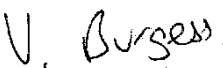




RECORD OF OFFICER DELEGATED DECISIONS

| | | | |
|--|---|---|--------------------|
| TITLE: | Executive Assistant Post (S113) | | |
| DECISION: | The secondment of the Executive Assistant (Communities) to Neighbourhood Services for a period of 2 years effective from 1 st April 2025. | | |
| DECISION MADE BY: | Rob Barlow | | |
| DATE DECISION MADE: | 1 April 2025 | | |
| REASON FOR DECISION: | To provide additional capacity to the Neighbourhoods Service for two years, in support of the delivery changes required by Defra and also to support the work programme including the ADP | | |
| DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED: | Do nothing was considered but would mean less of the required support for the Neighbourhoods Work Programme would be available. | | |
| FINANCIAL IMPLICATIONS OF DECISION: | Year 1 (2025/26) £5,814 Year 2 (2026/27) £5,814 | | |
| AUTHORITY FOR DECISION: | Rob Barlow (Head of Paid Service) | | |
| CONSULTATION WITH PORTFOLIO HOLDER REQUIRED: | N/A | PORTFOLIO HOLDER SIGNATURE: (If consulted) | |
| SUPPORTING PAPERS: | None | | |
| OFFICER/COUNCILLOR INTERESTS DECLARED: | None | | |
| CONTACT PERSON: | Victoria Burgess | Telephone number: 01507 613214 | |
| SIGNATURE |  | | Date: 1 April 2025 |

Notes: When the decision has been made the relevant officer should complete the report within 14 days and send it to Democratic Services for publication on the Council's website in accordance with the Openness of Local Government Regulations 2014.