

	Approved Budget 2024-25 £	Actual as at 30.06.2024 £	Forecast Outturn £	Variance £	Comments	Recharge basis
Open spaces and play areas						
Employee Costs	5,960	976	5,960	-		
Premises						
Repairs and maintenance costs	3,840	960	3,840	-		Budget based on historic R&M costs Outturn is based on actual costs for year
Premises insurance	80	20	80	-		Budget and actuals are based on actual Insurance premium costs.
Play areas fencing	-	175	-	-		
	3,920	1,155	3,920	-		
Transport						
Car allowances	10	-	10	-		
	10	-	10	-		
Supplies and Services						
CCTV Camera Maintenance	1,020	-	1,020	-		
Maintenance of new play equipment	1,000	-	1,000	-		
New play equipment	-	-	-	-		
	2,020	-	2,020	-		
Third Party Payments						
Grounds Maintenance	94,770	23,693	94,770	-		Based on estimated allocation of service overheads from Grounds Maintenance Team.
	94,770	23,693	94,770	-		
Support Services						
Property Services	1,347	337	1,347	-		Based on estimated allocation of service overheads from the Property Services Team.
Personnel & Payroll	826	207	826	-		Based on number of direct employees (FTEs)
	2,173	543	2,173	-		
Income						
Miscellaneous income	-	-	-	-		
Less rent income	-	-	-	-		
Other Income	-	-	-	-		
	-	-	-	-		
TOTAL OPEN SPACES AND PLAY AREAS	108,853	26,366	108,853	-		
Allotments						
Supplies and Services						
Development budget	255	-	255	-		Development Project budget, not used in recent years.
	255	-	255	-		
Support Services						
Management and administration Support	2,162	541	2,162	-		Officers time to support and attend the Allotment Association meetings.
	2,162	541	2,162	-		
Income						
Less rent income	(3,060)	-	(3,060)	-		
TOTAL ALLOTMENTS	(643)	541	(643)	-		
Central Park						
Premises						
Repairs & Maintenance	3,730	933	3,730	-		Budget based on historic R&M costs Outturn is based on actual costs for year
Electricity	6,650	699	6,650	-		
Water	316	8	316	-		
Premises Insurance	1,460	365	1,460	-		Budget and actuals are based on actual Insurance premium costs.
	12,156	2,005	12,156	-		
Supplies and Services						
Birds	663	213	663	-		
Gate Locking service	16,983	(9,846)	16,983	-		
	17,646	(9,633)	17,646	-		
Third Party Payments						
Trade Waste contract	1,420	355	1,420	-		
Grounds Maintenance	164,100	41,025	164,100	-		Based on estimated allocation of service overheads from Grounds Maintenance Team.
	165,520	41,380	165,520	-		
Support Services						
Credit control	408	102	408	-		
Finance	1,071	268	1,071	-		Based on estimated percentage of staff time.
Property services	2,948	737	2,948	-		Based on estimated allocation of service overheads from the Property Services Team.
	4,427	1,107	4,427	-		
Income						
Rents - kiosk	(3,825)	(938)	(3,825)	-		
	(3,825)	(938)	(3,825)	-		
TOTAL CENTRAL PARK	195,924	33,921	195,924	-		

	Approved Budget 2024-25 £	Actual as at 30.06.2024 £	Forecast Outturn £	Variance £	Comments	Recharge basis
Public Conveniences						
Employee Costs	101,380	25,902	101,380	-		
Premises						
Repairs & maintenance						Budget based on historic R&M costs Outturn is based on actual costs for year
Electricity	7,650	1,913	7,650	-		
Business Rates	6,180	316	6,180	-		
Water Rates	-	(2,545)	-	-		
	19,604	(3,132)	19,604	-		
Premises Insurance						Budget and actuals are based on actual Insurance premium costs.
	1,880	470	1,880	-		
Depot / Office Accommodation						
	580	145	580	-		
	35,894	(2,833)	35,894	-		
Transport						
Vehicles						Budget based on historic costs. Outturn is based on actual costs for year.
