

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Burial Fee - Adult (Resident of the Borough)	890.00	53.00	943.00	Non business - no VAT
Burial Fee - Adult (Non resident within 5 years)	1,780.00	106.00	1,886.00	Non business - no VAT
Burial Fee - Child 6 - 17 years	0.00	0.00	0.00	Non business - no VAT
Burial Fee - Child 1 month - 5 years	0.00	0.00	0.00	Non business - no VAT
Burial Fee - Child up to 1 month	0.00	0.00	0.00	Non business - no VAT
Burial Fee - Non Viable Foetus or Baby Tissues resulting from post mortem	0.00	0.00	0.00	Non business - no VAT
Excavation of grave space in preparation for construction of brick vault:				
Brick Vault : Single	POA		POA	Non business - no VAT
Double	POA		POA	Non business - no VAT
Others (pro rata)	POA		POA	
Re-opening of grave for interment in existing vault (excavation & re-filling)	890.00	53.00	943.00	Non business - no VAT
Cremated remains placed in coffin for interment	92.00	6.00	98.00	Non business - no VAT
Interment (beneath surface) or exhumation of cremated remains in Cemetery	173.00	0.00	173.00	Non business - no VAT
Double interment of cremated remains (one excavation, 2 caskets or both in same casket)	260.00	0.00	260.00	Non business - no VAT
Scatter of Cremated Remains in cemetery (unwitnessed)	73.00	4.00	77.00	Non business - no VAT
Officer attendance at witnessed scattering or interment of ashes - (by appointment only)	33.00	2.00	35.00	Non business - no VAT
Exhumation of coffined body from cemetery	POA		POA	Standard rate
Fees and Charges				
Purchase of Exclusive Right of burial (including memorial permit) - single space (resident of Borough)	1,303.00	78.00	1,381.00	Non business - no VAT
Purchase of Exclusive Right of burial (including memorial permit) - single space (non resident)	2,606.00	156.00	2,762.00	non business - no VAT

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Purchase of Exclusive Right of Burial for a cremated remains plot at Fosdyke Cemetery	633.00	38.00	671.00	Non business - no VAT
Transfer of grave ownership fee	41.00	2.00	43.00	non business - no VAT
Administration fee for surrender of Exclusive Right of Burial or rectification to change to alternative grave space	64.00	4.00	68.00	Non business - no VAT
Permit for vase (unpurchased graves)	86.00	5.00	91.00	Non business - no VAT
Exclusive right of burial for child grave including memorial permit	0.00	0.00	0.00	Non business - no VAT
Permit for additional inscription on existing memorial	53.00	3.00	56.00	Non business - no VAT
Grave maintenance - Annual contract				
With Planting - Single	125.00	8.00	133.00	Non business - no VAT
With Planting - Double	250.00	15.00	265.00	Non business - no VAT
With Planting - Triple	375.00	23.00	398.00	Non business - no VAT
With Planting - Quadruple	500.00	30.00	530.00	Non business - no VAT
Family History Searches:				
To locate names in the indexes & registers through to identification of the grave on site - per grave	3.00	0.00	3.00	Non business - no VAT
Non-genealogical searches or names not found in indexes	no charge		no charge	

BOSTON CREMATORIUM

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Memorial Price List				
Book of Remembrance				
2 Line Inscription	92.00	6.00	98.00	Standard rate
5 Line Inscription	136.00	8.00	144.00	Standard rate
8 Line Inscription	173.00	10.00	183.00	Standard rate
Illustration, Badge, Coat of Arms etc (to accompany 5 & 8 line entries only)	92.00	6.00	98.00	Standard rate
Miniature Book of Remembrance 2 line entry	92.00	6.00	98.00	Standard rate
Miniature Book of Remembrance 5 line entry	136.00	8.00	144.00	Standard rate
Miniature Book of Remembrance 8 line entry	173.00	10.00	183.00	Standard rate
Memorial card - 2 line entry	34.00	2.00	36.00	Standard rate
Memorial card - 5 line entry	39.00	2.00	41.00	Standard rate
Memorial card - 8 line entry	46.00	3.00	49.00	Standard rate
Each additional line in existing Miniature Book	23.00	1.00	24.00	Standard rate
Correction or addition to Book of Remembrance entry (client error)	23.00	1.00	24.00	Standard rate
Fixed Term Memorials				
Renewal of dedication for existing individual roses, trees & shrubs - per annum	29.00	2.00	31.00	Exempt - No Vat
Each 5 year dedication of one granite Bench plaque (one third share, 3 plaques per granite bench), bench remains the property of the Council	462.00	28.00	490.00	Exempt - No Vat
Each 5 year dedication of plaque on wooden bench (one plaque per bench only), includes maintenance of bench which remains the property of the Council	691.00	41.00	732.00	Exempt - No Vat
Inscribed granite wall plaque or tower plaque- initial set up plus first year of dedication	100.00	6.00	106.00	Exempt - No Vat
Inscribed granite wall plaque or tower plaque - per each year of dedication	29.00	2.00	31.00	Exempt - No Vat
Single Leather Recordia Panel in Chapel of Remembrance (1st yr)	59.00	4.00	63.00	Exempt - No Vat
Leather Recordia Panel (per year-2nd year onwards), single or double	29.00	2.00	31.00	Exempt - No Vat
Double Leather Recordia Panel in Chapel of Remembrance (1st yr)	116.00	7.00	123.00	Exempt - No Vat
Re-enameling of lettering on existing memorial tablet (all types) (5year old or more)	115.00	7.00	122.00	Exempt - No Vat
Plaque on babies memorial wall, initial set up charge	58.00	3.00	61.00	Exempt - No Vat
Lease of plaque for babies memorial (per year)	16.00	1.00	17.00	Exempt - No Vat
Granite Ash Vaults				

BOSTON CREMATORIUM

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Placement of ashes in above-ground granite vault , including plaque and urn - 10 year lease	1,081.00	65.00	1,146.00	Exempt - No Vat
20 year lease	1,626.00	98.00	1,724.00	Exempt - No Vat
30 year lease	2,168.00	130.00	2,298.00	Exempt - No Vat
50 year lease	3,423.00	205.00	3,628.00	Exempt - No Vat
Second placement of ashes in existing above-ground granite vault (existing lease period stands), including plaque and urn	304.00	18.00	322.00	Exempt - No Vat
Photo plaque on Vault plaque or Columbarium plaque (each plaque)	151.00	9.00	160.00	Exempt - No Vat
Columbarium Niches				
Placement of ashes in columbarium niche, includes inscribed granite tablet and urn 10 year lease	627.00	38.00	665.00	Exempt - No Vat
20 year lease	942.00	57.00	999.00	Exempt - No Vat
30 year lease	1,256.00	75.00	1,331.00	Exempt - No Vat
50 year lease	2,248.00	135.00	2,383.00	Exempt - No Vat
2nd placement in existing columbarium niche (remaining lease period stands). Includes inscribed granite tablet and urn	304.00	18.00	322.00	Exempt - No Vat
Supplement for each additional casket of ashes placed during same appointment (or if large casket containing two sets of ashes). Vaults and columbarium	70.00	4.00	74.00	Exempt - No Vat
Other Charges				
Replacement or re-facing of memorial tablet (memorial pathway) incl 30 letters	920.00	55.00	975.00	Standard Rate
Grey Granite memorial tablet for Garden of Rest (opposite front entrance), incl 30 letters	352.00	21.00	373.00	Exempt - No Vat
Each additional letter of inscription on memorial tablet (memorial pathway & opposite front entrance)	4.00	0.00	4.00	Exempt - No Vat
Replacement metal flower container for existing memorial tablet	18.00	1.00	19.00	Exempt - No Vat
Additional name/plaque on existing Rose/Shrub or Tree (perspex type)	39.00	2.00	41.00	Exempt - No Vat
Addition to or replacement of existing cast bronze plaque in communal rose bed	119.00	7.00	126.00	Exempt - No Vat
Upgrade to Cast bronze plaque on existing memorial tree or rose bush	119.00	7.00	126.00	Exempt - No Vat
Media Fees				
Video file recording (MP4) of funeral service supplied as downloadable link	33.00	2.00	35.00	Standard rate
Video file recording (MP4) of funeral service with VT embedded - downloadable link	49.00	3.00	52.00	Standard rate

