

**BOSTON & FOSDYKE CEMETERIES**

	<b>Charges 2024.25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Burial Fee - Adult (Resident of the Borough)	943.00	39.00	982.00	Non business - no VAT
Burial Fee - Adult (Non resident within 5 years)	1,886.00	78.00	1,964.00	Non business - no VAT
Burial Fee - Child 6 - 17 years	0.00	0.00	0.00	Non business - no VAT
Burial Fee - Child 1 month - 5 years	0.00	0.00	0.00	Non business - no VAT
Burial Fee - Child up to 1 month	0.00	0.00	0.00	Non business - no VAT
Burial Fee - Non Viable Foetus or Baby Tissues resulting from post mortem	0.00	0.00	0.00	Non business - no VAT
Excavation of grave space in preparation for construction of brick vault:		0.00	0.00	
Brick Vault : Single	POA		POA	Non business - no VAT
Double	POA		POA	Non business - no VAT
Others (pro rata)	POA		POA	
Re-opening of grave for interment in existing vault (excavation & re-filling)	943.00	39.00	982.00	Non business - no VAT
Cremated remains placed in coffin for interment	98.00	4.00	102.00	Non business - no VAT
Interment (beneath surface) or exhumation of cremated remains in Cemetery	173.00	7.00	180.00	Non business - no VAT
Double interment of cremated remains (one excavation, 2 caskets or both in same casket)	260.00	10.00	270.00	Non business - no VAT
Scatter of Cremated Remains in cemetery (unwitnessed)	77.00	3.00	80.00	Non business - no VAT
Officer attendance at witnessed scattering or interment of ashes - (by appointment only)	35.00	2.00	37.00	Non business - no VAT
Exhumation of coffined body from cemetery	POA		POA	Standard rate
<b>Fees and Charges</b>			0.00	
Purchase of Exclusive Right of burial (including memorial permit) - single space (resident of Borough)	1,381.00	57.00	1,438.00	Non business - no VAT
Purchase of Exclusive Right of burial (including memorial permit) - single space (non resident)	2,762.00	114.00	2,876.00	non business - no VAT
Purchase of Exclusive Right of Burial for a cremated remains plot at Fosdyke Cemetery	671.00	28.00	699.00	Non business - no VAT
Transfer of grave ownership fee	43.00	2.00	45.00	non business - no VAT
Administration fee for surrender of Exclusive Right of Burial or rectification to change to alternative grave space	68.00	3.00	71.00	Non business - no VAT
Permit for vase (unpurchased graves)	91.00	4.00	95.00	Non business - no VAT
Exclusive right of burial for child grave including memorial permit	0.00	0.00	0.00	Non business - no VAT
Permit for additional inscription on existing memorial	56.00	2.00	58.00	Non business - no VAT
<b>Grave maintenance - Annual contract</b>	0.00		0.00	
With Planting - Single	133.00	6.00	139.00	Non business - no VAT
With Planting - Double	265.00	11.00	276.00	Non business - no VAT
With Planting - Triple	398.00	16.00	414.00	Non business - no VAT
With Planting - Quadruple	530.00	22.00	552.00	Non business - no VAT
<b>Family History Searches:</b>			0.00	
To locate names in the indexes & registers through to identification of the grave on site <b>per grave</b>	3.00	0.00	3.00	Non business - no VAT
Non-genealogical searches or names not found in indexes			0.00	

**BOSTON & FOSDYKE CEMETERIES**

<b>Charges 2024.25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
----------------------------------	--	---	--------------------------

**BOSTON CREMATORIUM**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
<b>Memorial Price List</b>				
<b>Book of Remembrance</b>				
2 Line Inscription	98.00	4.00	102.00	Standard rate
5 Line Inscription	144.00	6.00	150.00	Standard rate
8 Line Inscription	183.00	7.50	190.50	Standard rate
Illustration, Badge, Coat of Arms etc (to accompany 5 & 8 line entries only)	98.00	4.00	102.00	Standard rate
Miniature Book of Remembrance 2 line entry	98.00	4.00	102.00	Standard rate
Miniature Book of Remembrance 5 line entry	144.00	6.00	150.00	Standard rate
Miniature Book of Remembrance 8 line entry	183.00	7.50	190.50	Standard rate
Memorial card - 2 line entry	36.00	1.50	37.50	Standard rate
Memorial card - 5 line entry	41.00	2.00	43.00	Standard rate
Memorial card - 8 line entry	49.00	2.00	51.00	Standard rate
Each additional line in existing Miniature Book	24.00	1.00	25.00	Standard rate
Correction or addition to Book of Remembrance entry (client error)	24.00	1.00	25.00	Standard rate
<b>Fixed Term Memorials</b>				
Renewal of dedication for existing individual roses, trees & shrubs - per annum	31.00	1.00	32.00	Exempt - No Vat
Each 5 year dedication of one granite Bench plaque (one third share, 3 plaques per granite bench), bench remains the property of the Council	490.00	20.00	510.00	Exempt - No Vat
Each 5 year dedication of plaque on wooden bench (one plaque per bench only), includes maintenance of bench which remains the property of the Council	732.00	30.00	762.00	Exempt - No Vat
Inscribed granite wall plaque or tower plaque- initial set up plus first year of dedication	106.00	4.00	110.00	Exempt - No Vat
Inscribed granite wall plaque or tower plaque - per each year of dedication	31.00	1.00	32.00	Exempt - No Vat
Single Leather Recordia Panel in Chapel of Remembrance (1st yr)	63.00	3.00	66.00	Exempt - No Vat
Leather Recordia Panel (per year-2nd year onwards), single or double	31.00	1.00	32.00	Exempt - No Vat
Double Leather Recordia Panel in Chapel of Remembrance (1st yr)	123.00	5.00	128.00	Exempt - No Vat
Re-enameling of lettering on existing memorial tablet (all types) (5year old or more)	122.00	5.00	127.00	Exempt - No Vat
Plaque on babies memorial wall, initial set up charge	61.00	2.50	63.50	Exempt - No Vat
Lease of plaque for babies memorial (per year)	17.00	1.00	18.00	Exempt - No Vat
<b>Granite Ash Vaults</b>				

**BOSTON CREMATORIUM**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Placement of ashes in above-ground granite vault , including plaque and urn - 10 year lease	1,146.00	47.00	1,193.00	Exempt - No Vat
20 year lease	1,724.00	71.00	1,795.00	Exempt - No Vat
30 year lease	2,298.00	94.00	2,392.00	Exempt - No Vat
50 year lease	3,628.00	149.00	3,777.00	Exempt - No Vat
Second placement of ashes in existing above-ground granite vault (existing lease period stands), including plaque and urn	322.00	13.00	335.00	Exempt - No Vat
Photo plaque on Vault plaque or Columbarium plaque (each plaque)	160.00	7.00	167.00	Exempt - No Vat
<b>Columbarium Niches</b>				
Placement of ashes in columbarium niche, includes inscribed granite tablet and urn 10 year lease	665.00	27.00	692.00	Exempt - No Vat
20 year lease	999.00	41.00	1,040.00	Exempt - No Vat
30 year lease	1,331.00	55.00	1,386.00	Exempt - No Vat
50 year lease	2,383.00	98.00	2,481.00	Exempt - No Vat
2nd placement in existing columbarium niche (remaining lease period stands). Includes inscribed granite tablet and urn	322.00	13.00	335.00	Exempt - No Vat
Supplement for each additional casket of ashes placed during same appointment (or if large casket containing two sets of ashes). Vaults and columbarium	74.00	3.00	77.00	Exempt - No Vat
<b>Other Charges</b>				
Replacement or re-facing of memorial tablet (memorial pathway) incl 30 letters	975.00	0.00	975.00	Standard Rate
Grey Granite memorial tablet for Garden of Rest (opposite front entrance), incl 30 letters	373.00	15.00	388.00	Exempt - No Vat
Each additional letter of inscription on memorial tablet (memorial pathway & opposite front entrance)	4.00	0.00	4.00	Exempt - No Vat
Replacement metal flower container for existing memorial tablet	19.00	1.00	20.00	Exempt - No Vat
Additional name/plaque on existing Rose/Shrub or Tree (perspex type)	41.00	2.00	43.00	Exempt - No Vat
Addition to or replacement of existing cast bronze plaque in communal rose bed	126.00	5.00	131.00	Exempt - No Vat
Upgrade to Cast bronze plaque on existing memorial tree or rose bush	126.00	5.00	131.00	Exempt - No Vat
<b>Media Fees</b>				
Video file recording (MP4) of funeral service supplied as downloadable link	35.00	2.00	37.00	Standard rate
Video file recording (MP4) of funeral service with VT embedded - downloadable link	52.00	2.00	54.00	Standard rate

**BOSTON CREMATORIUM**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Video file (MP4) of the Visual Tribute (on its own) supplied as downloadable link	25.00	1.00	26.00	Standard rate
Video recording of the whole service on DVD or USB	51.00	2.00	53.00	Standard rate
Video recording of the whole service with the VT embedded on DVD or USB	64.00	3.00	67.00	Standard rate
Video recording of the visual tribute (on its own) on DVD or USB	30.00	1.00	31.00	Standard rate
Each additional DVD or USB video recording	25.00	1.00	26.00	Standard rate
Live webcasting of funeral service, includes 7 days on demand	69.00	3.00	72.00	Standard rate
Visual tribute - single still image	21.00	1.00	22.00	Standard rate
Slideshow - up to 25 images with music	87.00	4.00	91.00	Standard rate
Slideshow - up to 25 images, no music	43.00	2.00	45.00	Standard rate
Each additional 25 images (1 to 25)	24.00	1.00	25.00	Standard rate
Family video file	25.00	1.00	26.00	Standard rate
Orders/ media for Tributes received after our 48hr cut-off period (additional fee)	86.00	4.00	90.00	Standard rate
<b>Fees and Charges</b>				
Cremation Fee - Adult	935.00	58.00	993.00	Exempt - no VAT
Cremation Fee - Direct cremation. (ATTENDED) No funeral service. Up to 15 mourners, 2 pieces of music, 10 minutes of chapel time. 8.30am or 4pm time slot only (cremation next day). Includes 2 pallbearers (wheeled)	735.00	58.00	793.00	Exempt - no VAT
Cremation Fee - Direct cremation. (UNATTENDED) No funeral service or mourners, 8.30am or 4pm time slot only (cremation next day). Includes 2 pallbearers (wheeled)	535.00	58.00	593.00	Exempt - no VAT
Cremation Fee - Child 6 - 15 years	0.00	0.00	0.00	Exempt - no VAT
Cremation Fee - Child 1 month to 5 years	0.00	0.00	0.00	Exempt - no VAT
Cremation Fee - Child under 1 month, non-viable foetus or body part resulting from post mortem	0.00	0.00	0.00	Exempt - no VAT
Cremation Fee - Batch Cremation of pre-12 week foetuses (per batch not exceeding 20.)	55.00	3.00	58.00	Exempt - no VAT
Provision of one pall bearer	29.00	1.00	30.00	Standard rate
Provision of two pall-bearers (maximum & only if available)	58.00	2.00	60.00	Standard rate
Additional service slot in Chapel (when available)	230.00	10.00	240.00	Exempt - no VAT