Car Allowance	5,810	1,453	5,810	-		
	30		30	-		
	5,840	1,453	5,840	-		
Supplies & Services						
Clothing	500	411	500	-		
Materials	5,000	1,066	5,000	-		
Mobile Phones	70		70	-		
Employee Insurance						Budget and actuals are based on actual Insurance premium costs.
	830	208	830	-		
Cash Collection and Counting						
	510	182	510	-		
	6,910	1,867	6,910	-		
Third Party Payments						
Grounds maintenance						Based on estimated allocation of service overheads from Grounds Maintenance Team.
	4,150	1,038	4,150	-		
	4,150	1,038	4,150	-		
Support Services						
Central Training & Recruitment						Based on number of direct employees (FTEs)
	143	36	143	-		
Computer Recharge						Based on number of direct employees (FTEs) with IT Kit.
	42	11	42	-		
Finance						Based on estimated percentage of staff time.
	5,661	1,415	5,661	-		
Personnel & Training						Based on number of direct employees (FTEs)
	5,059	1,265	5,059	-		
Performance & Improvement						Based on number of direct employees (FTEs)
	4,559	1,140	4,559	-		
Property services						Based on estimated allocation of service overheads from the Property Services Team.
	7,364	1,841	7,364	-		
	22,828	5,707	22,828	-		
Income						
Sale of keys	(61)		(61)	-		
Fees and Charges	(16,320)	(4,050)	(16,320)	-		
Other Income						Extra Mayfair opening hours
		(1,029)	(1,029)	(1,029)		
	(16,381)	(5,079)	(17,410)	(1,029)		
TOTAL PUBLIC CONVENIENCES	160,621	28,054	159,592	(1,029)		
Events						
Employee Costs	81,630	15,128	81,630	-		
Transport						
Car allowances	160	-	160	-		
	160	-	160	-		
Supplies & Services						
Internal Printing	255		255	-		
Advertising	5,100	1,560	3,930	(1,170)		
Postages	100		100	-		
Mobile Phones	50		50	-		
Employee insurance						Budget and actuals are based on actual Insurance premium costs.
	580	145	580	-		
PSPS Health and Safety						
	1,020		1,020	-		
Event Costs						Events programme currently forecasting total spend of £84,736 - SKA Sponsor pulled out of event resulting in extra additional costs - Extra £4,000 approved from BTAC reserves - Balance requested from BBC reserves.
	59,010	405	61,164	2,154		
Other Misc Expenses	3,400	1,831	1,830	(1,570)		IPS music rights licence
Performers & Entertainers		4,074	4,074	4,074		
Equipment Lease		6,068	6,068	6,068		
Other Private Contractors		445	445	445		
	69,515	14,528	79,515	10,000		
Third Party Payments						
Street cleaning	1,420	355	1,420	-		Xmas event
	1,420	355	1,420	-		
Support Services						
Computer Recharge						Based on number of direct employees (FTEs) with IT Kit.
	31	8	31	-		
Credit Control						Based on volume of invoices processed.
	1,622	406	1,622	-		
Graphics Unit / Communications						
	1,612	403	1,612	-		
Telephones						Budget based on historic costs. Outturn is based on actual costs for year.
	184	46	184	-		
Finance						Based on estimated percentage of staff time.
	1,489	372	1,489	-		
Personnel & Training						Based on number of direct employees (FTEs)
	1,958	490	1,958	-		
Transformation						Based on number of direct employees (FTEs)
	1,652	413	1,652	-		
	8,548	2,137	8,548	-		

	Approved Budget 2024-25 £	Actual as at 30.06.2024 £	Forecast Outturn £	Variance £	Comments	Recharge basis
Income						
Hire of Space for events and events income	(2,000)	(375)	(2,000)	-	Income from stalls at Events during year	
Other Income	-	(10,000)	(10,000)	(10,000)	BBL funding for Legacy Event	
Other Hire (Autumn Fair)	-	-	-	-	Autumn Fair hire income	
	(2,000)	(10,375)	(12,000)	(10,000)		
TOTAL EVENTS	159,273	21,773	159,273	0		
Town Centre Maintenance						
Employee Costs	71,590	18,962	71,590	-		
Premises						
Business Rates	2,142	2,392	2,392	250	Business Rates for Industrial Unit - 16 Mayflower	
Electric	-	164	657	657	Electric for Industrial Unit - 16 Mayflower	
Rental Fees	3,825	-	3,750	(75)	Rental of Industrial Unit - 16 Mayflower	
Depot recharge	480	120	480	-		Based on size of site occupied.