BOSTON CREMATORIUM

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Video file (MP4) of the Visual Tribute (on its own) supplied as downloadable link	20.00	5.00	25.00	Standard rate
Video recording of the whole service on DVD or USB	48.00	3.00	51.00	Standard rate
Video recording of the whole service with the VT embedded on DVD or USB	60.00	4.00	64.00	Standard rate
Video recording of the visual tribute (on its own) on DVD or USB	27.00	3.00	30.00	Standard rate
Each additional DVD or USB video recording	23.00	2.00	25.00	Standard rate
Live webcasting of funeral service, includes 7 days on demand	65.00	4.00	69.00	Standard rate
Visual tribute - single still image	20.00	1.00	21.00	Standard rate
Slideshow - up to 25 images with music	82.00	5.00	87.00	Standard rate
Slideshow - up to 25 images, no music	41.00	2.00	43.00	Standard rate
Each additional 25 images (1 to 25)	23.00	1.00	24.00	Standard rate
Family video file	20.00	5.00	25.00	Standard rate
Orders/ media for Tributes received after our 48hr cut-off period (additional fee)	81.00	5.00	86.00	Standard rate
Fees and Charges				
Cremation Fee - Adult	845.00	90.00	935.00	Exempt - no VAT
Cremation Fee - Direct cremation. (ATTENDED) No funeral service. Up to 15 mourners, 2 pieces of music, 10 minutes of chapel time. 8.30am or 4pm time slot only (cremation next day). Includes 2 pallbearers (wheeled)	645.00	90.00	735.00	Exempt - no VAT
Cremation Fee - Direct cremation. (UNATTENDED) No funeral service or mourners, 8.30am or 4pm time slot only (cremation next day). Includes 2 pallbearers (wheeled)	N/A		535.00	Exempt - no VAT
Cremation Fee - Child 6 - 15 years	0.00	0.00	0.00	Exempt - no VAT
Cremation Fee - Child 1 month to 5 years	0.00	0.00	0.00	Exempt - no VAT
Cremation Fee - Child under 1 month, non-viable foetus or body part resulting from post mortem	0.00	0.00	0.00	Exempt - no VAT
Cremation Fee - Batch Cremation of pre-12 week foetuses (per batch not exceeding 20.)	52.00	3.00	55.00	Exempt - no VAT
Provision of one pall bearer	27.00	2.00	29.00	Standard rate
Provision of two pall-bearers (maximum & only if available)	54.00	4.00	58.00	Standard rate
Additional service slot in Chapel (when available)	217.00	13.00	230.00	Exempt - no VAT

BOSTON CREMATORIUM

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Use of Crematorium Chapel for a burial or memorial service or for training purposes.	217.00	13.00	230.00	Exempt - no VAT
Storage of cremated remains after 28 days	9.00	1.00	10.00	Exempt - no VAT
Bronze Urn	24.00	1.00	25.00	Exempt - no VAT
Polytainer	16.00	1.00	17.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (unwitnessed)	173.00	0.00	173.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (witnessed with staff present)	206.00	2.00	208.00	Exempt - no VAT
Scattering of Cremated remains (Witnessed with staff present)	33.00	2.00	35.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (unwitnessed)	73.00	4.00	77.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (Witnessed with staff present)	106.00	6.00	112.00	Exempt - no VAT
Double interment of cremated remains, (one excavation, 2 caskets or both in same casket)	260.00	0.00	260.00	Exempt - no VAT
Additional Certificate of Cremation (if remains are split or original lost)	18.00	1.00	19.00	Exempt - no VAT
Photocopy of Registrars or Coroners disposal certificate	18.00	1.00	19.00	Exempt - no VAT
Letter of declaration for customs - remains taken abroad	18.00	1.00	19.00	Exempt - no VAT

COMMERCIAL WASTE FEES AND CHARGES

	Charges 2023/24	Proposed Increase 2024/25	Proposed Charges 2024/2025	VAT LIABILITY
	£	£	£	
Green Bin prices (residual waste)				
240 Litre - Once Weekly			Price on application	Non Business
240 Litre - Twice Weekly			Price on application	Non Business
240 Litre - Fortnightly			Price on application	Non Business
240 Litre - Monthly			Price on application	Non Business
360 Litre - Once Weekly			Price on application	Non Business
360 Litre - Twice Weekly			Price on application	Non Business
360 Litre - Fortnightly			Price on application	Non Business
360 Litre - Monthly			Price on application	Non Business
660 Litre - Once Weekly			Price on application	Non Business
660 Litre - Twice Weekly			Price on application	Non Business
660 Litre - Fortnightly			Price on application	Non Business
660 Litre - Monthly			Price on application	Non Business
1100 Litre - Once Weekly			Price on application	Non Business
1100 Litre - Twice Weekly			Price on application	Non Business
1100 Litre - Fortnightly			Price on application	Non Business
1100 Litre - Monthly			Price on application	Non Business
Trade Bags (10 bags per roll)			Price on application	Non Business
Blue Bin prices				
240L weekly			Price on application	Non Business
240L fortnightly			Price on application	Non Business
240L Monthly			Price on application	Non Business
360L - Fortnightly			Price on application	Non Business
360L - Monthly			Price on application	Non Business
660L Fortnightly			Price on application	Non Business
660L Monthly			Price on application	Non Business
1100L weekly			Price on application	Non Business
1100L Fortnightly			Price on application	Non Business
1100L Monthly			Price on application	Non Business
Trade bags (10 bags per roll)			Price on application	Non Business

Other charges:				
Commercial waste bins:				
Re-instatement of bin		Price on application		Non Business

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
BULKY COLLECTION CHARGES - DOMESTIC				
<u>Bulky Collections: Standard Items</u>				
Collection of 1-2 standard items	20.00	1.20	21.20	Non business
Collection of 3 standard items	28.00	1.70	29.70	Non business
Collection of 4-5 standard items	35.00	2.10	37.10	Non business
<u>Bulky Collections: White Items</u>				
Collection of 1 large white goods	30.00	1.80	31.80	Non business
Collection of 2 large white goods	40.00	2.40	42.40	Non business
<u>Any Other Items</u>				
Eg Carpets, sheds, wood, garden waste	POA		POA	Non business
<u>Refuse Bins</u>				
New/ replacement 240L bin (incl delivery charge)	40.00	2.40	42.40	Non business
New/ replacement 360L bin (incl delivery charge)	55.00	3.30	58.30	Non business
New/ replacement 660L bin (incl delivery charge)	165.00	9.90	174.90	Non business
New/ replacement 1100L bin (incl delivery charge)	190.00	11.40	201.40	Non business
<u>Hire of 1100L bins</u>				Non business
Hire and collection of 1100L bin for a fortnight	65.00	3.90	68.90	Non business
Hire and collection of 1100L bin for a fortnight (including 1 extra pick up within the fortnight)	125.00	7.50	132.50	Non business
Hire and collection of 1100 bin for a fortnight (including 2 extra pick ups within the fortnight)	185.00	11.10	196.10	Non business
<u>Garden Waste Collections</u>				
Garden waste collections for 1 bin (per annum)	45.00	5.00	50.00	non business
Garden waste collections for each extra bin (per annum)	20.00	10.00	30.00	non business
Garden waste 240L bin purchase (incl delivery)	40.00	2.40	42.40	non business
BULKY COLLECTIONS - COMMERCIAL				
<u>Commercial Waste Bulky collections: Standard</u>				
Collection of 1-2 standard items	32.00	1.90	33.90	Non business

Collection of 3 standard items	45.00	2.70	47.70	Non business
Collection of 4-5 standard items	55.00	3.30	58.30	Non business
Commercial Waste Bulky collections: White Items				
Collection of 1 large white goods	50.00	3.00	53.00	Non business
Collection of 2 large white goods	65.00	3.90	68.90	Non business
<u>STREET CLEANING - COMMERCIAL</u>				
Street Cleaning - large sweeper (Driver +1) Hourly rate-min 2 hours	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Hourly rate - min 2 hours	Price on Application			Standard rate
Street Cleaning - large sweeper (Driver +1) Day rate - min 1 day	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Day rate - min 1 day	Price on Application			Standard rate

