



Report To: Audit & Governance Committee

Date: 19 January 2026

Subject: Audit & Governance Committee Personal Skills Audit

Purpose: Evaluating the knowledge and skills of the A&G committee members

Key Decision: N/A

Report Of: John Medler, Assistant Director – Governance & Monitoring Officer

Report Author: Rebecca James, Scrutiny & Policy Officer

Ward(s) Affected: None

Exempt Report: No

Summary

This Skills Audit is designed to assess the current skills, knowledge, and training needs of members of the Audit & Governance Committee. The responses received will feed into the self-assessment work later in the year, help identify areas for development and ensure the committee operates effectively.

Recommendations

That the Committee agrees to complete the Personal Skills Audit.

Reasons for Recommendations

To support effective audit and governance arrangements within the Council.

Other Options Considered

Do nothing, not recommended.

1. Background

- 1.1 The purpose of the Personal Skills Audit (**Appendix 1**) is to support the committee in ensuring continuous effective audit and governance practice for the Committee and across the Council.

2. Report

- 2.1 The A&G committee undertake an annual self-assessment process, following CIPFA best practice that "*The committee should evaluate its impact and identify areas for improvement*".
- 2.2 Specific responsibilities for the Committee include maintenance of governance, risk and control arrangements; financial and governance reporting; and establishing appropriate and effective arrangements for audit and assurance. The CIPFA knowledge and skills framework (**Appendix 2**) outlines the key knowledge and skills that a committee needs to collectively have to be as effective as possible.
- 2.3 As part of the 2025 self-assessment, it was agreed that a skills audit would be done to gather information on the knowledge, skills and development needs of the A&G committee members. The Skills Audit document can be found at **Appendix 1**. Committee members will have the option of filling in the form using the word document or following an online link to complete using MS Forms. The results of the skills audit will then be used to feed in to the 2026 self-assessment work.

3. CONCLUSION

- 3.1 The findings from the Skills Audit will be used to feed in to the 2026 self-assessment work, which will help the committee focus on areas of improvement and ensure oversight of governance and audit issues at committee meetings.

Implications

South and East Lincolnshire Councils Partnership

None

Corporate Priorities

Effective governance and audit arrangements are an essential element of the delivery of all corporate priorities.

Staffing

None

Workforce Capacity Implications

None

Constitutional and Legal Implications

None

Data Protection

None

Financial

Effective governance and audit arrangements ensure that public money is safeguarded, properly accounted for, and used economically, efficiently, and effectively.

Risk Management

None

Stakeholder / Consultation / Timescales

No consultation undertaken.

Reputation

None

Contracts

None

Crime and Disorder

None

Equality and Diversity / Human Rights / Safeguarding

None

Health and Wellbeing

None

Climate Change and Environmental Implications

None

Acronyms

CIPFA - The Chartered Institute of Public Finance and Accountancy

Appendices

Appendices are listed below and attached to the back of the report:

Skills Audit Survey CIPFA knowledge and skills framework

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

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