**BOSTON CREMATORIUM**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Use of Crematorium Chapel for a burial or memorial service or for training purposes.	230.00	10.00	240.00	Exempt - no VAT
Storage of cremated remains after 28 days	10.00	0.00	10.00	Exempt - no VAT
Bronze Urn	25.00	1.00	26.00	Exempt - no VAT
Polytainer	17.00	1.00	18.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (unwitnessed)	173.00	7.00	180.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (witnessed with staff present)	208.00	9.00	217.00	Exempt - no VAT
Scattering of Cremated remains (Witnessed with staff present)	35.00	2.00	37.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (unwitnessed)	77.00	3.00	80.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (Witnessed with staff present)	112.00	5.00	117.00	Exempt - no VAT
Double interment of cremated remains, (one excavation, 2 caskets or both in same casket)	260.00	10.00	270.00	Exempt - no VAT
Additional Certificate of Cremation (if remains are split or original lost)	19.00	1.00	20.00	Exempt - no VAT
Photocopy of Registrars or Coroners disposal certificate	19.00	1.00	20.00	Exempt - no VAT
Letter of delcaration for customs - remains taken abroad	19.00	1.00	20.00	Exempt - no VAT

## COMMERCIAL WASTE FEES AND CHARGES

	<b>Charges 2024/2025</b>	<b>Proposed Increase 2025/26</b>	<b>Proposed Charges 2025/26</b>	<b>VAT LIABILITY</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
<b>Green Bin prices (residual waste)</b>				
240 Litre - Once Weekly			Price on application	Non Business
240 Litre - Twice Weekly			Price on application	Non Business
240 Litre - Fortnightly			Price on application	Non Business
240 Litre - Monthly			Price on application	Non Business
360 Litre - Once Weekly			Price on application	Non Business
360 Litre - Twice Weekly			Price on application	Non Business
360 Litre - Fortnightly			Price on application	Non Business
360 Litre - Monthly			Price on application	Non Business
660 Litre - Once Weekly			Price on application	Non Business
660 Litre - Twice Weekly			Price on application	Non Business
660 Litre - Fortnightly			Price on application	Non Business
660 Litre - Monthly			Price on application	Non Business
1100 Litre - Once Weekly			Price on application	Non Business
1100 Litre - Twice Weekly			Price on application	Non Business
1100 Litre - Fortnightly			Price on application	Non Business
1100 Litre - Monthly			Price on application	Non Business
Trade Bags (10 bags per roll)			Price on application	Non Business
<b>Blue Bin prices</b>				
240L weekly			Price on application	Non Business
240L fortnightly			Price on application	Non Business
240L Monthly			Price on application	Non Business
360L - Fortnightly			Price on application	Non Business
360L - Monthly			Price on application	Non Business
660L Fortnightly			Price on application	Non Business
660L Monthly			Price on application	Non Business
1100L weekly			Price on application	Non Business
1100L Fortnightly			Price on application	Non Business
1100L Monthly			Price on application	Non Business
Trade bags (10 bags per roll)			Price on application	Non Business

<b>Other charges:</b>				
<b>Commercial waste bins:</b>				
Re-instatement of bin		Price on application		Non Business

## WASTE SERVICES

	Charges 2024/25 £	Proposed Increase 2025/26 £	Proposed Charges 2025/26 £	VAT LIABILITY
<b>BULKY COLLECTION CHARGES - DOMESTIC</b>				
<b><u>Bulky Collections: Standard Items</u></b>				
Collection of 1-2 standard items	21.20	0.90	22.10	Non business
Collection of 3 standard items	29.70	1.20	30.90	Non business
Collection of 4-5 standard items	37.10	1.50	38.60	Non business
<b><u>Bulky Collections: White Items</u></b>				
Collection of 1 large white goods	31.80	1.30	33.10	Non business
Collection of 2 large white goods	42.40	1.70	44.10	Non business
<b><u>Any Other Items</u></b>			0.00	
Eg Carpets, sheds, wood, garden waste	POA		POA	Non business
<b><u>Refuse Bins</u></b>				
New/ replacement 240L bin	42.40	1.70	44.10	Non business
New/ replacement 360L bin	58.30	2.40	60.70	Non business
New/ replacement 660L bin	174.90	7.20	182.10	Non business
New/ replacement 1100L bin	201.40	8.30	209.70	Non business
Delivery charge	10.00	0.40	10.40	Non business
<b><u>Hire of 1100L bins</u></b>				Non business
Hire and collection of 1100L bin for a fortnight	68.90	2.80	71.70	Non business
Hire and collection of 1100L bin for a fortnight (including 1 extra pick up within the fortnight)	132.50	5.40	137.90	Non business
Hire and collection of 1100 bin for a fortnight (including 2 extra pick ups within the fortnight)	196.10	8.00	204.10	Non business
<b><u>Garden Waste Collections</u></b>				
Garden waste collections for 1 bin (per annum)	50.00	2.50	52.50	non business
Garden waste collections for each extra bin (per annum)	30.00	1.20	31.20	non business
Garden waste 240L bin purchase	42.40	1.70	44.10	non business
<b>BULKY COLLECTIONS - COMMERCIAL</b>				
<b><u>Commercial Waste Bulky collections: Standard</u></b>				

Collection of 1-2 standard items	33.90	1.40	35.30	Non business
Collection of 3 standard items	47.70	2.00	49.70	Non business
Collection of 4-5 standard items	58.30	2.40	60.70	Non business
<b><u>Commercial Waste Bulky collections: White Items</u></b>				
Collection of 1 large white goods	53.00	2.20	55.20	Non business
Collection of 2 large white goods	68.90	2.80	71.70	Non business
<b><u>STREET CLEANING - COMMERCIAL</u></b>				
Street Cleaning - large sweeper (Driver +1) Hourly rate-min 2 hours	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Hourly rate - min 2 hours	Price on Application			Standard rate
Street Cleaning - large sweeper (Driver +1) Day rate - min 1 day	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Day rate - min 1 day	Price on Application			Standard rate

**GROUNDS MAINTENANCE CHARGES**

	<b>Charges 2024/2025 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
<b>Commercial Tree Services:</b>				
Commercial contract services (Tree)-with cherry picker (plus disposal costs of any waste)			Price on Application	Standard rate
Commercial contract services (Tree)- without cherry picker (plus disposal costs of any waste)			Price on Application	Standard rate
<b>Commercial Play inspections and repairs:</b>				
Commercial contract services - Play equipment inspections			Price on Application	Standard rate
Commercial contract services - Play equipment repairs			Price on Application	Standard rate

**CCTV Closed Circuit TV**

	<b>Charges 2024/2025</b>	<b>Proposed Increase 2025/26</b>	<b>Proposed Charges 2025/26</b>	<b>VAT LIABILITY</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
Insurance/solicitor, Image review	50.00	20.00	70.00	Business
Insurance/solicitor, Evidence package	100.00	40.00	140.00	Business

## GUILDHALL

	<b>Charges 2024/2025 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
<b><u>Private Hire (after 6pm there is a minimum of 2 hours hire required)</u></b>				
Private hire within normal opening hours (per hour)			Price on Application	Standard Rates
Private hire outside normal opening hours (per hour) *			Price on Application	Standard Rates
Charity private hire within normal opening hours (per hour)			Price on Application	Standard Rates
Charity private hire outside normal opening hours (per hour) *			Price on Application	Standard Rates
<b><u>Meeting Room Hire</u></b>				
Meeting room hire within normal opening hours (per hour)	34.60	1.40	36.00	Standard Rates
Meeting room hire outside normal opening hours 8am to 6pm (per hour)			Price on Application	Standard Rates
Use of equipment	17.30	0.70	18.00	Standard Rates
<b><u>Wedding Hire</u></b>				
Wedding hire - Ceremony only			Price on Application	Standard Rates
Reception to follow wedding (per hour)			Price on Application	Standard Rates
Wedding hire - Ceremony only <b>Outside normal opening hours</b>			Price on Application	Standard Rates
Reception to follow wedding (per hour) <b>Outside normal opening hours</b>			Price on Application	Standard Rates
<b><u>Tours (price is for upto 20 people)</u></b>				
Group guided tour within opening hours (booking required)	86.90	3.60	90.50	Standard Rates
Bespoke tours/talks/on and off site/packages			Price on Application	Standard Rates
Paranormal investigations groups			Price on Application	Standard Rates
<b><u>Other</u></b>				
Refreshments (per serving)	23.00	1.00	24.00	Standard Rates
Linen Charge (per table)	5.70	0.20	5.90	Standard Rates
Bespoke stands at events			Price on Application	Standard Rates
Location Hire			Price on Application	Standard Rates
Hire of entire Guildhall			Price on Application	Standard Rates
Photography fee for occasion events			Price on Application	Standard Rates

\* Upto 10pm and excluding Christmas and Bank Holidays

The Guildhall is not available for wedding bookings or other hire on bank holidays and during its Christmas closure period

All bookings are subject to availability

Admin fee charged on third party services e.g catering, venue dressing etc

## ENVIRONMENTAL SERVICES

	Charges 2024/2025 £	Proposed Increase 2025/26 £	Proposed Charges 2025/26 £	VAT LIABILITY
<b>Health Education - 3217</b>				
Unfit Food Examination (Charge for initial 1st Hour)	104.10	4.30	108.40	Non business - No VAT charge
Unfit Food Examination (Charge per hour after initial hour)	49.20	2.00	51.20	Non business - No VAT charge
Request for a revisit	172.80	7.10	179.90	Non business - No VAT charge
Disposal of Voluntarily surrendered food - hourly rate as above + disposal charges incurred by the authority	POA	0.00	POA	Non business - No VAT charge
<b>Training courses (food safety)</b>				
Setting up a food business	85.90	3.50	89.40	Non business - No VAT charge
Food Hygiene refresher (Half day)	115.50	4.70	120.20	Non business - No VAT charge
Food Hygiene refresher (Full day)	201.40	8.30	209.70	Non business - No VAT charge
Management system coaching	85.90	3.50	89.40	Non business - No VAT charge
Short courses	28.60	1.20	29.80	Non business - No VAT charge
<b>Dog Warden - 3219</b>				
Dog Fines (Seizure) - <b>FIXED BY STATUTE</b>	25.00	0.00	25.00	Non business - No VAT charge
Stray Dogs - Admin Charge per dog.	22.00	3.00	25.00	Standard rate
Kennelling fees (per day)	12.50	0.50	13.00	Non business - No VAT charge
<b>Dog Control</b>				
Dog Fouling (Fixed penalty) - <b>FIXED BY STATUTE</b>	100.00	0.00	100.00	Non business - No VAT charge
Failing to exclude your dog from a fenced off children's play area - <b>FIXED BY STATUTE</b>	100.00	0.00	100.00	Non business - No VAT charge
Failing to put a nuisance or dangerous dog on a lead when requested to do so by an authorised officer - <b>FIXED BY STATUTE</b>	100.00	0.00	100.00	Non business - No VAT charge
Failure to provide evidence of the means to clear up dog faeces (Bag or receptacle).- <b>FIXED BY STATUTE</b>	100.00	0.00	100.00	Non business - No VAT charge
<b>Mobile Homes Act 2013 - licence fees</b>				
New Site Licence	443.10	18.20	461.30	Non business - No VAT charge
New Site Licence per pitch	9.80	0.40	10.20	Non business - No VAT charge
Transfer / amendment of existing site licence	276.70	11.30	288.00	Non business - No VAT charge
Significant amendments	362.50	14.90	377.40	Non business - No VAT charge

