

# Boston Borough Council

## **SCOPING PAPER** To undertake an impartial review

**Note:**

This is a working document *not for public reference*.

This paper will inform the final reporting with notes taken from each meeting.

Title of review:	Review of Car Parking in Boston
Date convened:	9 October 2023
Parent Committee:	Environment and Performance Committee
Duration of review:	3 – 6 months

Chairman:	Councillor Anton Dani
Vice Chairman:	None
Councillors:	Stuart Evans Mike Gilbert Chris Mountain Ralph Pryke
Portfolio Holder:	Councillor Sandeep Ghosh
Lead Officer:	Deputy Chief Executive Programme Delivery /Assistant Director – General Fund Assets
Clerk:	None allocated to MWG – Chairman to take notes at each meeting to assist in the compilation of the final report.
Supporting Officers:	None
Co-optees: (Professional persons co-opted onto the group)	None.
Attendance by Witnesses: (from initial meeting)	None

## TERMS OF REFERENCE

Rationale for review:	To allow a Member Working Group to undertake a review of the existing car parking provision with Boston and to consider the condition of the various sites including the existing size of parking spaces and also the directional signage to the site.
Any exclusions:	<b>None.</b>
Outcomes:	<p>To improve the various car parking sites within Boston to encourage a greater take up of the provision by residents and visitors to the town.</p> <p>To improve the directional signage on all the main arterial roads accessing the town.</p> <p>To update and better the sites where possible by enhancing them visually and to consider the existing size of the allocated parking spaces with a view to increasing them.</p>

## WRITTEN EVIDENCE GATHERING: To identify what specific written evidence the group require.

- Current tariffs for car parking charges
- Income analysis actuals against variables for all car parks
- Budget to variance by Car Park
- Car Parks appraisal 2018 – 2023
- Income from fines
- Penalty Charges Notices issued.
  
- Additional Information supplied:  
Pictorial evidence of each car par site.

## TIMESCALE: to agree a practicable and realistic timescale

3 to 6 months with a report to be returned to the parent committee 5<sup>th</sup> September 2024.

## **SCHEDULE OF MEETINGS:**

<b>Date:</b>	<b>Meeting for:</b>
18 January 2024	To receive and consider all the initial requests for all written evidence
20 February 2024	To receive pictorial evidence of all car park sites
20 March 2024	General discussion.
22 April 2024	To draw review to a conclusion and identifying any outstanding information required.
13 August 2024	To agree the final report and recommendations.

## **INFORMATION IDENTIFIED FROM THE INITIAL REQUEST AT PARENT COMMITTEE:**

- look at all the car park sites across the town.
- look at their usage and incomes generated.
- identify reasons for reduction in use of the sites.
- consider the current charges with a view to looking at alternative tariffs for those sites underused and advertise sites clearly on the road for visitors travelling through the town.
- review all the car parking signage through the town along John Adams Way and along all the main arterial routes coming into the town including the A52 both down Sleaford Road and Spilsby Road, along Horncastle Road and the A16 approaching the town. There was an absence of directional car parking signage for visitors from all routes into the tow.