



Report To:	Environment & Performance Scrutiny Committee
Date:	18 th June 2024
Subject:	CCTV Annual Performance Report & Policy Review
Purpose:	To update members on the performance of the CCTV service and a review of any changes to the CCTV Policy
Key Decision:	N/A
Portfolio Holder:	Councillor Anne Dorrian, Leader of the Council
Report Of:	Emily Spicer, Assistant Director, Wellbeing and Community Leadership
Report Author:	Andrew Haw, CCTV Manager
Ward(s) Affected:	All
Exempt Report:	No

Summary

1. CCTV Annual Update

The Environment and Performance Committee of Boston Borough Council review the CCTV service as part of its statutory Crime and Disorder annual review.

Boston Borough Council's public realm CCTV system consists of digital high-definition CCTV cameras CCTV control room equipment that cover Boston town centre, Kirton as well as other areas including Boston College, Pilgrim Hospital and Pescod Square. The CCTV report attached (Appendix A) provides a range of performance data for 2023/24 for members to review, comment, query, and challenge. The data range in review is from 01 April 2023 to 31st March 2024.

The Council also monitors cameras on behalf of NKDC, SHDC and ELDC, and therefore data related to these areas is also included within this report.

During the above time period the CCTV service has:

- Recorded **13,654** Daily Log entries.
- Completed **955** incident records.
- Contributed to **119** arrests for the Boston Borough Council area.

- Contributed to **383** arrests for the total CCTV area.
- Produced **148** CCTV Evidence Packages from the Boston Borough Council area for Police / Court use.
- Produced **450** pieces of evidence in total.

The attached report (Appendix A) also includes a further breakdown of incident categories of crime and anti-social behaviour.

2. CCTV Policy Update

Version 1.0 of the Council's CCTV Policy became effective in December 2015. In accordance with its own requirements, it has been reviewed by members of the Management Group and requires Cabinet approval. Although only very minor changes are being recommended, it is appropriate for the Policy to be fully scrutinised and is therefore presented to the Committee at Appendix B.

The Policy covers the scope and operation of the "public realm" CCTV systems we own or manage under various agreements with neighbouring authorities and other organisations. It also covers the scope and operation of the CCTV systems in operation within a number of our operational buildings and the system installed on our fleet. The Committee are invited to scrutinise the document and make any recommendations it feels appropriate, referring them with the draft to Cabinet for approval.

Recommendations

1. That Members review, comment, and challenge the information presented within Appendix A.
2. That Members scrutinise the CCTV Policy set out at Appendix B, referring it to Cabinet for adoption with any changes the Committee feels necessary.

Reasons for Recommendations

There is a request for officers to report to Members annually on CCTV activity.

Other Options Considered

Members may wish not to consider matters and defer the update. It is recognised good practice to undertake regular monitoring and review of the service.

1. Report

- 1.1** Appendix A provides statistical data in relation to the Council's public realm CCTV system for the financial year 2023/24. The Committee is invited to query and challenge the data by asking questions of the CCTV Manager at its meeting.

2. BOSTON BOROUGH COUNCIL CCTV POLICY

- 2.1** All CCTV data captured by the Council's various systems is owned by the Council and can only be used in accordance with the Council's CCTV Policy and prevailing statutory requirements which include but are not limited to the Data Protection Act 2018, The Regulation of Investigatory Powers Act 2000 and the Protection of Freedoms Act 2012. The Council also takes proper regard to the Surveillance Camera Code of Practice 2013 issued by the Surveillance Camera Commissioner which contains 12 Guiding Principles.
- 2.2** Version 1.0 of the Council's CCTV Policy became effective in December 2015. Version 1.7 has been reviewed by members of the CCTV Management Group with the minor changes recommended being highlighted within Appendix B.
- 2.3** The purpose and function of the Council's other CCTV systems installed within various operational buildings and on our refuse fleet remain fit for purpose in accordance with the CCTV Policy.
- 2.4** The Committee is asked to scrutinise the policy revision presented at Appendix B, make any recommendations it feels appropriate, referring them and the draft to Cabinet for adoption.

Expected Benefits to the Partnership

The report is information only. CCTV provides services throughout the partnership, and therefore any information or suggestions potentially affect the three Councils in the Partnership

Implications

South and East Lincolnshire Councils Partnership

Report is information only. CCTV provides services throughout the partnership, and therefore any information or suggestions potentially affect the three Councils in the Partnership

Corporate Priorities

The provision of CCTV links in with the sub-regional Strategic Priority 'Safe & Resilient': Working with partners and local communities to ensure the Sub-region is a place where people feel safe, secure and welcome, driving forward improvements to community engagement and empowerment.

Staffing

None currently

Workforce Capacity Implications

None currently

Constitutional and Legal Implications

None currently

Data Protection

None currently

Financial

External funding has been received in respect of CCTV upgrades across the partnership area (through the government Safer Streets Fund round 4), and through the Serious Violence Fund for additional cameras in Boston Town Centre.

Risk Management

None

Stakeholder / Consultation / Timescales

Consultation has been undertaken with the Portfolio Holder for Community Safety at Boston Borough Council and with relevant Corporate Management Officers.

Reputation

None

Contracts

None

Crime and Disorder

The Councils have a duty under section 17 of the Crime and Disorder Act 1998 to take steps to reasonably prevent crime and disorder in the district. CCTV provision is one element that supports this duty.

Equality and Diversity / Human Rights / Safeguarding

There are no direct implications from this report. It should be noted that CCTV surveillance techniques and investigations need to consider Article 8 of the Human Rights Act, which covers right to privacy. This is also subject to regulation under RIPA and CCTV Codes of Practice.

Health and Wellbeing

None

Climate Change and Environmental Implications

None

Links to 12 Missions in the levelling Up White Paper

None

Acronyms

CCTV: Closed Circuit Television, an acronym used for camera surveillance systems connected via cables, but still used to describe modern Public Space Surveillance systems (PSS) where camera signals could be sent by other means.

Appendices

Appendices are listed below and attached to the back of the report:

Appendix A	CCTV Service – Annual Statistical Report 23/24
Appendix B	BBC CCTV Policy 2024

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

A report on this item has not been previously considered by a Council body

Report Approval

Report author:	Andrew Haw (CCTV Manager)
Signed off by:	Emily Spicer (Assistant Director)
Approved for publication:	Councillor Anne Dorrian (Portfolio Holder)