



RECORD OF OFFICER DELEGATED DECISIONS

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| TITLE: | Food waste caddies | | |
| DECISION: | To exercise officer delegations in the Contract Procedure Rules to enter into a contract for the capital purchase of food waste caddies, with a value of £154,000. | | |
| DECISION MADE BY: | Victoria Burgess – Assistant Director (Neighbourhoods) | | |
| DATE DECISION MADE: | 23 December 2024 | | |
| REASON FOR DECISION: | <p>The Environment Act 2021 introduced the mandatory requirements for all councils in England to introduce a separate weekly collection of food waste to all households in their area. Food waste is stored in kitchen caddies ahead of presentation at the kerbside in a larger caddy for collection by the Council’s waste service. Defra has provided New Burdens funding of £217,146 for this purpose.</p> <p>Following a procurement exercise across Lincolnshire waste collection authorities for food waste caddies, this decision is to enter into a contract with the supplier of caddies offering the lowest cost, securing best value from the economies of scale for the Council.</p> | | |
| DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED: | Do nothing – Waiting until nearer the implementation date for the introduction of food waste collections in 2026 risks prices increasing as the demand for caddies increasing across the country. As demand increases suppliers may be unable to manufacture sufficient caddies in the numbers required to ensure all waste collection authorities in England have stock in place ahead of collections being introduced. | | |
| FINANCIAL IMPLICATIONS OF DECISION: | The cost of entering into this contract for the provision of both a kitchen and kerbside caddy to all households in the borough is £154,000. This will be funded via the New Burdens capital grant provided from Defra for this purpose. This contract price delivers a saving on the funding allocated by Defra of £62,824, which will be used to support the capital cost of food waste vehicle replacements. | | |
| AUTHORITY FOR DECISION: | Non-key executive officer decision | | |
| CONSULTATION WITH PORTFOLIO HOLDER REQUIRED: | Yes | PORTFOLIO HOLDER SIGNATURE: (If consulted) | |
| SUPPORTING PAPERS: | Officer Decision report – Food waste caddies | | |
| OFFICER/COUNCILLOR INTERESTS DECLARED: | None | | |
| CONTACT PERSON: | Victoria Burgess | Telephone number: | |

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| | | 01507 613214 |
| SIGNATURE | V. Burgess. | Date: 20 December 2024 |

Notes: When the decision has been made the relevant officer should complete the report within 14 days and send it to Democratic Services for publication on the Council's website in accordance with the Openness of Local Government Regulations 2014.