GROUNDS MAINTENANCE CHARGES

	Charges 2023/2024 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Commercial Tree Services:				
Commercial contract services (Tree)-with cherry picker (plus disposal costs of any waste)			Price on Application	Standard rate
Commercial contract services (Tree)- without cherry picker (plus disposal costs of any waste)			Price on Application	Standard rate
Commercial Play inspections and repairs:				
Commercial contract services - Play equipment inspections			Price on Application	Standard rate
Commercial contract services - Play equipment repairs			Price on Application	Standard rate

SPORTS CHARGES

	Charges 2022/23 £	Proposed Increase 2023/24 £	Proposed Charges 2023/24 £	VAT LIABILITY
Football Pitch per match under-10's	17.00	0.00	17.00	Standard rate
Football Pitch per match under-16's	22.00	0.00	22.00	Standard rate
Football Pitch per match Adults	35.00	0.00	35.00	Standard rate
Football Pitch unauthorised use	80.00	0.00	80.00	Standard rate

CCTV Closed Circuit TV

	Charges 2023/24	Proposed Increase 2024/25	Proposed Charges 2024/25	VAT LIABILITY
	£	£	£	
Insurance/solicitor, Image review	POA	50.00	50.00	Business
Insurance/solicitor, Evidence package	POA	100.00	100.00	Business

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
<u>Private Hire (after 6pm there is a minimum of 2 hours hire required)</u>				
Private hire within normal opening hours (per hour)			Price on Application	Standard Rates
Private hire outside normal opening hours (per hour) *			Price on Application	Standard Rates
Charity private hire within normal opening hours (per hour)			Price on Application	Standard Rates
Charity private hire outside normal opening hours (per hour) *			Price on Application	Standard Rates
<u>Meeting Room Hire</u>				
Meeting room hire within normal opening hours (per hour)	32.60	2.00	34.60	Standard Rates
Meeting room hire outside normal opening hours 8am to 6pm (per hour)			Price on Application	Standard Rates
Use of equipment	16.30	1.00	17.30	Standard Rates
<u>Wedding Hire</u>				
Wedding hire - Ceremony only			Price on Application	Standard Rates
Reception to follow wedding (per hour)			Price on Application	Standard Rates
Wedding hire - Ceremony only Outside normal opening hours			Price on Application	Standard Rates
Reception to follow wedding (per hour) Outside normal opening hours			Price on Application	Standard Rates
<u>Tours (price is for upto 20 people)</u>				
Group guided tour within opening hours (booking required)	86.90	5.20	92.10	Standard Rates
Bespoke tours/talks/on and off site/packages			Price on Application	Standard Rates
Paranormal investigations groups			Price on Application	Standard Rates
<u>Other</u>				
Refreshments (per serving)	21.70	1.30	23.00	Standard Rates
Linen Charge (per table)	5.40	0.30	5.70	Standard Rates
Bespoke stands at events			Price on Application	Standard Rates
Location Hire			Price on Application	Standard Rates
Hire of entire Guildhall			Price on Application	Standard Rates
Photography fee for occasion events			Price on Application	Standard Rates

* Upto 10pm and excluding Christmas and Bank Holidays

The Guildhall is not available for wedding bookings or other hire on bank holidays and during its Christmas closure period

All bookings are subject to availability

Admin fee charged on third party services e.g catering, venue dressing etc

	Charges 2023/24 £	6% Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Health Education - 3217				
Unit Food Examination (Charge for initial 1st Hour)	98.20	5.90	104.10	Non business - No VAT charge
Unit Food Examination (Charge per hour after initial hour)	46.40	2.80	49.20	Non business - No VAT charge
Request for a revisit	163.00	9.80	172.80	Non business - No VAT charge
Training courses (food safety)				
Setting up a food business	81.00	4.90	85.90	Non business - No VAT charge
Food Hygiene refresher (Half day)	109.00	6.50	115.50	Non business - No VAT charge
Food Hygiene refresher (Full day)	190.00	11.40	201.40	Non business - No VAT charge
Management system coaching	81.00	4.90	85.90	Non business - No VAT charge
Short courses	27.00	1.60	28.60	Non business - No VAT charge
Dog Warden - 3219				
Dog Fines (Seizure) - FIXED BY STATUTE	25.00	0.00	25.00	Non business - No VAT charge
Stray Dogs - Admin Charge per dog.	22.00	0.00	22.00	Standard rate
Kennelling fees (per day)	12.00	0.00	12.00	Non business - No VAT charge
Dog Control				
Dog Fouling (Fixed penalty) - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failing to exclude your dog from a fenced off children's play area - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failing to put a nuisance or dangerous dog on a lead when requested to do so by an authorised officer - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failure to provide evidence of the means to clear up dog faeces (Bag or receptacle).- FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Mobile Homes Act 2013 - licence fees				
New Site Licence	418.00	25.10	443.10	Non business - No VAT charge
New Site Licence per pitch	9.20	0.60	9.80	Non business - No VAT charge
Transfer / amendment of existing site licence	261.00	15.70	276.70	Non business - No VAT charge
Significant amendments	342.00	20.50	362.50	Non business - No VAT charge
Annual fee for existing site licence per pitch	3.20	0.20	3.40	Non business - No VAT charge

Enforcement notices		109.00	6.50	115.50	Non business - No VAT charge
Enforcement notices additional one		54.00	3.20	57.20	Non business - No VAT charge
Depositing site rules		54.00	3.20	57.20	Non business - No VAT charge
Pollution - 3216					
Contaminated Land (consultation and advice) - charged per hour		33.00	2.00	35.00	Non business - No VAT charge
Food Safety					
Export Certificate - Issued within council opening hours		130.00	7.80	137.80	Non business - No VAT charge
Export Certificate - Issued outside council opening hours NEW		261.00	15.70	276.70	Non business - No VAT charge
Food safety packs		16.00	1.00	17.00	Non business - No VAT charge
Port Health - 3214					
Ship Sanitation Certificate - FIXED BY STATUTE		120.00	0.00	120.00	Non business - No VAT charge
Ship Sanitation Extension - FIXED BY STATUTE		55.00	0.00	55.00	Non business - No VAT charge
Street Cleansing - 3235					
Litter Fixed Penalty - FIXED BY STATUTE		150.00	0.00	150.00	Non business - No VAT charge
Fly tipping penalty - FIXED BY STATUTE		400.00	0	400.00	Non business - No VAT charge
Public Conveniences - 8006					
Radar Keys		5.00	0.00	5.00	Non business - No VAT charge

	Charges 2023/24 £	Proposed Increase 2024/25	Proposed Charges 2024/25	VAT LIABILITY
Hackney Carriage/Private Hire Drivers Licence	137.00	8.20	145.20	Non business - No VAT charge
Hackney Carriage/Private Hire Drivers Licence - RENEWAL	115.50	6.90	122.40	Non business - No VAT charge
DVLA Licence check	5.00	0.00	5.00	Non business - No VAT charge
Additional manual DVLA check	5.00	0.00	5.00	Non business - No VAT charge
Hackney Carriage Vehicle Licence	151.00	9.10	160.10	Non business - No VAT charge
Private Hire Vehicle Licence	151.00	9.10	160.10	Non business - No VAT charge
Private Hire Operators Licence	187.50	11.30	198.80	Non business - No VAT charge
Hire of Vehicle Plate	26.00	1.60	27.60	Non business - No VAT charge
Replacement Drivers Badge	10.50	0.60	11.10	Non business - No VAT charge
Drivers Knowledge Test Fee	17.00	1.00	18.00	Non business - No VAT charge
Mogo Plate Fee	13.00	0.80	13.80	Non business - No VAT charge
Mogo Plate Bracket	13.00	0.80	13.80	Non business - No VAT charge
Route 2 DBS validation check	22.00	0.00	22.00	Non business - no VAT charge
DBS check	40.00	-2.00	38.00	Non business - no VAT charge

