022)	April 2023 (subject to confirmation with HMLR)
Recovery project: Rapid Community Testing and Vaccination Site Support	Both	Christian Allen	Kristina Willoughby	External funding and existing resources	15/02/2022	We are no longer undertaking any project work in respect of covid vaccination sites and community testing. All work is either BAU (Business as usual) or we are supporting ad hoc requests from Public Health/NHS for partnership support when needed. The covid pandemic has evolved to the extent that community testing provision is likely to be wound up, as government funds are withdrawn and re-directed and mass vaccination arrangements are scaled back in favour of NHS led more local and targeted interventions. <b>Project Considered Complete</b>						-	-

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Health and Wellbeing Strategy (ADP HWB 2.1; HWB 4.1)	Both	Emily Spicer	Roxanne Warwick	-	22/02/2022	The Health and Wellbeing Strategy is now positioned to be delivered as part of the new South and East Lincolnshire Councils Partnership Annual Delivery Plan. The Health and Wellbeing Strategy is currently being refreshed by the Assistant Directors/Directors across Lincolnshire in readiness for all 7 district councils adoption in quarter 1 2022/23.						01/06/22	01/06/22
Integrated housing register and homelessness IT system (ADP HWB 4.1; HWB 6.1)	Both	Emily Spicer	Jason Oxby	-	29/11/2021	BBC Housing staff started using the housing register on 28th June 2021 and advertising social homes from September. The homelessness module has been used since 1st October and notice to end the previous Housing system, Home Connections expires on 8th December. <b>Project Considered Complete</b>						-	Completed
Recovery project: Empowering healthy Communities (Community Champions Programme) (ADP HWB 1.1 / 1.3)	BBC	Emily Spicer	Nichola Holderness	£494,800 (external funding)	12/01/2022	Boston Borough Council has been awarded £185,000 Community Vaccine Champions funding, as an extension to the original Community Champions Funding of £495,000, received in December 2020. A signed MOU has been submitted to the Department for Levelling Up Housing and Communities. The additional funding should be received by end of week commencing 10th January 2022. Empowering Healthy Communities Coordinator to attend a Webinar on 13th January providing more information about completion of delivery plan.						-	TBC
Rough sleeper accommodation (ADP HWB 1.2; HWB 1.1)	Both	Emily Spicer	Jason Oxby	-	15/09/2021	The properties in Skegness are not available as yet. Framework are assisting current occupiers of the accommodation to find alternative housing. Some of the properties in Boston are about ready to be moved into. Nominees are being considered. Framework have been recruiting staff to manage the accommodation across the two districts.						01/11/21	TBC
Migration to Uniform/LALPAC – Boston Borough Council (ADP PLN / OCS 4.1)	BBC	James Gilbert	Nickie McDonald	TBC following procurement and subject to member agreement	30/11/2021	Initial Boston Procurement meeting held on 14/6/21; paused to further review requirements and direction of travel; project remains paused						Project paused	Jul-23

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ICT infrastructure investment (ADP SSP / OCS 4.6) PSPS digital infrastructure projects (ADP SSP 6.1)	Both	James Gilbert	Jackie Wright	-	24/11/2021	Full Network Audit – Complete with minimal areas of concern found. This has allowed us to progress opening networks between ELDC and BBC which is being completed on a case by case basis. Full Device Audit – Complete will now be uploaded to the ICT Service Desk solution to ensure a central point of asset management. External Pen Test – Complete. ICT are now progressing through addressing the vulnerabilities from the report. The number of legacy applications and 2008 servers in use are the biggest risk and potentially the hardest to address. ICT will work with suppliers and service areas to either isolate the applications, mitigating against the risk or to plan for eventual replacement (E.g. Efin, Alfresco) Implementation of VRF/Network Link Creation – Complete. This has allowed us to open networks between ELDC and BBC which is being completed on a case by case basis. ICT Policies – Released across organisation and acceptance will be reported on monthly. MIM Consultancy – Complete. This has allowed us to view address books, calendars etc across the Alliance and now the S&ELCP. All other aspects and projects are complete or on schedule.						-	TBC
Joint Cultural Strategy (ADP EG 2.2; EG 2.7; EG 7.1)	Both	Lydia Rusling	Lydia Rusling / Martin Kay and Luke Skerritt	Funding from ACE	16/09/2021	Meeting with ACE to agree revised timeline, which has subsequently been approved. Consultancy commissioned and project update provided to ACE. Priority status 16/9/21.						Procurement exemption for consultancy and commence consultation and plan, as agreed by ACE.	December-2021
Boston Town Deal PE21 project (ADP AST 2.1)	BBC	Lydia Rusling	Lydia Rusling / Sharon Warner	£21.9m	11/10/2021	Leisure Project (formerly PE21) – early stages of development. Mayflower – business case March 2022 St Botolphs Library and Lighting – business case submitted. Blenkin Memorial Hall – business case submitted. Centre for Food and Fresh Produce Logistics – draft business case to be discussed at the next Board Meeting. Healing the High St (including Shodfriars) – draft business case to be presented to the next Board Meeting. Connected Living – withdrawn and resource reallocated to the Leisure project. Boston Station – business case January 2022.						next meeting early November; business case March 2022	Mar-25