Annual fee for existing site licence per pitch	3.40	0.10	3.50	Non business - No VAT charge
Enforcement notices	115.50	4.70	120.20	Non business - No VAT charge
Enforcement notices additional one	57.20	2.30	59.50	Non business - No VAT charge
Depositing site rules	57.20	2.30	59.50	Non business - No VAT charge
<b>Pollution - 3216</b>				
Contaminated Land (consultation and advice) - charged per hour	35.00	1.40	36.40	Non business - No VAT charge
<b>Food Safety</b>				
Export Certificate - Issued within council opening hours	137.80	5.60	143.40	Non business - No VAT charge
Export Certificate - Issued outside council opening hours	276.70	11.30	288.00	Non business - No VAT charge
Food safety packs	17.00	0.70	17.70	Non business - No VAT charge
			0.00	
			0.00	
<b>Port Health - 3214</b>				
Ship Sanitation Certificate up to 1000 gross tonnage of vessel - <b>FIXED BY STATUTE</b>	135.00	0.00	135.00	Non business - No VAT charge
Ship Sanitation Extension - <b>FIXED BY STATUTE</b>	105.00	0.00	105.00	Non business - No VAT charge
<b>Street Cleansing - 3235</b>				
Litter Fixed Penalty - <b>FIXED BY STATUTE</b> (£150 if paid within 10 days)	150.00	0.00	150.00	Non business - No VAT charge
Litter Fixed Penalty - <b>FIXED BY STATUTE</b> (£250 if paid after 10 days)	250.00	0.00	250.00	Non business - No VAT charge
Fly tipping penalty - <b>FIXED BY STATUTE</b> (£550 if paid within 10 days)	550.00	0.00	550.00	Non business - No VAT charge
Fly tipping penalty - <b>FIXED BY STATUTE</b> (£1,000 if paid after 10 days)	1000.00	0.00	1000.00	Non business - No VAT charge
<b>Public Conveniences - 8006</b>				
Radar Keys	5.00	0.00	5.00	Non business - No VAT charge

## HACKNEY CARRIAGE, PRIVATE HIRE VEHICLE AND OTHER LICENCES

	<b>Charges 2024/2025 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Hackney Carriage/Private Hire Drivers Licence - New	229.00	9.40	238.40	Non business - No VAT charge
Hackney Carriage/Private Hire Drivers Licence - Renewal	177.00	7.30	184.30	Non business - No VAT charge
Operator New (5 year Licence)	250.00	10.30	260.30	Non business - No VAT charge
DVLA Licence check	5.00	-5.00	0.00	Removed
Additional manual DVLA check	5.00	-5.00	0.00	Removed
Hackney Carriage Vehicle Licence - New	175.00	7.20	182.20	Non business - No VAT charge
Hackney Carriage Vehicle Licence - Renewal	175.00	7.20	182.20	Non business - No VAT charge
Hackney Carriage Vehicle Transfer	48.50	2.00	50.50	Non business - No VAT charge
Private Hire Vehicle Licence - New	175.00	7.20	182.20	Non business - No VAT charge
Private Hire Vehicle Licence - Renewal	175.00	7.20	182.20	Non business - No VAT charge
Private Hire Vehicle Licence Transfer	48.50	2.00	50.50	Non business - No VAT charge
Hire of Vehicle Plate	26.00	0.00	26.00	Non business - No VAT charge
Replacement Drivers Badge	17.50	0.70	18.20	Non business - No VAT charge
Name and Address change	27.50	1.10	28.60	Non business - No VAT charge
Drivers Knowledge Test Fee	29.00	1.20	30.20	Non business - No VAT charge
Mogo Plate Fee	13.00	0.00	13.00	Non business - No VAT charge
Mogo Plate Bracket	13.00	0.00	13.00	Non business - No VAT charge

**These fees are subject to a 28 day public consultation - this will commence on xx.xx.xxxx**

**MISCELLANEOUS LICENCES**

	Charges 2024/25 Total £	Proposed Increase 2025/26 £	Proposed Charges 2025/26 Part A £	Proposed Charges 2025/26 Part B £	Proposed Charges 2025/26 Total £	VAT LIABILITY
Sex Establishments (1st Application)	1,790.00	73.40	1,603.10	260.30	1,863.40	Non business - No VAT charge
Sex Establishments (Renewal Application)	666.00	27.40	433.10	260.30	693.40	Non business - No VAT charge
Dangerous Wild Animals (1st Application)	541.50	22.20			563.70	Non business - No VAT charge
Dangerous Wild Animals (Renewal Application)	312.00	12.80			324.80	Non business - No VAT charge
Dog Breeding (New) + Vets fees rechargeable at invoiced amount	499.60	20.50	476.80	43.30	520.10	Non business - No VAT charge
Dog Breeding (Renewal)	374.60	15.40	346.70	43.30	390.00	Non business - No VAT charge
Riding Establishment (New) + Vets fees rechargeable at invoiced amount	499.10	21.00	476.80	43.30	520.10	Non business - No VAT charge
Riding Establishment (Renewal) + Vets fees rechargeable at invoiced amount	374.60	15.40	346.70	43.30	390.00	Non business - No VAT charge
Selling Animals as Pets (New)	499.10	21.00	476.80	43.30	520.10	Non business - No VAT charge
Selling Animals as Pets (Renewal)	374.60	15.40	346.70	43.30	390.00	Non business - No VAT charge
Boarding Dogs/Cats, Home Boarding and Day Care (new)	499.60	20.50	476.80	43.30	520.10	Non business - No VAT charge
Boarding Dogs/Cats, Home Boarding and Day Care (renewal)	374.60	15.40	346.70	43.30	390.00	Non business - No VAT charge
Exhibition of Animals (New)	499.60	20.50	476.80	43.30	520.10	Non business - No VAT charge
Exhibition of Animals (Renewal)	374.60	15.40	346.70	43.30	390.00	Non business - No VAT charge
Re-inspection on request	250.00	10.30			260.30	Non business - No VAT charge
Additional Activity payable in addition to the higher fee (inspection fee)	250.00	10.30			260.30	Non business - No VAT charge
Change of name/address	41.50	1.70			43.20	Non business - No VAT charge
Transfer due to death of a licence holder	41.50	1.70			43.20	Non business - No VAT charge
Variation of Licence + vets fees rechargeable at invoiced amount where applicable	41.50	1.70			43.20	Non business - No VAT charge
Zoo Licence Grant 4 years	2,081.00	85.40	1,733.30	433.10	2,166.40	Non business - No VAT charge
Zoo Licence Renewal 6 years	2,081.00	85.40	1,733.30	433.10	2,166.40	Non business - No VAT charge
Zoo Licence Transfer	208.00	8.50			216.50	Non business - No VAT charge
Zoo Licence Annual Inspection	416.00	17.10			433.10	Non business - No VAT charge
Tattooing, ear piercing, acupuncture & electrolysis Premises Registration	128.00	5.30	97.90	35.40	133.30	Non business - No VAT charge
Tattooing, ear piercing, acupuncture & electrolysis Personal Registration	69.50	2.80			72.30	Non business - No VAT charge
Street Trading Consent	152.00	6.20			158.20	Non business - No VAT charge
Street Trading daily consent	41.60	1.70			43.30	Non business - No VAT charge
<b>Scrap Metal Dealers</b>						
Scrap Metal Dealer Site Licence	603.00	24.70	411.20	216.50	627.70	Non business - No VAT charge
Scrap Metal Dealer Collector Licence Fee	302.00	12.40	238.40	76.00	314.40	Non business - No VAT charge
Variation of licence collector to site	239.50	9.80			249.30	Non business - No VAT charge
Variation of licence site to collector	83.00	3.40			86.40	Non business - No VAT charge
Change of site manager	62.50	2.60			65.10	Non business - No VAT charge
Minor change e.g. change of licensee details	52.00	2.10			54.10	Non business - No VAT charge
Duplicate Licence (Standard replacement Licence fee for all licence types)	12.20	0.50			12.70	Non business - No VAT charge
Register entry fee (for the first entry and £0.50 per entry thereafter)	12.20	0.50			12.70	Non business - No VAT charge

**LAND CHARGES**

	2025.26	2025.26	2024.25	2025.26	2025.26	2025.26	2025.26	
	LCC	LCC	BBC	BBC	BBC	BBC	Total Proposed charges	VAT LIABILITY
	Element (no VAT)	Element (with VAT)	Element (no VAT)	Proposed increase	Element (no VAT)	Element (with VAT)	with VAT	
	£	£	£	£	£	£	£	
CON 29 Search Fee - Part R (Manual)	65.00	78.00	60.62	2.55	63.17	75.80	153.80	Standard rate
CON 29 Search Fee - Part R (Electronic)	65.00	78.00	60.62	2.55	63.17	75.80	153.80	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 4	5.00	6.00	16.59	0.70	17.29	20.75	26.75	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 8	5.00	6.00	4.70	0.01	4.71	5.65	11.65	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 21	8.33	10.00	14.03	0.64	14.67	17.60	27.60	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 22	15.00	18.00	10.57	0.01	10.58	12.70	30.70	Standard rate
CON 29 Search Fee - Part O Optional Enquiry	0.00		14.00	0.67	14.67	17.60	17.60	Standard rate
Additional Enquiries	0.00		21.00	0.92	21.92	26.30	26.30	Standard rate
CON 29 Search Fee - (manual & electronic) Additional Parcels of Land			19.00	0.83	19.83	23.80	23.80	Standard rate
Cancellation of CON 29	0.00		35.00	1.42	36.42	43.70	43.70	Standard rate
Informal Searches	0.00		30.00	1.21	31.21	37.45	37.45	Standard rate

**Premises Licence and Club Premises Certificates 2025/26**

Statutory fees - no increase.

