



# B O S T O N

## B O R O U G H C O U N C I L

REPORT TO:	Boston Town Area Committee
DATE:	Wednesday 22 <sup>nd</sup> January 2020
SUBJECT:	BTAC Small Grant Scheme
REPORT AUTHOR:	Maddy Eyre, Local Communities Development Officer and BTAC Grant Administrator
EXEMPT REPORT?	No

### SUMMARY

In accordance with the Committee's Small Grant Scheme, this report presents the applications made to the Small Grants Working Group in Round 2 of the financial year 2019/2020 and considers additional business, with regard to purchasing BTAC promotional materials, covered by the Small Grants Working Group at time of application review.

### RECOMMENDATIONS

That the Committee endorse the recommendations made by the Working Group in respect of **eligible** applications.

That the Committee allocate funds to purchase promotional materials of the BTAC brand.

### REASONS FOR RECOMMENDATIONS

The Committee's policy is to consider each eligible application in light of the recommendations made by the Small Grant Working Group.

To ensure the BTAC brand is publicised through their support of community groups and organisations through the Small Grant Scheme.

### ALTERNATIVES CONSIDERED

NA

## 1. REPORT

- 1.1 5 applications were received in Round 2 of the Boston Town Area Committee Small Grant Scheme; of the 5, all were eligible for consideration. Details of applicants are set out in Table 1 below. Working Group recommendations to be circulated at full committee as Table 2.

**TABLE 1**

<b>Applicant</b>	<b>Project</b>	<b>Amount requested</b>
Boston Community Transport	Targeted promotion of Boston Community Transport Services within the BTAC area through holding coffee mornings in venues across 7 BTAC Wards	£981.00
The Boston in Bloom Partnership	To purchase plants and fertiliser to carry out planting project in the final raised bed adjacent to the Police Station as part of the ongoing development of the B&M area.	£709.00
The Crossroads Lunch Club	To contribute towards running costs of the Lunch Club provision bringing together lonely and isolated people from within the BTAC Wards of Boston.	£1,000.00
The Wednesday Club	To enable young people with special needs to have the opportunity to go on trips to Yorkshire Wildlife Park, to the Pantomime at Blackfriars and hold a Christmas Party in the Family Room of the Queen of Spades Public House.	£1,000.00
The Parish of Boston	To contribute towards staff costs to run their community breakfast club out of St Botolph's and St Christopher's Churches.	£1,000.00

- 1.2 The Small Grant Working Group discussed promotion of the BTAC brand following a request from a successful applicant enquiring if we had window stickers that they could use in their venue. We currently provide successful applicants with an electronic version of the BTAC logo which they can use on their publicity material and websites.

We have been provided with a quote of £75.00 + VAT for 100 9.8cm x 9.8cm static fix window stickers.

### **FINANCIAL IMPLICATIONS**

The value of each grant sought is set out in Table 1. The Committee's current Small Grant financial position is set out on the finance pro-forma that accompanies this report.

The value of promotional materials is set out at point 1.2 of the report to be allocated from BTAC surplus as per finance pro-forma accompanying this report.

## LEGAL IMPLICATIONS

This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.

## ANY OTHER IMPLICATIONS

Priorities supported will promote fairness and inclusion while supporting Boston Town Area Committee's commitment to equal opportunities for all, including those protected characteristics identified within the Equalities Act 2010

There are no equalities implications within this report. All equalities implications will be managed alongside each individual applicant through the monitoring process of project delivery.

## CONSULTATION

Applications have been reviewed by the Small Grant Working Group with their comments set out within Table 2 to be circulated at full committee.

## APPENDICES

None

## BACKGROUND PAPERS

Background papers used in the production of this report are listed below: -

Document title	Where the document can be viewed
Grant Applications	Application summaries are available to BTAC Members on request from the Small Grant Scheme Administrator.

## CHRONOLOGICAL HISTORY OF THIS REPORT

<i>Name of body</i>	<i>Date</i>
BTAC Small Grants Scheme Working Group	30 <sup>th</sup> October 2019

## FINANCE PROFORMA

### BOSTON BOROUGH COUNCIL

#### PROFORMA FOR EXECUTIVE APPROVAL OF THE RELEASE OF RESOURCES (CAPITAL AND REVENUE BUDGETS)

FROM: Rachel Chatterton

THIS PROFORMA PROVIDES THE FINANCIAL IMPLICATIONS IN RESPECT OF THE ATTACHED
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<b>OPTION 1</b>	£ Year 1 2019/20	£ Year 2 2020/21	£ Year 3 2021/22	£ Year 4 2023/24	£ Year 5 2024/25
<b>Revenue</b>					
Round 2 recommended awards	£4,690				
Promotional material	£75				
<b>Total Revenue</b>	<b>4,765</b>				
<b>Cost</b>					

<b>Funding required:</b>		<b>Considered by:</b>	<b>Date:</b>
Total capital cost	£0	<b>BTAC</b>	<b>22.01.20</b>
Revenue cost	£4,765	Enter Council or Cabinet here	

#### Financial Services Comments

The committee has available funds of £8,845 for small grant applications.

If all applications are successful the committee will have remaining funds of £4,155 for Round 3.

To ensure that there are maximum funds available for future applications the promotional material will be covered from other available funds.

#### Risk

None

#### Procurement

#### Value for Money Efficiency

This FP is valid for 3 months from FP date	If this FP is no longer required please advise Finance	If there are changes to the original report it may invalidate this document, it must be reviewed by Finance.
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