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Recovery project: Car parks - identify, enable and promote more attractive uses e.g. for eating out/ café culture, public seating	Both	Lydia Rusling	Lisa J. Collins	£100k-£250k (marketing, engagement, wayfinding, signage)	27/07/2021							-	-
Recovery project: Digital Marketing - swift implementation of a digital marketing tool across the Alliance's area to help the leisure and tourism industry take full advantage of any increase in "Staycations"	Both	Lydia Rusling	Lisa J. Collins	£300k (business support)	16/09/2021	Contract finalised, awaiting feedback from Procurement. Both BBC/ELDC teams have met with DMO to confirm delivery plan. National DMO review released 15/9.						Transfer funding to enable service delivery. (Highlighted Amber due to delay in transfer of funding).	Mar-23
Recovery project: Events - programme tailored to the particular reputation of each place/market town (e.g. Taste Lincolnshire events linked to a new digital marketing platform; food festivals; antiques and craft fairs)	Both	Lydia Rusling	TBC	£21k (project officer) £50k (events)	16/09/2021	Events Officer appointment approved as part of Economic Growth Service Review. Job description produced. Update 16/9: job evaluation complete.						Service Review launch and recruitment process.	Mar-22
Recovery project: Shop fronts and shop improvement grants to bring vacant premises back into use and encourage "living above the shop"	Both	Lydia Rusling	Lisa J. Collins / Mike Gildersleeves / Emilie Wales	£375k	16/11/2021	<b>Project Not Being Taken Forwards</b>						See update from MG.  Towns Fund Projects – full business case development.	-
Boston City project	BBC	Lydia Rusling	Lydia Rusling	Minimal	24/02/2022	Bid approved by Council and submitted. Waiting to hear outcome						Stakeholder Engagement – Sep/Oct21	Application deadline 08/12/21

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Boston Alternative Energy Facility – examination process (ADP PLN 2.1)	BBC	Mike Gildersleeves	Mike Gildersleeves	N/A	04/01/2022	Prior to the Christmas break, the Examination reached Deadline 4 of 9, with the Council engaging in the process including the submission of formal responses. The Council has also met with the proposers team on a number of occasions to attempt to iron out matters within the Statements of Common Ground and S106. The Examination recommences in mid-Jan, with further hearing sessions in February and associated deadlines. The Examination is due to conclude in April 2022, with a decision due by October 2022. Thus this project will slip slightly in to the 22/23 ADP, before moving in to the delivery phase if approved.						Hearing sessions mid-Feb, Deadlines 5-7 before end of Feb.	Examination end – April 2022, decision October 2022
Recovery project: Encouragement of economic activity and growth through the planning system	Both	Mike Gildersleeves	-	Mostly within existing resources £15k (external review of Scheme of Delegation) £10k (external review of Validation procedures)	17/11/2021	Since the 1st April Boston has reverted to the national requirements for validation of planning applications. This is in response to feedback from agents/architects, but also in response to the recovery plan by seeking to avoid un-necessary and burdensome costs associated with submissions. The project is marked as Amber due to ongoing changes within the Planning Service to bring the ELDC and BBC teams together under OneTeam. In addition, there are areas of the service where key posts are vacant, and this in combination with general workload is leading to pressures within the existing teams. This can be managed to a degree through external resource, however, it does limit the services ability to do more proactive/forward thinking work as was proposed by this project. Additional short-term capacity may also be required.						Ongoing	N/A
Recovery project: Vacant shops - encourage “pop-up” uses or window dressing pending reletting/ redevelopment	Both	Mike Gildersleeves	-	£50k (marketing & engagement)	17/11/2021	<b>Project Not Being Taken Forwards</b>						None - Projected to be removed	None - Projected to be removed

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Recovery project: Procurement alignment across the Alliance and opportunities for local businesses	Both	Samantha Knowles	Rebecca James	£5k (legal & procurement advice)	10/12/2021	A Procurement Manager for ELDC has now been appointed and started in the role on 1st November 2021. This is on a 0.5 FTE basis for 1 year. Future support options for the Partnership will be considered once actions from the recent audit at ELDC have been fully considered. Alignment of policy can commence once the needs of all 3 councils have been analysed. An action plan is in place to address issues of immediate concern , with a view to beginning other work in February 2022.						February 2022, partnership plan to be agreed across directorates	TBC
Recovery project: Environmental improvements – Street Scene (Big Boston Clean Up, Litter Champions, floral displays, fly-tipping)	BBC	Victoria Burgess	Matt Fisher	£26,500 (additional flyswat team)	24/12/2021	No further progress since last report.						14th January – project monitoring meeting	Project will be completed summer 2022 when seasonally dependent initiatives take place
Recovery project: Markets – support to traders	BBC	Phil Perry	Phil Perry / Esther Belton	£87,373 rent reduction (ARG) £5,800 canopies & stewards	24/12/2021	BBC is yet to procure canopies or other items. Further clarity required regarding finance for rent reduction initiative.						January 2022	April 2022