

**Boston Borough Council – Audit & Governance Work Programme 2024/25**

**2024**

8<sup>th</sup> July

- Draft External Audit Plan & Strategy Report – James Boyle / Rosie Kelly, External Audit, KPMG
- Internal Audit Annual Report and Opinion 2023/24 – Matthew Waller, Internal Audit Manager
- Q4 Risk Report 2023/24 – Suzanne Rolfe, Group Manager Insights and Transformation
- Annual Governance Statement Action Plan (6 monthly review) – Suzanne Rolfe, Group Manager Insights and Transformation
- Audit and Governance Committee Self-Assessment Action Plan – Rebecca James, Scrutiny and Policy Officer
- Annual Treasury Report 2023/24 – Sean Howsam, Treasury and Investment Manager, PSPS
- Unaudited Financial Statements including Annual Governance Statement 2023/2024 – Deputy Chief Finance Officer, PSPS / Nicole Hayes, Senior Finance Business Partner (Corporate), PSPS
- Combined Assurance Report – John Medler, Assistant Director – Governance & Monitoring Officer / Rebecca James – Scrutiny and Policy Officer
- Draft Committee Work Programme – Amanda Dickinson, Democratic Services Team Leader

14<sup>th</sup> Oct

- External Auditors Progress Report – James Boyle / Rosie Kelly, External Audit, KPMG
- External Audit Strategy and Planning Report – James Boyle / Rosie Kelly, External Audit, KPMG
- Internal Audit Progress Report – Matthew Waller, Internal Audit Manager
- Q1 Risk Report 2023/24 – Suzanne Rolfe, Group Manager Insights and Transformation
- Q1 Treasury Report 2024/25 – Sean Howsam, Treasury and Investment Manager, PSPS
- Property Fund exit arrangements – Sean Howsam, Treasury and Investment Manager, PSPS
- Update in respect of RIPA 2000 – Christian Allen, Assistant Director – Regulatory
- Audit and Governance Annual Report 2023/2024 – Amanda Dickinson, Democratic Services Team Leader
- Committee Work Programme – Amanda Dickinson, Democratic Services Team Leader

18 <sup>th</sup> Nov	<ul style="list-style-type: none"> <li>• External Audit Completion Report 2023/2024 (ISA 260) tbc – James Boyle / Rosie Kelly, External Audit, KPMG</li> <li>• External Auditors Progress Report 2024/2025 – James Boyle / Rosie Kelly, External Audit, KPMG</li> <li>• Information Governance Annual Report – Information Manager / Data Protection Manager</li> <li>• Q2 Risk Report 2023/24 – Suzanne Rolfe, Group Manager Insights and Transformation</li> <li>• Treasury Management Mid-year report 2024/2025 – Sean Howsam, Treasury and Investment Manager, PSPS</li> <li>• Audited Financial Statements including Annual Governance Statement 2023/2024 – Deputy Chief Finance Officer, PSPS</li> <li>• Committee Work Programme – Amanda Dickinson, Democratic Services Team Leader</li> </ul>
<b>2025</b>	
27 <sup>th</sup> Jan	<ul style="list-style-type: none"> <li>• External Audit Annual Report 2023/2024 (tbc) – James Boyle / Rosie Kelly, External Audit, KPMG</li> <li>• External Audit Planning Update and Progress Report – James Boyle / Rosie Kelly, External Audit, KPMG</li> <li>• Internal Audit Progress Report – Matthew Waller, Internal Audit Manager</li> <li>• Annual Budget Risks presentation (unique to Boston)</li> <li>• Draft Treasury Management Policy and Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2025/2026 2024/25 Budget and Council Tax for consultation – Deputy Chief Finance Officer / Sean Howsam, Treasury and Investment Manager, PSPS</li> <li>• Committee Work Programme – Amanda Dickinson, Democratic Services Team Leader</li> </ul>
22 <sup>nd</sup> Apr	<ul style="list-style-type: none"> <li>• Draft Internal Audit Plan 2025/26 – Matthew Waller, Internal Audit Manager</li> <li>• Internal Audit Progress Report – Matthew Waller, Internal Audit Manager</li> <li>• Q3 Risk Report 2023/24 – Suzanne Rolfe, Group Manager Insights and Transformation</li> <li>• Q3 Treasury Report 2024/2025 – Sean Howsam, Treasury and Investment Manager, PSPS</li> <li>• Financial Statements – Accounting Policies 2024/2025 – Deputy Chief Finance Officer, PSPS</li> <li>• Committee Work Programme – Amanda Dickinson, Democratic Services Team Leader</li> </ul>