<b>Bands</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>Non-Domestic rateable value</b>	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and over

**Premises Licences and Club Premises Certificates (New, Variations & Conversion)**

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £450 X 2 = £900

Band E = £635 X 3 = £1905

<b>Bands</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>Non-Domestic rateable value</b>	£100	£190	£315	£450	£635
<b>Multiplier Charge see above</b>	£0	£0	£0	£900	£1,905

**Additional Fee Based on Capacity over 5000 (For New and Variation)**

<b>Capacity</b>	<b>5,000 - 9,999</b>	<b>10,000 - 14,999</b>	<b>15,000 - 19,999</b>	<b>20,000 - 29,999</b>	<b>30,000 - 39,999</b>	<b>40,000 - 49,999</b>	<b>50,000 - 59,999</b>	<b>60,000 - 69,999</b>	<b>70,000 - 79,999</b>	<b>80,000 - 89,999</b>	<b>90,000 - Plus</b>
<b>Additional Fee (£)</b>	1,000.00	2,000.00	4,000.00	8,000.00	16,000.00	24,000.00	32,000.00	40,000.00	48,000.00	56,000.00	64,000.00

**Annual Fee and Variation Fee For Premises Licenses and Club Premises Certificates**

Payable on anniversary of grant

Plus additional fee see below if capacity is over 5,000

Multiplier applies to band D and E

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £320 X 2 = £640

Band E = £350 X 3 = £1050

For Club paid by secretary

<b>Bands</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>Non-Domestic rateable value</b>	70.00	180.00	295.00	320.00	350.00

**Additional Fee Based on Capacity over 5000**

<b>Capacity</b>	<b>5,000 - 9,999</b>	<b>10,000 - 14,999</b>	<b>15,000 - 19,999</b>	<b>20,000 - 29,999</b>	<b>30,000 - 39,999</b>	<b>40,000 - 49,999</b>	<b>50,000 - 59,999</b>	<b>60,000 - 69,999</b>	<b>70,000 - 79,999</b>	<b>80,000 - 89,999</b>	<b>90,000 - Plus</b>
<b>Additional Fee (£)</b>	500.00	1,000.00	2,000.00	4,000.00	8,000.00	12,000.00	16,000.00	20,000.00	24,000.00	28,000.00	32,000.00

**Other Fees**

	<b>OTHER FEE</b>	<b>£</b>
<b>PREMISES</b>	Theft, Loss etc. of Premises Licence or Summary	10.50
	Provisional Statement	315.00
	Change of Name or Address (Premises Licence Holder)	10.50
	Variation of Designated Premises Supervisor	23.00
	Transfer: Premises Licence	23.00
	Interim Authority	23.00
<b>CLUBS</b>	Theft, Loss etc. of Club Premises Certificates or Summary	10.50
	Change of Name or Alteration of Club Rules	10.50
	Change of Registered Address of Club	10.50
<b>TEMPORARY EVENT NOTICE</b>	Temporary Event Notice	21.00
	Theft, Loss etc. of Temporary Event Notice	10.50
<b>PERSONAL LICENCE</b>	Grant/Renewal of Personal Licence	37.00
	Theft, Loss etc. of Personal Licence	10.50
	Change of Name and Address	10.50
<b>FREEHOLDER/LEASEHOLDER</b>	Register of Interest	21.00

**FEES FOR GAMBLING ACT 2005 (introduced wef 21st May 2007)**

<b>LICENCE TYPE</b>	<b>2024/25 BBC Charge</b>	<b>2025/26 Proposed increase</b>	<b>2025/26 BBC Charge</b>
<b>Bingo Premises Licence</b>			
Application fee for provisional statement	901.00	36.90	937.90
Licence for provisional statement premises	531.00	21.80	552.80
Application fee new premises	901.00	36.90	937.90
Annual Fee	661.50	27.10	688.60
Variation of Licence	810.00	33.20	843.20
Transfer fee	517.00	21.20	538.20
Application for reinstatement	517.00	21.20	538.20
<b>Adult Gaming Centre</b>			
Application fee for provisional statement	833.00	34.20	867.20
Licence for provisional statement premises	494.00	20.30	514.30
Application fee new premises	833.00	34.20	867.20
Annual Fee	515.50	21.10	536.60
Variation of Licence	810.00	33.20	843.20
Transfer fee	517.00	21.20	538.20
Application for reinstatement	517.00	21.20	538.20
<b>Family Entertainment Centre</b>			
Application fee for provisional statement	833.00	34.20	867.20
Licence for provisional statement premises	471.00	19.30	490.30
Application fee new premises	833.00	34.20	867.20
Annual Fee	479.50	19.70	499.20
Variation of Licence	810.00	33.20	843.20
Transfer fee	517.00	21.20	538.20
Application for reinstatement	517.00	21.20	538.20
<b>Betting Premises</b>			
Application fee for provisional statement	833.00	34.20	867.20

Licence for provisional statement premises	494.00	20.30	514.30
Application fee new premises	833.00	34.20	867.20
Annual Fee	456.00	18.70	474.70
Variation of Licence	810.00	33.20	843.20
Transfer fee	517.00	21.20	538.20
Application for reinstatement	517.00	21.20	538.20
<b>Miscellaneous</b>			
Change of circumstances	27.00	1.10	28.10
Fee for copy notices	15.00	0.60	15.60
Fee for copy of a licence	16.00	0.70	16.70
Fee for Permits - <b>Statutory</b>	15.00	0.00	15.00
Temporary Use Notices	189.00	7.70	196.70
<b>Gambling permit</b>			
Gambling permit - Club gaming permit (new/renewal)	200.00	0.00	200.00
Gambling permit - Club gaming permit annual fee	50.00	0.00	50.00
Gambling permit - Club gaming permit - copy of permit	15.00	0.00	15.00
Gambling permit - Club gaming permit - Variation	100.00	0.00	100.00
Gambling permit - Club gaming machine permit (new/renewal)	200.00	0.00	200.00
Gambling permit - Club gaming machine permit annual fee	50.00	0.00	50.00
Gambling permit - Club gaming machine permit - copy of permit	15.00	0.00	15.00
Gambling permit - Club gaming machine permit - variation	100.00	0.00	100.00
Gambling permit - club fast track gaming/gaming machine permit (new/renewal/Transitional fee)	100.00	0.00	100.00
Gambling permit - club fast track gaming/gaming machine permit Annual fee	50.00	0.00	50.00
Gambling permit - small society lottery registration	40.00	0.00	40.00
Gambling permit - small society lottery registration annual fee	20.00	0.00	20.00
<b>Alcohol and entertainment licences/temporary events permits</b>			
Gambling permit - FEC gaming machine (new/renewal)	300.00	0.00	300.00
Gambling permit - FEC permit - change of name	25.00	0.00	25.00
Gambling permit - FEC permit - copy of permit	15.00	0.00	15.00
Gambling permit - Prize gaming (new/renewal)	300.00	0.00	300.00
Gambling permit - Prize gaming - change of name	25.00	0.00	25.00
Gambling permit - Prize gaming - copy of permit	15.00	0.00	15.00
Gambling permit - Alcohol licensed premises - Notification of 2 or less machines	50.00	0.00	50.00
Gambling permit - Alcohol licensed premises - more than 2 machines	150.00	0.00	150.00

Gambling permit - Alcohol licensed premises - more than 2 machines - Annual fee	50.00	0.00	50.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Change of name	25.00	0.00	25.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Copy of permit	15.00	0.00	15.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Variation	100.00	0.00	100.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Transfer	25.00	0.00	25.00

## MARKET CHARGES

	Charges 2024/25 £	Proposed Increase 2025/26 £	Proposed Charges 2025/26 £	VAT LIABILITY
<b><u>Market Place</u></b>				
<b>Stall / gazebo / pitch hire - 3.05m x 3.05m</b>				
<b><u>Regular trader **</u></b>				
per market (monthly in arrears)	22.00	-7.00	15.00	Exempt - no VAT
<b><u>Casual Trader</u></b>				
per market	27.00	-9.00	18.00	Exempt - no VAT
<b><u>Gazabos</u></b>				
Hire charge per Gazabo per market			2.00	Exempt - no vat
Farmers/Craft/Antique similar markets	24	-2	22.00	Exempt - no VAT
<b><u>Pitches (per 1ft. Frontage)</u></b>				
<b><u>Regular trader **</u></b>				
per market (monthly in arrears)	1.60	0.00	1.60	Exempt - no VAT
<b><u>Casual Trader</u></b>				
per market	2.20	0.00	2.20	Exempt - no VAT
<b><u>Electricity Charge</u></b>				
Electricity (other than for lights in winter) - per day	2.30	2.70	5.00	Exempt - no VAT
Council Supplied Generator - small or large capacity unit - <b>per hour</b>			Price upon request	Exempt - no VAT
<b><u>Parking surcharge</u></b>				
Parking vehicle near stall on Market day (per vehicle)	2.00	0.50	2.50	Exempt - no VAT

**MARKET CHARGES**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>

## MARKET CHARGES

<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
----------------------------------	--	---	--------------------------

---

The Borough Council has reduced the fees for Regular & Casual stallholders for 2025/26. As with all locally determined fees and charges, these will be kept under review.

---

Any REGULAR trader that stands every week, April to February, (excluding their holiday entitlement and inclement weather day entitlement) can stand for free in March.

Once a NEW REGULAR trader status has been approved (stood for 8 consecutive markets), they will get the next 4 consecutive markets for free.

**\*\*Proposed new incentive for BBC Market Policy review\*\*** Any NEW CASUAL trader that stands at least 4 times in a calendar month, will be entitled to the next 2 consecutive markets, for free. Upfront payment required for all 4 initial markets for offer to be valid

**\*\*Proposed statement in BBC Market Policy review\*\*** For those speciality markets underrepresented on Boston Market, the Council may offer discounted fee's until they deem fit.

**MARKET CHARGES**

<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
----------------------------------	--	---	--------------------------

**CRAFT MARKET CHARGES**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
<b><u>Christmas Market - (One day)</u></b>				
One market stall or pop up gazebo	35.00	5.00	40.00	Standard rate
Pitches (per 1ft frontage)	4.00	3.00	7.00	Standard rate
Food plot per 1 ft. frontage	6.00	1.00	7.00	Standard rate
Council supplied Electric / Generator - small or large capacity - <b>per hour</b>			Price on request	Standard rate
<b><u>Other Events - (One day)</u></b>				
Pop up gazebo	25.00	0.00	25.00	Standard rate
Catering	60.00	5.00	65.00	Standard rate
Large Amusements per unit			125.00	Standard rate
Small Amusements per unit	60.00	5.00	65.00	Standard rate
Bar			Price on application	Standard rate
Council supplied Electric / Generator - small or large capacity - <b>per hour</b>			Price on request	Standard rate
Barriers for external events - <b>per hour</b>			25.00	Standard rate
Venue Hire			Price on application	Standard rate

A Stall maybe be free of charge if a group are performing at the event  
Stalls may not exceed 5 ft. in depth

## EVENT CHARGES

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Community/Individual Event fee not for profit (up to 500 people)	80.60	3.30	83.90	standard rate
Community/Individual Event fee not for profit (between 500 -999 people)	109.40	4.49	113.89	standard rate
Registered Charity (up to 500 people)	80.60	3.30	83.90	standard rate
Registered Charity (between 500 - 999 people)	109.40	4.49	113.89	standard rate
All Commercial events	Price negotiated			standard rate
Use of Premises Licence (500 -999 people)	86.40	3.54	89.94	Non Standard
Use of Premises Licence (up to 500 people)	57.60	2.36	59.96	Non Standard
Assistance with External Events - <b>per hour</b>			25.00	

### List of Event Spaces – this relates to Borough Council land only

(other spaces, such as Market Place, are owned and controlled by Lincolnshire County Council)