	Proposed Charges 2023/24 Total £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 Part A £	Proposed Charges 2024/25 Part B £	Proposed Charges 2024/25 Total £	VAT LIABILITY
Sex Establishments (1st Application)	1,680.00	100.80	1,526.40	254.40	1,780.80	Non business - No VAT charge
Sex Establishments (Renewal Application)	585.00	35.10	21.00	14.10	620.10	Non business - No VAT charge
Dangerous Wild Animals (1st Application)	308.50				308.50	Non business - No VAT charge
Dangerous Wild Animals (Renewal Application)	228.00				228.00	Non business - No VAT charge
Dog Breeding (New) + Vets fees rechargeable at invoiced amount	422.00	25.30	22.80	2.50	447.30	Non business - No VAT charge
Dog Breeding (Renewal)	376.00	22.60	19.80	2.80	398.60	Non business - No VAT charge
Riding Establishment (New) + Vets fees rechargeable at invoiced amount	259.50	15.60	13.80	1.80	275.10	Non business - No VAT charge
Riding Establishment (Renewal) + Vets fees rechargeable at invoiced amount	212.00	12.70	10.80	1.90	224.70	Non business - No VAT charge
Selling Animals as Pets (New)	259.50	15.60	13.80	1.80	275.10	Non business - No VAT charge
Selling Animals as Pets (Renewal)	212.00	12.70	10.80	1.90	224.70	Non business - No VAT charge
Boarding Dogs/Cats, Home Boarding and Day Care (new)	259.50	15.60	13.80	1.80	275.10	Non business - No VAT charge
Boarding Dogs/Cats, Home Boarding and Day Care (renewal)	212.00	12.70	10.80	1.90	224.70	Non business - No VAT charge
Exhibition of Animals (New)	255.00				255.00	Non business - No VAT charge
Exhibition of Animals (Renewal)	255.00				255.00	Non business - No VAT charge
Re-inspection on request	53.00				53.00	Non business - No VAT charge
Additional Activity payable in addition to the higher fee (inspection fee)	53.00				53.00	Non business - No VAT charge
Change of name/address	20.50				20.50	Non business - No VAT charge
Transfer due to death of a licence holder	20.50				20.50	Non business - No VAT charge
Variation of Licence + vets fees rechargeable at invoiced amount where applicable	26.50				26.50	Non business - No VAT charge
Zoo Licence Grant 4 years	483.00	29.00	24.00	5.00	512.00	Non business - No VAT charge
Zoo Licence Renewal 6 years	400.00	24.00	19.20	4.80	424.00	Non business - No VAT charge
Zoo Licence Transfer	161.00				161.00	Non business - No VAT charge
Zoo Licence Annual Inspection	84.00				84.00	Non business - No VAT charge
Tattooing, ear piercing, acupuncture & electrolysis Premises Registration	126.00	7.60	5.50	2.00	133.60	Non business - No VAT charge
Tattooing, ear piercing, acupuncture & electrolysis Personal Registration	53.50				53.50	Non business - No VAT charge
Street Trading Consent	122.50				122.50	Non business - No VAT charge
Street Trading daily consent	17.00				17.00	Non business - No VAT charge
Scrap Metal Dealers					0.00	
Scrap Metal Dealer Site Licence	530.50	31.80	20.40	11.40	562.30	Non business - No VAT charge
Scrap Metal Dealer Collector Licence Fee	248.50	14.90	10.80	4.10	263.40	Non business - No VAT charge
Variation of licence collector to site	237.50				237.50	Non business - No VAT charge
Variation of licence site to collector	62.00				62.00	Non business - No VAT charge
Change of site manager	51.00				51.00	Non business - No VAT charge
Minor change e.g. change of licensee details	35.00				35.00	Non business - No VAT charge
Duplicate Licence (Standard replacement Licence fee for all licence types)	11.50				11.50	Non business - No VAT charge
Register entry fee (for the first entry and £0.50 per entry thereafter)	11.50				11.50	Non business - No VAT charge

Bands	A	B	C	D	E
Non-Domestic rateable value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and over

Premises Licences and Club Premises Certificates (New, Variations & Conversion)

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £450 X 2 = £900

Band E = £635 X 3 = £1905

Bands	A	B	C	D	E
Non-Domestic rateable value	£100	£190	£315	£450	£635
Multiplier Charge see above	£0	£0	£0	£900	£1,905

Additional Fee Based on Capacity over 5000 (For New and Variation)

Capacity	5,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 39,999	40,000 - 49,999	50,000 - 59,999	60,000 - 69,999	70,000 - 79,999	80,000 - 89,999	90,000 - Plus
Additional Fee (£)	1,000.00	2,000.00	4,000.00	8,000.00	16,000.00	24,000.00	32,000.00	40,000.00	48,000.00	56,000.00	64,000.00

Annual Fee and Variation Fee For Premises Licenses and Club Premises Certificates

Payable on anniversary of grant

Plus additional fee see below if capacity is over 5,000

Multiplier applies to band D and E

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £320 X 2 = £640

Band E = £350 X 3 = £1050

For Club paid by secretary

Bands	A	B	C	D	E
Non-Domestic rateable value	70.00	180.00	295.00	320.00	350.00

Additional Fee Based on Capacity over 5000

Capacity	5,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 39,999	40,000 - 49,999	50,000 - 59,999	60,000 - 69,999	70,000 - 79,999	80,000 - 89,999	90,000 - Plus
Additional Fee (£)	500.00	1,000.00	2,000.00	4,000.00	8,000.00	12,000.00	16,000.00	20,000.00	24,000.00	28,000.00	32,000.00

Other Fees

	OTHER FEE	£
PREMISES	Theft, Loss etc. of Premises Licence or Summary	10.50
	Provisional Statement	315.00
	Change of Name or Address (Premises Licence Holder)	10.50
	Variation of Designated Premises Supervisor	23.00
	Transfer: Premises Licence	23.00
	Interim Authority	23.00
CLUBS	Theft, Loss etc. of Club Premises Certificates or Summary	10.50
	Change of Name or Alteration of Club Rules	10.50
	Change of Registered Address of Club	10.50
TEMPORARY EVENT NOTICE	Temporary Event Notice	21.00
	Theft, Loss etc. of Temporary Event Notice	10.50
PERSONAL LICENCE	Grant/Renewal of Personal Licence	37.00
	Theft, Loss etc. of Personal Licence	10.50
	Change of Name and Address	10.50
FREEHOLDER/LEASEHOLDER	Register of Interest	21.00

LICENCE TYPE	2023/24 BBC Charge	2024/25 Proposed 6% increase	2024/25 BBC Charge
Bingo Premises Licence			
Application fee for provisional statement	851.00	73.20	924.20
Licence for provisional statement premises	501.00	43.10	544.10
Application fee new premises	851.00	73.20	924.20
Annual Fee	621.50	53.40	674.90
Variation of Licence	760.00	65.40	825.40
Transfer fee	487.00	41.90	528.90
Application for reinstatement	487.00	41.90	528.90
Adult Gaming Centre			
Application fee for provisional statement	783.00	67.30	850.30
Licence for provisional statement premises	464.00	39.90	503.90
Application fee new premises	783.00	67.30	850.30
Annual Fee	485.50	41.80	527.30
Variation of Licence	760.00	65.40	825.40
Transfer fee	487.00	41.90	528.90
Application for reinstatement	487.00	41.90	528.90
Family Entertainment Centre			
Application fee for provisional statement	783.00	67.30	850.30
Licence for provisional statement premises	441.00	37.90	478.90
Application fee new premises	783.00	67.30	850.30
Annual Fee	449.50	38.70	488.20
Variation of Licence	760.00	65.40	825.40
Transfer fee	487.00	41.90	528.90
Application for reinstatement	487.00	41.90	528.90
Betting Premises			
Application fee for provisional statement	783.00	67.30	850.30