	6,447	2,676	7,279	832		
Transport						
Car Allowance	-	-	-	-		
Vehicles	7,810	1,953	7,810	-		Budget based on historic costs. Outturn is based on actual costs for year.
	7,810	1,953	7,810	-		
Supplies & Services						
Equipment Purchases	2,550	-	2,550	-		
Materials	4,182	707	4,182	-		
Clothing	710	396	710	-		
Stationery	-	10	-	-	Envelopes	
Employee Insurance	500	125	500	-		Budget and actuals are based on actual Insurance premium costs.
Mobile Phones	70	-	70	-		
Purchase & Provisions	6,191	-	6,191	-		
	14,203	1,239	14,203	-		
Support Services						
Finance	1,489	372	1,489	-		Based on estimated percentage of staff time.
Personnel	2,163	541	2,163	-		Based on number of direct employees (FTEs)
	3,652	913	3,652	-		
TOTAL TOWN CENTRE MAINTENANCE	103,702	25,742	104,534	832		
Administration						
Employee Costs	4,530	1,091	4,530	-		
Supplies and Services						
BTAC Grants Programme	12,000	-	12,000	-	Balance of EHC held in reserves	
EHC Grants	-	-	-	-	Running costs now higher than expected	
London Road running costs	1,402	425	1,402	-	Electric costs higher - non LED fittings.	
Equipment Maintenance	1,051	-	1,051	-		
Footway lighting - electricity & maintenance	18,770	-	18,770	-		
Professional Fees	-	-	-	-		
Employee Insurance	30	8	30	-		Budget and actuals are based on actual Insurance premium costs.
	33,253	433	33,253	-		
Third Party Payments						
Street cleaning	26,140	6,535	26,140	-		Based on estimated allocation of service overheads from Street Cleaning Team.
	26,140	6,535	26,140	-		
Support Services						
Finance	4,977	1,244	4,977	-		Based on estimated percentage of staff time.
Assistant Director Recharges	7,568	1,892	7,568	-		Based on estimated time for Senior Management - AD Leisure and Culture.
Democratic Services	5,029	1,257	5,029	-		Estimated support time from Democratic Services.
	17,574	4,394	17,574	-		
TOTAL ADMINISTRATION	81,497	12,453	81,497	-		
NEW INITIATIVES / (EFFICIENCY SAVINGS TARGET)	(36,455)			36,455		
NET EXPENDITURE	772,772	148,850	809,030	36,258		
Less income from BTAC Council Tax Levy	-768,772	(192,193)	(768,772)	-		
(Surplus) / deficit for the year	4,000	43,343	40,258	36,258		

Total funds available for projects in 2024.25	
Reserve Balance brought forward 01.04.2024	(207,611)
Less S151 Officer recommended Minimum Reserve	70,000
Sub-Total of Reserves as at 01.04.23	(137,611)
Less current projected planned spend:	
Match Funding to UKSPF bid	5,000
Empowering Healthy Communities Grants remaining balance	11,350
Small Grants 2021.22 C/F, 2022.23 C/F 2023.24 c/f, & Returned funds	3,451
Events - SKA - extra costs shared by BTAC & BBC.	4,000
BTAC play equipment as per quote	-
Additional Funding expected:	
Funding from S106 reserve - Balance of Garfit Lane	-
(Surplus)/Deficit Funds after planned spend	(113,810)
Less Forecast Deficit for 2024.25 as at 30.06.24	36,258
(Surplus)/Deficit Funds available as at 31.03.25	(77,552)