Broadfield Lane Recreation Ground  
Burgess Pit Recreation Ground  
Shelton's Field Recreation Ground  
Garfit's Lane  
Central Park  
St. Johns Recreation Ground  
Witham Way Country Park  
Woodville Road Recreation Ground



**PARKING SEASON TICKETS AND FINES**

		<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>
Trade bay (annual)	24 hours per day	400.00	20.00	420.00
Traders bay (quarterly)	24 hours per day	110.00	5.00	115.00
Traders bay (monthly)	24 hours per day	38.00	2.00	40.00
Parent Parking Permits (selected car parks only)	(per day according to number of school days each term)	0.55	0.05	0.60
Premier Permit (annual) - long stay	24 hours per day	480.00	20.00	500.00
Premier Permit (quarterly) - long stay	24 hours per day	130.00	5.00	135.00
Premier Permit (monthly) - long stay	24 hours per day	48.00	2.00	50.00
24 hour EV charging permit (annual)	24 hours per day	420.00	20.00	440.00
Season Tickets - daily (annual) - long stay	8 am - 6 pm	380.00	15.00	395.00
Season Tickets - daily (quarterly) - long stay	8 am - 6 pm	105.00	5.00	110.00
Season Tickets - daily (monthly) - long stay	8 am - 6 pm	38.00	2.00	40.00
Season Ticket - overnight (annual)	6 pm - 8.00 am	225.00	10.00	235.00
Season Ticket - overnight (quarterly)	6 pm - 8.00 am	65.00	3.00	68.00
Season Ticket - overnight (monthly)	6 pm - 8.00 am	26.50	1.50	28.00
Overnight EV permit (monthly)	6 pm - 8.00 am	21.50	1.50	23.00
Resident's season tickets (annual)	24 hours per day	240.00	10.00	250.00
Resident's season tickets (quarterly)	24 hours per day	65.00	2.50	67.50

**PARKING SEASON TICKETS AND FINES**

		<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>
Resident's season tickets (monthly)	24 hours per day	24.00	1.00	25.00
Resident's season ticket-daily (annual)	8am - 6pm	190.00	7.50	197.50
Resident's season ticket-daily (quarterly)	8am - 6pm	52.50	2.50	55.00
Resident's season ticket - daily (monthly)	8am - 6pm	19.00	1.00	20.00
Resident's season ticket- overnight (annual)	6pm - 8am	112.50	5.00	117.50
Resident's season ticket- overnight (quarterly)	6pm - 8am	32.50	1.50	34.00
Resident's season ticket - overnight (monthly)	6pm - 8am	13.25	0.75	14.00
Resident's overnight EV permit (monthly)	6pm - 8am	18.50	0.00	18.50
Irby Street / Blue Street season ticket	24 hours per day	160.00	5.00	165.00
Staff Charges	7 Days	n/a		n/a
Bus Departures		0.32	0.03	0.35
Lower Band Penalty Charge Notice(PCN) (paid within 14 days)		25.00		25.00
Lower Band Penalty Charge Notice(PCN) (paid within 14-28 days)		50.00		50.00
Lower Band Penalty Charge Notice(PCN) (paid after 28 days)		75.00		75.00
Higher Band Penalty Charge Notice(PCN) (paid within 14 days)		35.00		35.00

**PARKING SEASON TICKETS AND FINES**

		<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>
Higher Band Penalty Charge Notice(PCN) (paid within 14-28 days)		70.00		70.00
Higher Band Penalty Charge Notice(PCN) (paid after 28 days)		105.00		105.00
Electricity per KWH		0.55	0.02	0.57

**Seasonal Tickets Valid at:**

Botolph Street  
Doughty Quay  
St George's Road  
Artillery Row  
Maud Street  
Buoy Yard  
Victoria Place  
Staniland  
George Street  
Spayne Road  
Tunnard Street

**The above parking charges are inclusive of VAT**

**Penalty Charge Notices are Non-Vatable**

**The bus departure rates are exclusive of VAT (standard rated)**

## Building Control Fees and Charges 2024.25

Domestic	FP Plan Charge	1 House type
Domestic	FP Plan Charge	2 House types
Domestic	FP Plan Charge	3 House types
Domestic	FP Plan Charge	4 House types
Domestic	FP Plan Charge	5 House types
Domestic	FP Plan Charge	6 House types
Domestic	FP Plan Charge	7 House types
Domestic	FP Plan Charge	8 House types
Domestic	FP Plan Charge	9 House types
Domestic	FP Plan Charge	10 House types
Domestic	FP Inspection Charge	1 Plot
Domestic	FP Inspection Charge	2 Plots
Domestic	FP Inspection Charge	3 Plots
Domestic	FP Inspection Charge	4 Plots
Domestic	FP Inspection Charge	5 Plots
Domestic	FP Inspection Charge	6 Plots
Domestic	FP Inspection Charge	7 Plots
Domestic	FP Inspection Charge	8 Plots
Domestic	FP Inspection Charge	9 Plots
Domestic	FP Inspection Charge	10 Plots
Domestic	FP Combined Fee	Extension of floor area not exceeding 10m <sup>2</sup>
Domestic	Building Notice	Extension of floor area not exceeding 10m <sup>2</sup>
Domestic	FP Combined Fee	Extension of floor area exceeding 10m <sup>2</sup> but not exceeding 40m <sup>2</sup>
Domestic	Building Notice	Extension of floor area exceeding 10m <sup>2</sup> not exceeding 40m <sup>2</sup>
Domestic	FP Combined Fee	Extension of floor area exceeding 40m <sup>2</sup> but not exceeding 60m <sup>2</sup>
Domestic	Building Notice	Extension of floor area exceeding 40m <sup>2</sup> but not exceeding 60m <sup>2</sup>
Domestic	FP Plan Charge	Extension of floor area exceeding 60m <sup>2</sup> but not exceeding 100m <sup>2</sup>
Domestic	FP Inspection Charge	Extension of floor area exceeding 60m <sup>2</sup> but not exceeding 100m <sup>2</sup>
Domestic	Building Notice	Extension of floor area exceeding 60m <sup>2</sup> but not exceeding 100m <sup>2</sup>
Domestic	FP Combined Fee	Provision of one or more rooms in a roof space
Domestic	Building Notice	Provision of one or more rooms in a roof space
Domestic	Building Notice	Erection or extension of a detached or attached building which consists of a garage, car port or out building having a floor area not exceeding 100m <sup>2</sup> in total and intended to be used in common with an existing building, and which is not an exempt building
Domestic	FP Combined Fee	Conversion of a garage in a dwelling to habitable room(s)
Domestic	Building Notice	Internal alterations/installation of fittings (< £2k)
		Internal alterations/installation of fittings (< £5k)
Domestic	Building Notice	Internal alterations/installation of fittings (< £25k)
Domestic	FP Combined Fee	Internal alterations/installation of fittings (£25,001-50,000)
Domestic	Building Notice	Internal alterations/installation of fittings (£25,001-50,000)
Domestic	FP Combined Fee	Internal alterations/installation of fittings (£50,001-75,000)
Domestic	Building Notice	Internal alterations/installation of fittings (£50,001-75,000)
Domestic	BN	Electrical Installation where Local Authority is requested to carry out electrical test
Domestic	Building Notice	Underpinning

Domestic	Building Notice	Window replacement (up to 20 windows)
Domestic	Building Notice	Re-roof
Domestic	Building Notice	Replacement Sewage Treatment Plant
Domestic	Building Notice	Domestic Sewer Connection
Domestic	Building Notice	Multi Fuel Stove
Domestic	Building Notice	Renovation of a Thermal Element
Commercial	FP Plan Charge	BC Commercial - Extension & New Build < 40m <sup>2</sup>
Commercial	FP Inspection Charge	BC Commercial - Extension & New Build - Inspection < 40m <sup>2</sup>
Commercial	FP Plan Charge	BC Commercial - Extension & New Build - Inspection < 100m <sup>2</sup>
Commercial	FP Inspection Charge	BC Commercial - Extension & New Build - Inspection < 100m <sup>2</sup>
Commercial	FP Plan Charge	BC Commercial - Extension & New Build - < 200m <sup>2</sup>
Commercial	FP Inspection Charge	BC Commercial - Extension & New Build - Inspection < 200m <sup>2</sup>
Commercial	FP Combined Fee	BC Commercial - Other alterations up to £5,000
Commercial	FP Combined Fee	BC Commercial - Plan - Other alterations £5,001 up to £25,000
Commercial	FP Plan Charge	BC Commercial - Plan - Other alterations £25,001 up to £50,000
Commercial	Inspection Charge	BC Commercial - Inspection - Other alterations £25,001 up to £50,000
		Dangerous Structure - Out of hours emergency site visit
		Demolition Control (S81 Notice)

<b>Proposed 2025/2026</b>		
<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
£315.00	£63.00	£378.00
£420.00	£84.00	£504.00
£525.00	£105.00	£630.00
£630.00	£126.00	£756.00
£735.00	£147.00	£882.00
£840.00	£168.00	£1,008.00
£945.00	£189.00	£1,134.00
£1,050.00	£210.00	£1,260.00
£1,155.00	£231.00	£1,386.00
£1,260.00	£252.00	£1,512.00
£525.00	£105.00	£630.00
£630.00	£126.00	£756.00
£770.00	£154.00	£924.00
£945.00	£189.00	£1,134.00
£1,120.00	£224.00	£1,344.00
£1,330.00	£266.00	£1,596.00
£1,470.00	£294.00	£1,764.00
£1,610.00	£322.00	£1,932.00
£1,750.00	£350.00	£2,100.00
£1,820.00	£364.00	£2,184.00
£455.00	£91.00	£546.00
£560.00	£112.00	£672.00
£560.00	£112.00	£672.00
£700.00	£140.00	£840.00
£665.00	£133.00	£798.00
£770.00	£154.00	£924.00
£315.00	£63.00	£378.00
£420.00	£84.00	£504.00
£875.00	£175.00	£1,050.00
£560.00	£112.00	£672.00
£700.00	£140.00	£840.00
£420.00	£84.00	£504.00
£350.00	£70.00	£420.00
£280.00	£56.00	£336.00
£385.00	£77.00	£462.00
£490.00	£98.00	£588.00
£700.00	£140.00	£840.00
£805.00	£161.00	£966.00
£770.00	£154.00	£924.00
£980.00	£196.00	£1,176.00
<b>Price on request</b>		
<b>Price on request</b>		

£140.00	£28.00	£168.00
£175.00	£35.00	£210.00
£175.00	£35.00	£210.00
£175.00	£35.00	£210.00
£175.00	£35.00	£210.00
£210.00	£42.00	£252.00
£280.00	£56.00	£336.00
£420.00	£84.00	£504.00
£420.00	£84.00	£504.00
£560.00	£112.00	£672.00
£490.00	£98.00	£588.00
£700.00	£140.00	£840.00
£420.00	£84.00	£504.00
£560.00	£112.00	£672.00
£280.00	£56.00	£336.00
£490.00	£84.00	£506.00
	£0.00	£105 PH
£235.00	£0.00	£235.00