Licence for provisional statement premises	464.00	39.90	503.90
Application fee new premises	783.00	67.30	850.30
Annual Fee	426.00	36.60	462.60
Variation of Licence	760.00	65.40	825.40
Transfer fee	487.00	41.90	528.90
Application for reinstatement	487.00	41.90	528.90
Miscellaneous			
Change of circumstances	27.00	2.30	29.30
Fee for copy notices	15.00	1.30	16.30
Fee for copy of a licence	16.00	1.40	17.40
Fee for Permits - Statutory	15.00	1.30	16.30
Temporary Use Notices	179.00	15.40	194.40
Gambling permit			
Gambling permit - Club gaming permit (new/renewal)	200.00		200.00
Gambling permit - Club gaming permit annual fee	50.00		50.00
Gambling permit - Club gaming permit - copy of permit	15.00		15.00
Gambling permit - Variation	100.00		100.00
Gambling permit - Club gaming machine permit (new/renewal)	200.00		200.00
Gambling permit - Club gaming machine permit annual fee	50.00		50.00
Gambling permit - Club gaming machine permit - copy of permit	15.00		15.00
Gambling permit - Club gaming machine permit - variation	100.00		100.00
Gambling permit - club fast track gaming/gaming machine permit (new/renewal/Transitional fee)	100.00		100.00
Gambling permit - club fast track gaming/gaming machine permit Annual fee	50.00		50.00
Gambling permit - small society lottery registration	40.00		40.00
Gambling permit - small society lottery registration annual fee	20.00		20.00
Alcohol and entertainment licences/temporary events permits			
Gambling permit - FEC gaming machine (new/renewal)	300.00		300.00
Gambling permit - FEC permit - change of name	25.00		25.00
Gambling permit - FEC permit - copy of permit	15.00		15.00
Gambling permit - Prize gaming (new/renewal)	300.00		300.00
Gambling permit - Prize gaming - change of name	25.00		25.00
Gambling permit - Prize gaming - copy of permit	15.00		15.00
Gambling permit - Alcohol licensed premises - Notification of 2 or less machines	50.00		50.00
Gambling permit - Alcohol licensed premises - more than 2 machines	150.00		150.00

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Gambling permit - Alcohol licensed premises - more than 2 machines - Annual fee	50.00		50.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Change of name	25.00		25.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Copy of permit	15.00		15.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Variation	100.00		100.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Transfer	25.00		25.00

	2024.25	2024.25	2023.24	2024.25	2024.25	2024.25	2024.25	
	LCC	LCC	BBC	BBC	BBC	BBC	Total Proposed charges	VAT LIABILITY
	Element (no VAT) £	Element (with VAT) £	Element (no VAT) £	Proposed increase £	Element (no VAT) £	Element (with VAT) £	with VAT £	
CON 29 Search Fee - Part R (Manual)	71.00	85.20	57.62	3.00	60.62	72.74	157.94	Standard rate
CON 29 Search Fee - Part R (Electronic)	71.00	85.20	57.62	3.00	60.62	72.74	157.94	Standard rate
Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Manual) Removed	0.00		21.00	0.00	0.00	0.00	0.00	Non business - No VAT charge
NLIS Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Electronic) Removed	0.00		21.00	0.00	0.00	0.00	0.00	Non business - No VAT charge
CON 29 Search Fee - Part O Optional Enquiry 4	5.00	6.00	15.59	1.00	16.59	19.91	25.91	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 8	5.00	6.00	4.44	0.26	4.70	5.64	11.64	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 21	9.00	10.80	13.03	1.00	14.03	16.84	27.64	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 22	17.00	20.40	9.57	1.00	10.57	12.68	33.08	Standard rate
CON 29 Search Fee - Part O Optional Enquiry	0.00		13.00	1.00	14.00	16.80	16.80	Standard rate
Additional Enquiries	0.00		20.00	1.00	21.00	25.20	25.20	Standard rate
CON 29 Search Fee - (manual & electronic) Additional Parcels of Land			18.00	1.00	19.00	22.80	22.80	Standard rate
LLC1 Additional Parcels of Land Removed	0.00		1.00	0.00	0.00	0.00	0.00	Non business - No VAT charge
Cancellation of LLC1 Removed			11.00	0.00	0.00	0.00	0.00	Non business - No VAT charge
Cancellation of CON 29	0.00		33.00	2.00	35.00	42.00	42.00	Standard rate
Informal Searches	0.00		28.00	2.00	30.00	36.00	36.00	Standard rate

MARKET CHARGES

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
<u>Market Place & Bargate - (stall hire-10ft width)</u>				
<u>Regular trader **</u>				
per market (monthly in arrears)	22.00	0.00	22.00	Exempt - no VAT
<u>Casual Trader</u>				
per market	25.00	2.00	27.00	Exempt - no VAT
Market Place - 100 markets/50 weeks				
<u>Pitches (per 1ft. Frontage)</u>				
<u>Regular trader **</u>				
per market (monthly in arrears)	1.50	0.10	1.60	Exempt - no VAT
Electricity (other than for lights in winter)	2.20	0.10	2.30	Standard rate
<u>Casual Trader</u>				
per market	2.10	0.10	2.20	Exempt - no VAT
<u>Parking surcharge</u>				
Parking vehicle near stall on Market day	0	2.00	2.00	Exempt - no VAT

** Incentive for regular traders that stand every week April to Feb (excluding holidays) can stand for free in March.

** Incentive for NEW traders only stand for 4 markets and get 4 free

CRAFT MARKET CHARGES

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
<u>Christmas Market - (One day)</u>				
One market stall or pop up gazebo	32.60	2.40	35.00	Standard rate
Pitches (per 1ft frontage)	2.90	1.10	4.00	Standard rate
Food plot per 1 ft. frontage	5.60	0.40	6.00	Standard rate
<u>Other Events - (One day)</u>				
Pop up gazebo	21.70	3.30	25.00	Standard rate
Catering	54.30	5.70	60.00	Standard rate
Amusements	54.30	5.70	60.00	Standard rate
Bar			Price on application	Standard rate

A Stall maybe be free of charge if a group are performing at the event

Stalls may not exceed 5 ft. in depth

EVENT CHARGES

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Community/Individual Event fee not for profit (up to 500 people)	76.00	4.60	80.60	standard rate
Community/Individual Event fee not for profit (between 500 -999 people)	103.20	6.20	109.40	standard rate
Registered Charity (up to 500 people)	76.00	4.60	80.60	standard rate
Registered Charity (between 500 - 999 people)	103.20	6.20	109.40	standard rate
All Commercial events	Price negotiated			standard rate
Use of Premises Licence (500 -999 people)	81.50	4.90	86.40	Non Standard
Use of Premises Licence (up to 500 people)	54.30	3.30	57.60	Non Standard
Assistance with events in Boston Market place (per event)	54.30	3.30	57.60	Non Standard

List of Event Spaces – this relates to Borough Council land only**(other spaces, such as Market Place, are owned and controlled by Lincolnshire County Council)**

Broadfield Lane Recreation Ground
 Burgess Pit Recreation Ground
 Shelton's Field Recreation Ground
 Garfit's Lane
 Central Park
 St. Johns Recreation Ground
 Witham Way Country Park
 Woodville Road Recreation Ground

PARKING SEASON TICKETS AND FINES

		Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £
Trade bay (annual)	24 hours per day	370.00	30.00	400.00
Traders bay (quarterly)	24 hours per day	100.00	10.00	110.00
Traders bay (monthly)	24 hours per day	35.00	3.00	38.00
Parent Parking Permits (selected car parks only)	(per day according to number of school days each term)	0.50	0.05	0.55
Premier Permit (annual) - long stay	24 hours per day	450.00	30.00	480.00
Premier Permit (quarterly) - long stay	24 hours per day	120.00	10.00	130.00
Premier Permit (monthly) - long stay	24 hours per day	45.00	3.00	48.00
24 hour EV charging permit (annual)	24 hours per day	400.00	20.00	420.00
Season Tickets - daily (annual) - long stay	8 am - 6 pm	350.00	30.00	380.00
Season Tickets - daily (quarterly) - long stay	8 am - 6 pm	95.00	10.00	105.00
Season Tickets - daily (monthly) - long stay	8 am - 6 pm	35.00	3.00	38.00
Season Ticket - overnight (annual)	6 pm - 8.00 am	210.00	15.00	225.00
Season Ticket - overnight (quarterly)	6 pm - 8.00 am	60.00	5.00	65.00
Season Ticket - overnight (monthly)	6 pm - 8.00 am	25.00	1.50	26.50
Overnight EV permit (monthly)	6 pm - 8.00 am	20.00	1.50	21.50
Resident's season tickets (annual)	24 hours per day	225.00	15.00	240.00
Resident's season tickets (quarterly)	24 hours per day	60.00	5.00	65.00