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Planning Application information searches - flat cost per site to include copy of decision notices	35.30	1.45	36.75	Standard rate
Production of Plans for consultation and inspection purposes only				
A0 size (841mm x 1189mm)	4.77	0.20	4.97	Standard rate
A1 size (841mm x 594mm)	2.44	0.10	2.54	Standard rate
A2 size (420mm x 594mm)	1.17	0.05	1.22	Standard rate
A3 size (297mm x 420mm) Black & White	0.32	0.01	0.33	Standard rate
A3 size (297mm x 420mm) Colour	0.74	0.03	0.77	Standard rate
A4 size (297mm x 210mm) Black & White	0.11	0.00	0.11	Standard rate
A4 size (297mm x 210mm) Colour	0.21	0.01	0.22	Standard rate
Administartion charge *	8.59	0.35	8.94	Standard rate
Adopted South East Lincolnshire Local Plan	89.78	3.68	93.46	Standard rate
Postage & Packaging	6.36	0.26	6.62	Standard rate
Copy of Tree Preservation Orders	0.00	0.00	0.00	Non business - no VAT charge
Copies of Local Development Schemes	19.72	0.81	20.53	Zero rated - 0%
If invoice is required for any of above services	6.25	0.26	6.51	VAT liability depends on what invoice is for
Administrative charge - Cheque payments, hard copy applications etc (see note)	25.00	1.00	26.00	Standard rate
Handling fee for invalid planning application (Major development)	100.00	5.00	105.00	Standard rate
Handling fee for invalid planning application (Non-Major development)	50.00	2.00	52.00	Standard rate

\*Where requests for documents/information exceed 30minutes of Technical Support time, an admin handling charge is to apply at the discretion of the Planning Office Manager

**Planning Application Fees**

		<b>Charges 2023/24 £</b>	<b>Charges 2024/25 £</b>	<b>Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
<b>Outline Planning Permission</b>					
Site Area	Not more than 0.5 hectares	N/A	£578 for each 0.1 hectare (or part thereof)	£588 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	Between 0.5 hectares and 2.5	N/A	£624 for each 0.1 hectare (or part thereof)	£635 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	Not more than 2.5 hectares	£462 per 0.1 hectare	N/A	N/A	Non business - no VAT charge
	More than 2.5 hectares	£11,432 + £138 per 0.1 hectares up to a maximum of £150,000	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	£15,695 + £189 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £205,943	Non business - no VAT charge
The Erection of Building (not dwellinghouses)	Not more than 1 hectare	N/A	£578 for each 0.1 hectare (or part thereof)	£588 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	Between 1 hectare and 2.5 hectare	N/A	£624 for each 0.1 hectare (or part thereof)	£635 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 2.5 hectares	N/A	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	£15,695 + £189 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £205,943	Non business - no VAT charge
<b>Householder Applications</b>					
Alterations / extensions to a <b>single dwellinghouse</b> , including works within boundary	Single dwellinghouse	£206.00	£258.00	£528.00	Non business - no VAT charge
Works within /along the boundary of an <b>existing dwellinghouse</b> (excluding flats)				£262.00	Non business - no VAT charge
<b>Full Applications</b> (and First Submissions of Reserved Matters; or Technical Details Consent)					
Alterations or extensions to <b>existing dwellinghouses</b> , including works within boundaries	Single dwellinghouse (or single flat)	£206.00	£258.00	£528.00	Non business - no VAT charge
	2 or more dwellinghouses (or two or more flats)	£407.00	£509.00	£1,043.00	Non business - no VAT charge
<b>New dwellinghouses</b>	Not more than 10 new dwellinghouses	£462 per dwellinghouse	£578 for each dwellinghouse	£588 for each dwellinghouse	Non business - no VAT charge
	Between 10 and 50 dwellinghouses	N/A	£624 for each dwellinghouse	£635 for each 0.1 hectare (or part thereof)	Non business - no VAT charge

	More than 50 new dwellinghouses	£22,859 + £138 per additional dwellinghouse up to a maximum £300,000	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	£31,385 + £189 for each additional dwellinghouse in excess of 50 Maximum fee of £411,885	Non business - no VAT charge
<b>Erection of buildings</b> (not dwellinghouses, agricultural, glasshouses, plant nor machinery)					
Gross floor space to be created by development	No increase in gross floor space or no more than 40 sq m	£234.00	£293.00	£298.00	Non business - no VAT charge
	More than 40 sq m but no more than 75 sq m	£462.00	N/A	N/A	Non business - no VAT charge
	More than 40 sq m but no more than 1,000 sq m	N/A	£578 for each 75 square metres (or part thereof)	£588 for each 75 square metres (or part thereof)	Non business - no VAT charge
	More than 75 sq m but no more than 3,750 sq m	£462 for each 75sq m or part thereof	N/A	N/A	Non business - no VAT charge
	Between 1,000 sq m and 3,750 sq m	N/A	£624 for each 75 square metres (or part thereof)	£635 for each 75 square metres (or part thereof)	Non business - no VAT charge
	More than 3,750 sq m	£22,859 + £138 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £300,000	£30,680 + £186 for each additional 75 square metres (or part thereof) in excess of £3,750 square metres Maximum fee of £405,000	£31,385 + £189 for each additional 75 square metres (or part thereof) in excess of £3,750 square metres Maximum fee of £411,885	Non business - no VAT charge
<b>The erection of buildings</b> (on land used for agriculture for agricultural purpose)					
Gross floor space to be created by development	Not more than 465 sq m	£96.00	£120.00	£122.00	Non business - no VAT charge
	More than 465 sq m but not more than 540 sq m	£462.00	£578.00	£588.00	Non business - no VAT charge
	More than 540 sq m but not more than 1,000 sq m	N/A	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m	£588 for first 540 sq m + £588 for each additional 75 sq m in excess of 540 sq m	Non business - no VAT charge
	More than 540 sq m but not more than 4,215 sq m	£462 for first 540 sq m + £462 for each 75 sq m (or part thereof) in excess of 540 sq m	N/A	N/A	Non business - no VAT charge
	Between 1,000 sq m and 4.215 sq m	N/A	£624 for first 1,000 sq m + £624 for each additional 75 sq m in excess of 1,000 sq m	£5,077 for first 1,000 sq m + £635 for each additional 75 sq m in excess of 1,000 sq m	Non business - no VAT charge

	More than 4,215 sq m	£22,859 + £138 for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £300,000	£30,860 + £186 for each additional square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000	£31,385 + £189 for each additional 75 square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £411,885	Non business - no VAT charge
<b>Erection of Glasshouses and Polytunnels (on land used for the purposes of agriculture)</b>					
Gross floor space to be created by development	Not more than 465 sq m	£96.00	£120.00	£122.00	Non business - no VAT charge
	More than 465 sq m	£2,580.00	N/A		Non business - no VAT charge
	More than 465 sq m but not more than 1,000 sq m	N/A	£3,225.00	£3,280.00	Non business - no VAT charge
	1,000 sq m or more	N/A	£3,483.00	£3,542.00	Non business - no VAT charge
<b>Erection / alterations / replacement of plant and machinery</b>					
Site area	Not more than 1 hectares	N/A	£578 for each 0.1 hectare (or part thereof)	£588 for each 0.1 hectare (or part thereof)	
	More than 1 hectare but not more than 5 hectares	N/A	£624 for each 0.1 hectare (or part thereof)	£635 for each 0.1 hectare (or part thereof)	
	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)	N/A	N/A	Non business - no VAT charge
	More than 5 hectares	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000	£30,860 + £186 for each additional 0.1 hectares (or part thereof) in excess of 5 hectares Maximum fee of £405,000	£31,385 + £189 for each additional 0.1 hectares (or part thereof) in excess of 5 hectares Maximum fee of £411,885	Non business - no VAT charge

<b>Applications other than Building Works</b>					
<b>Car parks, service roads or other accesses</b>	For existing uses	£234.00	£293.00	£298.00	Non business - no VAT charge
<b>Waste</b> (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	£316 for each 0.1 hectare (or part thereof)	£321 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300	£47,963 + £189 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £107,090	Non business - no VAT charge
<b>Operations connected with exploratory drilling for oil or natural gas</b>					
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)	£686 for each 0.1 hectare (or part thereof)	£698 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 7.5 hectares	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000	£52,269 + £207 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £411,885	Non business - no VAT charge
<b>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</b>					
Site area	Not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)	£347 for each 0.1 hectare (or part thereof)	£353 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 15 hectares	£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£52,002 + additional £204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300	£52,886 + additional £207 for each 0.1 hectare in excess of 15 hectares Maximum fee of £107,090	Non business - no VAT charge
<b>Other operations (winning &amp; working of minerals ) excluding oil and natural gas</b>					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	£316 for each 0.1 hectare (or part thereof)	£321 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300	£47,963 + additional £189 for each 0.1 hectare in excess of 15 hectares Maximum fee of £107,090	Non business - no VAT charge

<b>Other operations (not coming within any of the above categories)</b>						
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	£293 for each 0.1 hectare (or part thereof) Maximum fee of £2,535	£298 for each 0.1 hectare (or part thereof) Maximum fee of £2,578	Non business - no VAT charge	
<b>Lawful Development Certificates</b>						
Existing use or operation		Same as Full	Same as Full	Same as Full		
Existing use or operation - lawful not to comply with any condition or limitation		£234.00	£293.00	£298.00	Non business - no VAT charge	
Proposed use or operation		Half the normal planning fee	Half the normal planning fee	Half the normal planning fee	Non business - no VAT charge	
<b>Prior Approval</b>						
Larger Home Extensions (from 19 August 2019)		£96.00	£120.00	£240.00	Non business - no VAT charge	
Agriculture and Forestry buildings & operations		£96.00	£120.00	£240.00	Non business - no VAT charge	
Demolition of buildings		£96.00	£120.00	£240.00	Non business - no VAT charge	
Communications (previously referred to as 'Telecommunications Code Systems Operators')		£462.00	£578.00	£588.00	Non business - no VAT charge	
Change of use *refer to guidance		£96.00	£120.00	£240.00	Non business - no VAT charge	
Change of use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)		£96.00	£125 for each dwellinghouse	£250 for each dwellinghouse	Non business - no VAT charge	
Change of use including building operations * refer to guidance		£206.00	£258.00	£516.00	Non business - no VAT charge	
Collection facility within the curtilage of a shop		£96.00	£120.00	£240.00	Non business - no VAT charge	
Temporary Buildings or use associated with commercial Film-Making		£96.00	£120.00	£240.00	Non business - no VAT charge	
Non-Domestic Extensions, alterations etc		£96.00	£120.00	£240.00	Non business - no VAT charge	
Heritage and Demolition		£96.00	£120.00	£240.00	Non business - no VAT charge	
Renewable Energy		£96.00	£120.00	£240.00	Non business - no VAT charge	
Construction of new dwellinghouses		Not more than 10 dwellinghouses	N/A	£418 for each dwellinghouse	£425 for each dwellinghouse	Non business - no VAT charge
		Between 10 and 50 dwellinghouses	N/A	£451 for each dwellinghouse	£459 for each dwellinghouse	Non business - no VAT charge
		Not more than 50 dwellinghouses	£334 for each dwellinghouse	N/A	N/A	Non business - no VAT charge
		More than 50 Dwellinghouses	£16,525 +£100 for each dwellinghouse in excess of 50 - Maximum fee of £300,000	£22,309 + £135 for each dwellinghouse in excess of 50 Maximum fee of £405,000	£22,688 + £137 for each dwellinghouse in excess of 50 Maximum fee of £411,885	Non business - no VAT charge
<b>Reserved Matters</b>						

Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £462 due	Full fee due or if full fee already paid then £578 due	Full fee due or if full fee already paid then £588 due	
					Non business - no VAT charge
<b>Approval / Variation / discharge of condition</b>					
Application for removal or variation of a condition following grant of planning permission		£234.00	£293.00	**New Scale of charges introduced - see below**	Non business - no VAT charge
	Householder Development			£86.00	Non business - no VAT charge
	Major Development			£2,000.00	Non business - no VAT charge
	Any Other Case			£586.00	Non business - no VAT charge
Request for confirmation that one or more planning conditions have been complied with		£34 per request for Householder otherwise £116 per request	£43 per request for householder otherwise £145 per request	£86 per request for householder otherwise £298 per request	Non business - no VAT charge

<b>Change of Use of a building to use as one or more separate dwellinghouses, or other cases</b>					
Number of dwellinghouses	Not more than 10 dwellinghouses	N/A	£578 for each dwellinghouse	£588 for each dwellinghouse	Non business - no VAT charge
	Between 10 and 50 dwellinghouses	N/A	£624 for each dwellinghouse	£635 for each dwellinghouse	Non business - no VAT charge
	Not more than 50 dwellinghouses	£462 for each	N/A	N/A	Non business - no VAT charge
	More than 50 dwellinghouses	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000	£30,860 + £186 for each additional dwellinghouse in excess of 50. Maximum fee of £405,000	£31,385 + £189 for each additional dwellinghouse in excess of 50. Maximum fee of £411,885	Non business - no VAT charge
<b>Other Charges of Use of a building or land</b>		£462.00	£578.00	£588.00	Non business - no VAT charge
<b>Advertising</b>					
Relating to the business on the premises		£132.00	£165.00	£168.00	Non business - no VAT charge
Advance signs which are not situated on or visible from the site, directing the public to a business		£132.00	£165.00	£168.00	Non business - no VAT charge
Other advertisements		£462.00	£578.00	£588.00	Non business - no VAT charge
<b>Application for a Non-material Amendment Following a Grant of Planning Permission</b>					
Applications in respect of householder developments		£34.00	£43.00	£44.00	Non business - no VAT charge
Applications in respect of other developments		£234.00	£293.00	£298.00	Non business - no VAT charge
<b>Application for Permission in Principle</b>					
<b>Site area</b>		£402 for each 0.1 hectare (or part thereof)	£503 for each 0.1 hectare (or part thereof)	£512 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
<b>Application under Section 257 for diversion of Public Right of Way</b>		£2500 (Developer may be required to pay additional costs such as advertising)	£3500 (Developer may be required to pay additional costs such as advertising)	£3644 (Developer may be required to pay additional costs such as advertising)	Non business - no VAT charge

**NB: The above fees may change, as Central Government will not release the formal legislation until late March, new fees to commence 1st April 2025**

4.10%

	Charges 2024/25 £	Proposed Increase 2025/26 £	Proposed Charges 2025/26 £	VAT LIABILITY
<b>TYPE OF DEVELOPMENT</b>				
Householder development including alterations and extensions.	98.00	4.00	102.00	Standard rate
Change of use including siting of caravans.	230.00	9.00	239.00	Standard rate
Development of 1-10 dwellings, or residential development on sites of less than 0.50 ha including changes of use to residential.	Based on no. of dwellings; £255 for 1st dwelling; plus £150 for each additional dwelling.  Based on site area i.e. principle only, £255 for 0.1ha; plus £150 for each additional 0.1ha (or part thereof).	10 5	Based on no. of dwellings; £265 for 1st dwelling; plus £155 for each additional dwelling.  Based on site area i.e. principle only, £265 for 0.1ha; plus £155 for each additional 0.1ha (or part thereof).	Standard rate
Development of 11-50 dwellings, or residential development on sites of over 0.50 ha but less than 1.0 ha including changes of use to residential.	Based on no. of dwellings; £1,680 for the 11th dwelling plus £75 for each additional dwelling to a maximum of £3,000.  Based on site area i.e. principle only; £1,680 for 0.5ha; plus £150 for each additional 0.1ha (or part thereof).	70 5 70 5	Based on no. of dwellings; £1,750 for the 11th dwelling plus £80 for each additional dwelling to a maximum of £3,000.  Based on site area i.e. principle only; £1,750 for 0.5ha; plus £155 for each additional 0.1ha (or part thereof).	Standard rate
Development of 51+ dwellings, or residential development on sites of more than 1.0 including changes of use to residential.	£4,000 Although Planning Performance Agreement encouraged.	165.00	£4,165 Although Planning Performance Agreement encouraged.	Standard rate
Non residential development up to 499 square metres floor area or 0.50 hectare site area.	230.00	9.00	239.00	Standard rate
Non residential development of over 500 and 999 square metres floor area or between 0.51 and 1.0 hectares site area.	£285 for 500sqm or 0.5ha plus £145 for each additional 100m <sup>2</sup> ; or £145 for each 0.1ha (or part thereof)	10 5	£295 for 500sqm or 0.5ha plus £150 for each additional 100m <sup>2</sup> ; or £150 for each 0.1ha (or part thereof)	Standard rate
Non residential development of over 1000 and 4999 square metres floor area or between 1.1 and 2.0 hectares site area.	£1,010 for 1000m <sup>2</sup> plus £145 for each additional 1000m <sup>2</sup> or 0.1ha	40 5	£1,050 for 1000m <sup>2</sup> plus £150 for each additional 1000m <sup>2</sup> or 0.1ha	Standard rate
Non residential development of over 5000 square metres floor area or over 2.1 hectares site area.	£2,875  Although Planning Performance Agreement encouraged.	115.00	£2,990  Although Planning Performance Agreement encouraged.	Standard rate
Alterations to non-residential development where no new floor area space is created.	116.00	5.00	121.00	Standard rate
Listed Building Advice	138.00	6.00	144.00	Standard rate
<input type="checkbox"/> Variation or removal of planning conditions, <input type="checkbox"/> Telecommunication Development <input type="checkbox"/> Advertisements,	92.00	4.00	96.00	Standard rate
Hazardous Substances Consent	138.00	6.00	144.00	Standard rate
Any other proposals not captured by the above	230.00	9.00	239.00	Standard rate

4.10%

	Charges 2024/25 £	Proposed Increase 2025/26 £	Proposed Charges 2025/26 £	VAT LIABILITY
<b>Exemptions and Reductions</b>				
Proposals by parish and town councils and non profit making organisations	No Charge		No Charge	
Proposals relating to the needs of persons with disabilities.	No Charge		No Charge	
Proposals by registered social landlords	No Charge		No Charge	
S7:S13S7:S14S10S7:S12S7:S16R7:S16Q7:S16				
Where a proposal covers more than one category of development the highest of the relevant fees will be charged.				
Follow up enquiry including revised details to be charged at 50% of fee, if within 6months of the original response				
Fees for Planning Performance Agreements are negotiated on a case-by-case basis. The charges incurred are to be negotiated between the Council and the development proposer, following an initial understanding of both the scheme and the resource implications. The Council will seek to recover costs associated with the resourcing of the agreement (such as Officer time) and including fees incurred from specialists within and external to the Council as may be required. In addition, the fees will cover administration of the agreement, but may exclude the costs associated with drawing up or signing the agreement depending on whether this is undertaken by the Council or the proposer.				Standard rate

<b>S106 Monitoring Fees 2021/22</b>	<b>Charges 2024/25</b>	<b>Proposed Increase 2025/26</b>	<b>Proposed Charges 2025/26</b>
<b>Development Size</b>	<b>Fee</b>		<b>Fee</b>
<b>Minor Developments</b> – less than 10 residential units and where the gross floor space to be built is up to 1,000 square metres, or where the site area is less than 1 hectare. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of less than 0.5 hectares is classed as a minor development.	1750.00	75.00	1825.00
<b>Small scale Major Developments</b> – 10-199 residential units (inclusive) and where the gross floor space to be built is 1,000 – 9,999 square metres, or where the site area is 1 hectare and less than 2 hectares. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of between 0.5 hectares and less than 4 hectares is classed as a small scale major development.	2915.00	120.00	3035.00
<b>Large scale Major Developments</b> – 200 or more residential units and where the gross floor space to be built is 10,000 square metres or more, or where the site area is 2 hectares or more. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of 4 hectares or more is classed as a large scale major development.	4028.00	167.00	4195.00
<b>Deeds of Variations</b> – For all Deeds of Variation agreements.	424.00	16.00	440.00
Confirmation of compliance with Section 106 planning obligations (desktop assessment)* per property	110.00	5.00	115.00
Compliance checks on subsequent properties	27.50	1.00	28.50

Standing Rate / Including VAT

Standing Rate / Including VAT

*Site Visit associated with Confirmation of Compliance with Section 106 planning obligations	116.50	5.00	121.50

Standing Rate / Including VAT

The above fees apply to all new S106 agreements from 1 December 2020. The monitoring fees will be in the form of an obligation which is payable to the Council within 14 days of completion of the legal agreement and will be non-refundable.

The Council seeks to support Registered Providers (RPs) who actively bring forward affordable housing schemes to meet the strategic and corporate aims of the council and which seek to meet our identified housing need. Where RPs bring forward sites for 100% Affordable Housing schemes, there are often no other obligations beyond the Affordable Housing as a result of the need to obtain grant funding from Homes England. In such cases the requirement for monitoring is much reduced, with the obligation securing the affordable housing in perpetuity. As the Council seeks to support Affordable Housing provision as a strategic aim, it is considered that a concession can be applied to certain schemes based on the following:

Monitoring fees for new agreements can therefore be reduced by 50%, when all of the following are met:

- Where the scheme would only deliver Affordable Housing; and
- Where there are no other obligation requirements; and
- Where the scheme is brought forward by a Registered Provider or where evidence is provided that demonstrates one is on-board to deliver the scheme.

Where other obligation clauses are required, the aforementioned fees would apply. Additionally, the aforementioned reductions would not apply to Deeds of Variation which are to be retained at the aforementioned rate. All of the above will be reviewed

## Legal Fees & Charges

Description	Charges 2024/25	Proposed Increase 2025/26
Section 106 / Unilateral Undertaking	1250	50
Deed of Variation / Deed of Release	650	25
Checking fee - Unilateral Undertaking for self build	150	5

These charges have not yet been introduced - currently pending delegated authority to given recent change from external legal provider, to inhouse through Senior Lawyer at Proposed increase inline with 4.1% (rounded for simplicity of user)

---

Proposed Charges 2025/26	VAT LIABILITY
1300	0
675	0
0	
155	0
to implement	
SHDC.	