PARKING SEASON TICKETS AND FINES

		Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £
Resident's season tickets (monthly)	24 hours per day	22.50	1.50	24.00
Resident's season ticket-daily (annual)	8am - 6pm	175.00	15.00	190.00
Resident's season ticket-daily (quarterly)	8am - 6pm	47.50	5.00	52.50
Resident's season ticket - daily (monthly)	8am - 6pm	17.50	1.50	19.00
Resident's season ticket- overnight (annual)	6pm - 8am	105.00	7.50	112.50
Resident's season ticket- overnight (quarterly)	6pm - 8am	30.00	2.50	32.50
Resident's season ticket - overnight (monthly)	6pm - 8am	12.50	0.75	13.25
Resident's overnight EV permit (monthly)	6pm - 8am	17.50	1.00	18.50
Irby Street / Blue Street season ticket	24 hours per day	150.00	10.00	160.00
Staff Charges	7 Days	n/a		n/a
Bus Departures		0.32		0.32
Lower Band Penalty Charge Notice(PCN) (paid within 14 days)		25.00		25.00
Lower Band Penalty Charge Notice(PCN) (paid within 14-28 days)		50.00		50.00
Lower Band Penalty Charge Notice(PCN) (paid after 28 days)		75.00		75.00
Higher Band Penalty Charge Notice(PCN) (paid within 14 days)		35.00		35.00

PARKING SEASON TICKETS AND FINES

		Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £
Higher Band Penalty Charge Notice(PCN) (paid within 14-28 days)		70.00		70.00
Higher Band Penalty Charge Notice(PCN) (paid after 28 days)		105.00		105.00
Electricity per KWH		0.32	0.23	0.55

Seasonal Tickets Valid at:

Botolph Street
 Doughty Quay
 St George's Road
 Artillery Row
 Maud Street
 Buoy Yard
 Victoria Place
 Staniland
 George Street
 Spayne Road
 Tunnard Street

The above parking charges are inclusive of VAT

Penalty Charge Notices are Non-Vatable

The bus departure rates are exclusive of VAT (standard rated)

BUILDING CONTROL FEES AND CHARGES

6%

APPENDIX 6

	Charges 2023/24 £	Proposed increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Copy of Building Regulation Approval (where number is quoted)	43.00		43.00	Standard rate
Letter of Comfort	57.50		57.50	Standard rate
Building Regulations (Confirmation of erection of outbuildings in accordance with the approved plans)	222.75		222.75	Standard rate

	Charges 2023/24 £	Proposed Increase 2024/25 .	Proposed Charges 2024/25 £	VAT LIABILITY
Planning Application information searches - flat cost per site to include copy of decision notices	33.30	2.00	35.30	Standard rate
Production of Plans for consultation and inspection purposes only				
A0 size (841mm x 1189mm)	4.50	0.27	4.77	Standard rate
A1 size (841mm x 594mm)	2.30	0.14	2.44	Standard rate
A2 size (420mm x 594mm)	1.10	0.07	1.17	Standard rate
A3 size (297mm x 420mm) Black & White	0.30	0.02	0.32	Standard rate
A3 size (297mm x 420mm) Colour	0.70	0.04	0.74	Standard rate
A4 size (297mm x 210mm) Black & White	0.10	0.01	0.11	Standard rate
A4 size (297mm x 210mm) Colour	0.20	0.01	0.21	Standard rate
Administration charge *	8.10	0.49	8.59	Standard rate
Adopted South East Lincolnshire Local Plan	84.70	5.08	89.78	Standard rate
Postage & Packaging	6.00	0.36	6.36	Standard rate
Copy of Tree Preservation Orders	0.00	0.00	0.00	Non business - no VAT charge
Copies of Local Development Schemes	18.60	1.12	19.72	Zero rated - 0%
If invoice is required for any of above services	5.90	0.35	6.25	VAT liability depends on what invoice is for
Administrative charge - Cheque payments, hard copy applications etc (see note)	N/A	0.00	25.00	Standard rate
Handling fee for invalid planning application (Major development)	N/A	0.00	100.00	Standard rate
Handling fee for invalid planning application (Non-Major development)	N/A	0.00	50.00	Standard rate

*Where requests for documents/information exceed 30minutes of Technical Support time, an admin handling charge is to apply at the discretion of the Planning Office Manager

Planning Application Fees

		Charges 2023/24 £	Charges 2024/25 £	VAT LIABILITY
Outline Planning Permission				
Site Area	Not more than 0.5 hectares	N/A	£578 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	Between 0.5 hectares and 2.5	N/A	£624 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	Not more than 2.5 hectares	£462 per 0.1 hectare	N/A	Non business - no VAT charge
	More than 2.5 hectares	£11,432 + £138 per 0.1 hectares up to a maximum of £150,000	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	Non business - no VAT charge
The Erection of Building (not dwellinghouses)	Not more than 1 hectare	N/A	£578 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	Between 1 hectare and 2.5 hectare	N/A	£624 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 2.5 hectares	N/A	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	Non business - no VAT charge
Householder Applications				
Alterations / extensions to a single dwellinghouse , including works within boundary	Single dwellinghouse	£206.00	£258.00	Non business - no VAT charge
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)				
Alterations or extensions to existing dwellinghouses , including works within boundaries	Single dwellinghouse (or single flat)	£206.00	£258.00	Non business - no VAT charge
	2 or more dwellinghouses (or two or more flats)	£407.00	£509.00	Non business - no VAT charge

New dwellinghouses	Not more than 10 new dwellinghouses	£462 per dwellinghouse	£578 for each dwellinghouse	Non business - no VAT charge
	Between 10 and 50 dwellinghouses	N/A	£624 for each dwellinghouse	Non business - no VAT charge
	More than 50 new dwellinghouses	£22,859 + £138 per additional dwellinghouse up to a maximum £300,000	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	Non business - no VAT charge
Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery)				
Gross floor space to be created by development	No increase in gross floor space or no more than 40 sq m	£234.00	£293.00	Non business - no VAT charge
	More than 40 sq m but no more than 75 sq m	£462.00	N/A	Non business - no VAT charge
	More than 40 sq m but no more than 1,000 sq m	N/A	£578 for each 75 square metres (or part thereof)	Non business - no VAT charge
	More than 75 sq m but no more than 3,750 sq m	£462 for each 75sq m or part thereof	N/A	Non business - no VAT charge
	Between 1,000 sq m and 3,750 sq m	N/A	£624 for each 75 square metres (or part thereof)	Non business - no VAT charge
	More than 3,750 sq m	£22,859 + £138 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £300,000	£30,680 + £186 for each additional 75 square metres (or part thereof) in excess of £3,750 square metres Maximum fee of £405,000	Non business - no VAT charge
The erection of buildings (on land used for agriculture for agricultural purpose)				
Gross floor space to be created by development	Not more than 465 sq m	£96.00	£120.00	Non business - no VAT charge
	More than 465 sq m but not more than 540 sq m	£462.00	£578.00	Non business - no VAT charge
	More than 540 sq m but not more than 1,000 sq m	N/A	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m	Non business - no VAT charge