**Biodiversity Net Gain - Fees & Charges**

Description

Biodiversity Net Gain

Charges 2024/25	Proposed Increase 2025/26	Proposed Charges 2025/26
		Price on Application

VAT  
LIABILITY

**Rational**

Authorities are faced with significant cost burdens associated with fulfilling the Biodiversity Net Gain requirements. For example, LPAs are required to secure significant habitat creation or enhancement via a section 106 planning obligation with planning applicants, and they then have the responsibility to monitor these agreements to ensure that the agreed habitat targets and corresponding management and maintenance obligations are met over the 30 year BNG period. Herein, LPA staff must review habitat management and monitoring plans submitted by the applicant pre-commencement, and thereafter review the monitoring reports periodically submitted over this 30 year period. In addition, site visits by an authority ecologist to independently assess and verify the condition of habitats will also be periodically required over this 30 year period (e.g., every 5 years), and potential enforcement actions may also be required.

[To offset the costs associated with the BNG monitoring burden, national guidance states: "Local planning authorities can charge a monitoring fee though section 106 planning obligations, to cover the cost of monitoring and reporting on delivery of that section 106 agreement" \(Biodiversity net gain - GOV.UK\).](#)

**Fee Determination**

To help LPAs estimate the appropriate monitoring fees, Verna (<https://verna.earth/>) has developed a monitoring fee calculator tool, which an increasing number of authorities are using to provide an evidence base when determining fees. For example, the Central Lincs Partnership has published a BNG monitoring fee schedule, calculated using the tool above (available from: Biodiversity Net Gain (BNG) supporting documents | North Kesteven District Council), with fees ranging from £3,416 to £15,493. Note that the Verna calculator has the capacity to incorporate inflation into its estimates so that LPAs are not locking themselves into a deficit over the 30 year monitoring period required for securing BNG.

The fee calculation is based on inputting a combination of development site-specific features (e.g., size, technical difficulty of habitat creation/enhancement, years to complete habitat creation/enhancement), which are used to estimate the number of staff hours required for desktop review and site visits over the 30 year period. These are then combined with a series of agreed input values (e.g., subject to annual review), which include: percentage overheads, chargeable hours per year, inflation rate (e.g., 2%), additional costs to LPA per site, and management plan progress risk expressed as a % (e.g., 10%; LPAs assess the management plan and review progress reports on these plans. Should progress be slower than expected, additional monitoring may be required/agreed. This 10% takes this risk into account).

Homeless Hostel Rent and Charges

<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
----------------------------------	--	---	----------------------

**First Home Application**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>
First home application processing fee	150.00	93.40	243.40

**VAT LIABILITY**

Non business - No VAT charge

**Housing Standards fees and charges**

4.10%

<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
----------------------------------	--	---	----------------------

**HMO Licence fees**

Variation of existing licence	0.00		0.00	Non business - No VAT charge
Process of initial application cost - Part 1	507.70	20.80	528.50	Non business - No VAT charge
Post approval application cost - Part 2	497.10	20.40	517.50	Non business - No VAT charge

**Housing Act Notice**

Hazard Awareness Notice (Owner Occupier)	No Charge		No Charge	Exempt
Hazard Awareness Notice (private rented sector)	106.00	4.30	110.30	Exempt
Improvement Notice; Prohibition Order; Demolition Order, Notice of Emergency Remedial Action, Emergency Prohibition Order - (for one hazard)	233.20	9.60	242.80	Exempt
Improvement Notice; Prohibition Order; Demolition Order, Notice of Emergency Remedial Action, Emergency Prohibition Order- (for each additional hazard included within the Notice / Order)	63.60	2.60	66.20	Exempt

**Penalty Charge Notice - civil penalty as an alternative to prosecution under Housing Act**

Score range 11-20	500.00	0.00	500.00	Exempt
Score range 21-30	750.00	0.00	750.00	Exempt
Score range 21-40	1,000.00	0.00	1,000.00	Exempt
Score range 41-45	2,500.00	0.00	2,500.00	Exempt
Score range 46-50	5,000.00	0.00	5,000.00	Exempt
Score range 51-60	10,000.00	0.00	10,000.00	Exempt
Score range 61-70	15,000.00	0.00	15,000.00	Exempt
Score range 71-80	17,500.00	0.00	17,500.00	Exempt
Score range 81-90	20,000.00	0.00	20,000.00	Exempt
Score range 91-100	22,500.00	0.00	22,500.00	Exempt
Score range 101-110	25,000.00	0.00	25,000.00	Exempt
Score range 111-120	27,500.00	0.00	27,500.00	Exempt
Score range 121 and above	30,000.00	0.00	30,000.00	Exempt

**Penalty charge notice - Failure to comply with Energy Efficiency Compliance Notice**

Failure to comply - first occasion	500.00	0.00	500.00	Exempt
Failure to comply - second occasion	100.00	0.00	100.00	Exempt
Failure to comply - third and subsequent occasion	1,500.00	0.00	1,500.00	Exempt
Where the landlord has registered false or misleading information - first occasion	500.00	0.00	500.00	Exempt
Where the landlord has registered false or misleading information - second occasion	750.00	0.00	750.00	Exempt
Where the landlord has registered false or misleading information - third and subsequent occasion	1,000.00	0.00	1,000.00	Exempt
Where a landlord has let a property in contravention to regulations for less than 3 months - first occasion	1,000.00	0.00	1,000.00	Exempt
Where a landlord has let a property in contravention to regulations for less than 3 months - second occasion	1,500.00	0.00	1,500.00	Exempt
Where a landlord has let a property in contravention to regulations for less than 3 months - third and subsequent occasions	2,000.00	0.00	2,000.00	Exempt

**Housing Standards fees and charges**

4.10%

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Where a landlord has let a property in contravention to regulations for more than 3 months - first occasion	1,500.00	0.00	1,500.00	Exempt
Where a landlord has let a property in contravention to regulations for more than 3 months - second occasion	2,500.00	0.00	2,500.00	Exempt
Where a landlord has let a property in contravention to regulations for more than 3 months - third and subsequent occasions	4,000.00	0.00	4,000.00	Exempt

**Penalty charge notice - Failure to comply with The Electrical Safety Standards**

Failure to comply - first occasion	1,000.00	0.00	500.00	Exempt
Failure to comply - second occasion	2,500.00	0.00	100.00	Exempt
Failure to comply - third occasion	5,000.00	0.00	1,500.00	Exempt
Failure to comply - fourth and subsequent occasion	7,500.00	0.00	1,500.00	Exempt
Failure to carry out Urgent Remedial action within the specified period - first occasion	3,000.00	0.00	3,000.00	Exempt
Failure to carry out Urgent Remedial action within the specified period - second occasion	6,000.00	0.00	6,000.00	Exempt
Failure to carry out Urgent Remedial action within the specified period - third occasion	10,000.00	0.00	10,000.00	Exempt
Failure to carry out Urgent Remedial action within the specified period - fourth and any subsequent occasions	20,000.00	0.00	20,000.00	Exempt

**Other Housing Charges**

Property inspection and report (per hour)	100.70	4.10	104.80	Exempt
Failure to comply with Smoke and Carbon Monoxide Regulations (Maximum fine)	5,000.00	0.00	5,000.00	Exempt
Failure to comply with Property Redress Scheme Registration (Maximum fine)	5,000.00	0.00	5,000.00	Exempt

## Street Naming and numbering

APPENDIX 6

	Charges 2024/25 £	Proposed Increase 2025/26 £	Proposed Charges 2025/26 £			VAT LIABILITY
<b>Existing street/property</b>						
Renaming/renumbering of an existing street at the request of all of its residents.	£98.40	per street plus	Price on application			Non business - no VAT charge
	£24.60	per plot				
Renaming /renumbering/adding name to an already numbered property	£36.90	per polt	£23.10	£60.00	per polt	Non business - no VAT charge
Develpoment renumbering due to change in layout (plot numbers of positions)	£24.60	per polt	£5.40	£30.00	per polt	Non business - no VAT charge
<b>New street/property</b>						
Naming of a new street	£98.40	per street	£21.60	£120.00	per street	Non business - no VAT charge
Naming or numbering of a new dwelling on an existing street.*	£36.90	per polt	-£11.90	£25.00	per polt	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 1 – 5 plots.*	£36.90	per polt	-£11.90	£25.00	per polt	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 6 – 10 plots.	£30.80	per dwelling	Removed			Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 11 - 29 plots.	£24.60	per dwelling	Removed			Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 30 - 74 plots.	£18.40	per dwelling	Removed			Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 6-25 plots. *	-	-	New	£20.00	per polt	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 25-75 plots. *	-	-	New	£15.00	per polt	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 75 + plots *	£14.15	per polt	-£4.15	£10.00	per polt	Non business - no VAT charge
* Fee payable in addition to per plot cost of above fees	-	-	New	£200.00		Non business - no VAT charge
Naming/numbering following conversion of exsition property to alternative configuration	-	-	New	as above		Non business - no VAT charge
Additional charge where naming of a new building is required (i.e. block of flats/office suites)	-	-	New	£120.00	Per building	Non business - no VAT charge
Confirmation of address to solicitors/conveyance's/occupiers or owners	-	-	New	£30.00		Non business - no VAT charge

4.10%

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
Hire of Council Chamber	24.80	1.00	25.80	Standard rate
Hire of Meeting Room	24.80	1.00	25.80	Standard rate
Hire of Committee Room	24.80	1.00	25.80	Standard rate
Hire of Haven Room	12.30	0.50	12.80	Standard rate
Hire of Maud Foster	12.30	0.50	12.80	Standard rate
Refreshments at meetings	17.60	0.70	18.30	Standard rate
Sale of Electoral Registers - <b>FIXED BY STATUTE</b>				

\* These charges are per hour of rental

**Digital Display Advertising income**

	<b>Charges 2024/25 £</b>	<b>Proposed Increase 2025/26 £</b>	<b>Proposed Charges 2025/26 £</b>	<b>VAT LIABILITY</b>
<b>Community Group/Charity/not for profit - based within the Borough</b>				
-First advert in a quarter	-	New	0.00	Standard rate
-Additional adverts (per screen) in each quarter	-	New	20.00	Standard rate
<b>Community groups/charity/not for profit - based outside the Borough (price per screen)</b>				
-Advert shown upto 1 month	-	New	20.00	Standard rate
-Advert shown for 1-3 months	-	New	50.00	Standard rate
-Advert shown for 6-3 months	-	New	120.00	Standard rate
-Advert shown for 6-12 months	-	New	250.00	Standard rate
<b>Business within the Borough</b>				
-Advert shown upto 1 month	-	New	50.00	Standard rate
-Advert shown for 1-3 months	-	New	120.00	Standard rate
-Advert shown for 3-6 months	-	New	250.00	Standard rate
-Advert shown for 6-12 months	-	New	400.00	Standard rate
<b>Business outside the Borough</b>				
-Advert shown upto 1 month	-	New	80.00	Standard rate
-Advert shown for 1-3 months	-	New	200.00	Standard rate
-Advert shown for 3-6 months	-	New	350.00	Standard rate
-Advert shown for 6-12 months	-	New	500.00	Standard rate