	More than 540 sq m but not more than 4,215 sq m	£462 for first 540 sq m + £462 for each 75 sq m (or part thereof) in excess of 540 sq m	N/A	Non business - no VAT charge
	Between 1,000 sq m and 4.215 sq m	N/A	£624 for first 1,000 sq m + £624 for each additional 75 sq m in excess of 1,000 sq m	Non business - no VAT charge
	More than 4,215 sq m	£22,859 + £138 for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £300,000	£30,860 + £186 for each additional square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000	Non business - no VAT charge
Erection of Glasshouses and Polytunnels (on land used for the purposes of agriculture)				
Gross floor space to be created by development	Not more than 465 sq m	£96.00	£120.00	Non business - no VAT charge
	More than 465 sq m	£2,580.00	N/A	Non business - no VAT charge
	More than 465 sq m but not more than 1,000 sq m	N/A	£3,225.00	Non business - no VAT charge
	1,000 sq m or more	N/A	£3,483.00	Non business - no VAT charge
Erection / alterations / replacement of plant and machinery				
Site area	Not more than 1 hectares	N/A	£578 for each 0.1 hectare (or part thereof)	
	More than 1 hectare but not more than 5 hectares	N/A	£624 for each 0.1 hectare (or part thereof)	
	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)	N/A	Non business - no VAT charge
	More than 5 hectares	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000	£30,860 + £186 for each additional 0.1 hectares (or part thereof) in excess of 5 hectares Maximum fee of £405,000	Non business - no VAT charge

Applications other than Building Works					
Car parks, service roads or other accesses	For existing uses	£234.00	£293.00		Non business - no VAT charge
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	£316 for each 0.1 hectare (or part thereof)		Non business - no VAT charge
	More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300		Non business - no VAT charge
Operations connected with exploratory drilling for oil or natural gas					
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)	£686 for each 0.1 hectare (or part thereof)		Non business - no VAT charge
	More than 7.5 hectares	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000		Non business - no VAT charge
Operations (other than exploratory drilling) for the winning and working of oil or natural gas					
Site area	Not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)	£347 for each 0.1 hectare (or part thereof)		Non business - no VAT charge
	More than 15 hectares	£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£52,002 + additional £204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300		Non business - no VAT charge
Other operations (winning & working of minerals) excluding oil and natural gas					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	£316 for each 0.1 hectare (or part thereof)		Non business - no VAT charge
	More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300		Non business - no VAT charge

Other operations (not coming within any of the above categories)				
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	£293 for each 0.1 hectare (or part thereof) Maximum fee of £2,535	Non business - no VAT charge
Lawful Development Certificates				
Existing use or operation		Same as Full	Same as Full	
Existing use or operation - lawful not to comply with any condition or limitation		£234.00	£293.00	Non business - no VAT charge
Proposed use or operation		Half the normal planning fee	Half the normal planning fee	Non business - no VAT charge
Prior Approval				
Larger Home Extensions (from 19 August 2019)		£96.00	£120.00	Non business - no VAT charge
Agriculture and Forestry buildings & operations		£96.00	£120.00	Non business - no VAT charge
Demolition of buildings		£96.00	£120.00	Non business - no VAT charge
Communications (previously referred to as 'Telecommunications Code Systems Operators')		£462.00	£578.00	Non business - no VAT charge
Change of use *refer to guidance		£96.00	£120.00	Non business - no VAT charge
Change of use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)		£96.00	£125 for each dwellinghouse	Non business - no VAT charge
Change of use including building operations * refer to guidance		£206.00	£258.00	Non business - no VAT charge
Collection facility within the curtilage of a shop		£96.00	£120.00	Non business - no VAT charge
Temporary Buildings or use associated with commercial Film-Making		£96.00	£120.00	Non business - no VAT charge
Construction of new dwellinghouses	Not more than 10 dwellinghouses	N/A	£418 for each dwellinghouse	Non business - no VAT charge
	Between 10 and 50 dwellinghouses	N/A	£451 for each dwellinghouse	Non business - no VAT charge
	Not more than 50 dwellinghouses	£334 for each dwellinghouse	N/A	Non business - no VAT charge
	More than 50 Dwellinghouses	£16,525 +£100 for each dwellinghouse in excess of 50 - Maximum fee of £300,000	£22,309 + £135 for each dwellinghouse in excess of 50 Maximum fee of £405,000	Non business - no VAT charge
Reserved Matters				

Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then £462 due	Full fee due or if full fee already paid then £578 due	
			Non business - no VAT charge
Approval / Variation / discharge of condition			
Application for removal or variation of a condition following grant of planning permission	£234.00	£293.00	Non business - no VAT charge
Request for confirmation that one or more planning conditions have been complied with	£34 per request for Householder otherwise £116 per request	£43 per request for householder otherwise £145 per request	Non business - no VAT charge

Change of Use of a building to use as one or more separate dwellinghouses, or other cases				
Number of dwellinghouses	Not more than 10 dwellinghouses	N/A	£578 for each dwellinghouse	Non business - no VAT charge
	Between 10 and 50 dwellinghouses	N/A	£624 for each dwellinghouse	Non business - no VAT charge
	Not more than 50 dwellinghouses	£462 for each	N/A	Non business - no VAT charge
	More than 50 dwellinghouses	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000	£30,860 + £186 for each additional dwellinghouse in excess of 50. Maximum fee of £405,000	Non business - no VAT charge
Other Charges of Use of a building or land		£462.00	£578.00	Non business - no VAT charge
Advertising				
Relating to the business on the premises		£132.00	£165.00	Non business - no VAT charge
Advance signs which are not situated on or visible from the site, directing the public to a business		£132.00	£165.00	Non business - no VAT charge
Other advertisements		£462.00	£578.00	Non business - no VAT charge
Application for a Non-material Amendment Following a Grant of Planning Permission				
Applications in respect of householder developments		£34.00	£43.00	Non business - no VAT charge
Applications in respect of other developments		£234.00	£293.00	Non business - no VAT charge
Application for Permission in Principle				
Site area		£402 for each 0.1 hectare (or part thereof)	£503 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
Application under Section 257 for diversion of Public Right of Way		£2500 (Developer may be required to pay additional costs such as advertising)	£3500 (Developer may be required to pay additional costs such as advertising)	Non business - no VAT charge

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
TYPE OF DEVELOPMENT				
Householder development including alterations and extensions.	92.00	6.00	98.00	Standard rate
Change of use including siting of caravans.	217.00	13.00	230.00	Standard rate
Development of 1-10 dwellings, or residential development on sites of less than 0.50 ha including changes of use to residential.	Based on no. of dwellings; £240 for 1st dwelling; plus £140 for each additional dwelling. Based on site area i.e. principle only, £220 for 0.1ha; plus £130 for each additional 0.1ha (or part thereof).	15 10	Based on no. of dwellings; £255 for 1st dwelling; plus £150 for each additional dwelling. Based on site area i.e. principle only, £255 for 0.1ha; plus £150 for each additional 0.1ha (or part thereof).	Standard rate
Development of 11-50 dwellings, or residential development on sites of over 0.50 ha but less than 1.0 ha including changes of use to residential.	Based on no. of dwellings; £1,580 for the 11th dwelling plus £70 for each additional dwelling to a maximum of £3,000. Based on site area i.e. principle only; £1,580 for 0.5ha; plus £140 for each additional 0.1ha (or part thereof).	100.00 5.00 100.00 10.00	Based on no. of dwellings; £1,680 for the 11th dwelling plus £75 for each additional dwelling to a maximum of £3,000. Based on site area i.e. principle only; £1,680 for 0.5ha; plus £150 for each additional 0.1ha (or part thereof).	Standard rate
Development of 51+ dwellings, or residential development on sites of more than 1.0 including changes of use to residential.	£3800 Although Planning Performance Agreement encouraged.	200.00	£4,000 Although Planning Performance Agreement encouraged.	Standard rate
Non residential development up to 499 square metres floor area or 0.50 hectare site area.	217.00	13.00	230.00	Standard rate
Non residential development of over 500 and 999 square metres floor area or between 0.51 and 1.0 hectares site area.	£270 for 500sqm or 0.5ha plus £135 for each additional 100m ² ; or £135 for each 0.1ha (or part thereof)	15 10	£285 for 500sqm or 0.5ha plus £145 for each additional 100m ² ; or £145 for each 0.1ha (or part thereof)	Standard rate
Non residential development of over 1000 and 4999 square metres floor area or between 1.1 and 2.0 hectares site area.	£950 for 1000m ² plus £135 for each additional 1000m ² or 0.1ha	60 10	£1,010 for 1000m ² plus £145 for each additional 1000m ² or 0.1ha	Standard rate

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Non residential development of over 5000 square metres floor area or over 2.1 hectares site area.	£2715		£2,875	
Alterations to non-residential development where no new floor area space is created.	109.00	7.00	116.00	Standard rate
Listed Building Advice	130.00	8.00	138.00	Standard rate
<input type="checkbox"/> Variation or removal of planning conditions, <input type="checkbox"/> Telecommunication Development <input type="checkbox"/> Advertisements,	87.00	5.00	92.00	Standard rate
Hazardous Substances Consent	130.00	8.00	138.00	Standard rate
Any other proposals not captured by the above	217.00	13.00	230.00	Standard rate
Exemptions and Reductions				
Proposals by parish and town councils and non profit making organisations	No Charge		No Charge	
Proposals relating to the needs of persons with disabilities.	No Charge		No Charge	
Proposals by registered social landlords	No Charge		No Charge	
S7:S13S7:S14S10S7:S12S7:S16R7:S16Q7:S16				
Where a proposal covers more than one category of development the highest of the relevant fees will be charged.				
Follow up enquiry including revised details to be charged at 50% of fee, if within 6months of the original response				
Fees for Planning Performance Agreements are negotiated on a case-by-case basis. The charges incurred are to be negotiated between the Council and the development proposer, following an initial understanding of both the scheme and the resource implications. The Council will seek to recover costs associated with the resourcing of the agreement (such as Officer time) and including fees incurred from specialists within and external to the Council as may be required. In addition, the fees will cover administration of the agreement, but may exclude the costs associated with drawing up or signing the agreement depending on whether this is undertaken by the Council or the proposer.				Standard rate

S106 Monitoring Fees 2021/22

	Charges 2022/23	Proposed Increase 2023/24	Proposed Charges 2023/24	Charges 2023/24	Proposed Increase 2024/25	Proposed Charges 2024/25
Development Size	Fee		Fee	Fee		Fee
Minor Developments – less than 10 residential units and where the gross floor space to be built is up to 1,000 square metres, or where the site area is less than 1 hectare. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of less than 0.5 hectares is classed as a minor development.	1500.00	150.00	1650.00	1650.00	100.00	1750.00
Small scale Major Developments – 10-199 residential units (inclusive) and where the gross floor space to be built is 1,000 – 9,999 square metres, or where the site area is 1 hectare and less than 2 hectares. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of between 0.5 hectares and less than 4 hectares is classed as a small scale major development.	2500.00	250.00	2750.00	2750.00	165.00	2915.00
Large scale Major Developments – 200 or more residential units and where the gross floor space to be built is 10,000 square metres or more, or where the site area is 2 hectares or more. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of 4 hectares or more is classed as a large scale major development.	3500.00	300.00	3800.00	3800.00	228.00	4028.00
Deeds of Variations – For all Deeds of Variation agreements.	350.00	50.00	400.00	400.00	24.00	424.00
Confirmation of compliance with Section 106 planning obligations (desktop assessment)* per property	75.00	15.00	90.00	90.00	20.00	110.00
Compliance checks on subsequent properties						27.50
*Site Visit associated with Confirmation of Compliance with Section 106 planning obligations	100.00	10.00	110.00	110.00	6.50	116.50
First Homes Administration Fee				150.00		See Comments

Standing Rate / Including VAT

Standing Rate / Including VAT

Standing Rate / Including VAT

The above fees apply to all new S106 agreements from 1 December 2020. The monitoring fees will be in the form of an obligation which is payable to the Council within 14 days of completion of the legal agreement and will be non-refundable.

The Council seeks to support Registered Providers (RPs) who actively bring forward affordable housing schemes to meet the strategic and corporate aims of the council and which seek to meet our identified housing need. Where RPs bring forward sites for 100% Affordable Housing schemes, there are often no other obligations beyond the Affordable Housing as a result of the need to obtain grant funding from Homes England. In such cases the requirement for monitoring is much reduced, with the obligation securing the affordable housing in perpetuity. As the Council seeks to support Affordable Housing provision as a strategic aim, it is considered that a concession can be applied to certain schemes based on the following:

Monitoring fees for new agreements can therefore be reduced by 50%, when all of the following are met:

- Where the scheme would only deliver Affordable Housing; and
- Where there are no other obligation requirements; and
- Where the scheme is brought forward by a Registered Provider or where evidence is provided that demonstrates one is on-board to deliver the scheme.

Where other obligation clauses are required, the aforementioned fees would apply. Additionally, the aforementioned reductions would not apply to Deeds of Variation which are to be retained at the aforementioned rate. All of the above will be reviewed

Homeless Hostel Rent and Charges

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
- Rent element only per week	167.30		167.30	Exempt
- Rent element only per night	23.90		23.90	Exempt
- Service Charge (Heating, lighting, water) - per wk.	22.40		22.40	Exempt
- Service Charge (Heating, lighting, water) - per night	3.20		3.20	Exempt
TOTAL CHARGE PER WEEK	189.70		189.70	
TOTAL CHARGE PER NIGHT	27.10		27.10	

HMO LICENCE FEES

6%

APPENDIX 6

	Proposed Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Variation of existing licence	0.00		0.00	Non business - No VAT charge
Process of initial application cost - Part 1	479.00	28.70	507.70	Non business - No VAT charge
Post approval application cost - Part 2	469.00	28.10	497.10	Non business - No VAT charge

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Hazard Awareness Notice (Owner Occupier)	No Charge		No Charge	Exempt
Hazard Awareness Notice (private rented sector)	100.00	6.00	106.00	Exempt
Improvement Notice; Prohibition Order; Demolition Order, Notice of Emergency Remedial Action, Emergency Prohibition Order - (for one hazard)	220.00	13.20	233.20	Exempt
Improvement Notice; Prohibition Order; Demolition Order, Notice of Emergency Remedial Action, Emergency Prohibition Order- (for each additional hazard included within the Notice / Order)	60.00	3.60	63.60	Exempt

Other Housing Fees

6%

	Proposed Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Property inspection and report (per hour)	95.00	5.70	100.70	Exempt

PROPERTY SERVICES

APPENDIX 6

	Charges 2023/24 £	Proposed Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Naming of a new street	£92.80 per street.	£5.60	£98.40 per street.	Non business - no VAT charge
Renaming of an existing street at the request of all of its residents.	£92.80 for the street plus £23.20 per dwelling	£5.60 £1.40	£98.40 for the street plus £24.60 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on an existing street.	£34.80 per dwelling	£2.10	£36.90 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 1 – 5 plots.	£34.80 per dwelling	£2.10	£36.90 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 6 – 10 plots.	£ 29.00 per dwelling	£1.80	£ 30.80 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 11 - 29 plots.	£ 23.20 per dwelling	£1.40	£ 24.60 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 30 - 74 plots.	£ 17.40 per dwelling	£1.00	£ 18.40 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 75 + plots	£13.35 per dwelling	£0.80	£14.15 per dwelling	Non business - no VAT charge
Addition or alteration of a name to an existing dwelling.	£ 34.80 per dwelling	£2.10	£ 36.90 per dwelling	Non business - no VAT charge
Changes to a development after initial application for naming and numbering has been processed.	£ 23.20 per dwelling	£1.40	£ 24.60 per dwelling	Non business - no VAT charge

	Charges 2023/24 £	6% Increase 2024/25 £	Proposed Charges 2024/25 £	VAT LIABILITY
Hire of Council Chamber	23.40	1.40	24.80	Standard rate
Hire of Meeting Room	23.40	1.40	24.80	Standard rate
Hire of Committee Room	23.40	1.40	24.80	Standard rate
Hire of Haven Room	11.60	0.70	12.30	Standard rate
Hire of Maud Foster	11.60	0.70	12.30	Standard rate
Refreshments at meetings	16.60	1.00	17.60	Standard rate
Sale of Electoral Registers - FIXED BY STATUTE				

* These charges are per hour of rental