

**BOSTON & FOSDYKE CEMETERIES**

**APPENDIX 4**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|---|----------------------------------|--|---|--------------------------|
| Burial Fee - Adult (Resident of the Borough)  | 862.00                           | 20.00  | 882.00  | Non business - no VAT    |
| Burial Fee - Adult (Non resident within 5 years)  | 1,724.00                         | 40.00  | 1,764.00                                      | Non business - no VAT    |
| Burial Fee - Child 6 - 17 years   | 248.00                           | 0.00   | 248.00  | Non business - no VAT    |
| Burial Fee - Child 1 month - 5 years  | 99.00                            | 0.00   | 99.00   | Non business - no VAT    |
| Burial Fee - Child up to 1 month  | 35.00                            | 0.00   | 35.00   | Non business - no VAT    |
| Burial Fee - Non Viable Foetus or Baby Tissues resulting from post mortem   | 35.00                            | 0.00   | 35.00   | Non business - no VAT    |
| Excavation of grave space in preparation for construction of brick vault:   |                                  |  |   |                          |
| Brick Vault : Single  | POA                              | -  | POA   | Non business - no VAT    |
| Double  | POA                              | -  | POA   | Non business - no VAT    |
| Others (pro rata)   | POA                              | -  | POA   |                          |
| Re-opening of grave for interment in existing vault (excavation & re-filling)                                       | 862.00                           | 20.00  | 882.00  | Non business - no VAT    |
| Cremated remains placed in coffin for interment   | 80.00                            | 0.00   | 80.00   | Non business - no VAT    |
| Interment (beneath surface) or exhumation of cremated remains in Cemetery   | 150.00                           | 2.00   | 152.00  | Non business - no VAT    |
| Double interment of cremated remains (one excavation, 2 caskets or both in same casket)                             | 225.00                           | 3.00   | 228.00  | Non business - no VAT    |
| Scatter of Cremated Remains in cemetery (unwitnessed)   | 65.00                            | 1.00   | 66.00   | Non business - no VAT    |
| Officer attendance at witnessed scattering or interment of ashes - (by appointment only)                            | 27.00                            | 1.00   | 28.00   | Non business - no VAT    |
| Exhumation of coffined body from cemetery   | POA                              | 0.00   | POA   | Standard rate            |
| <b>Fees and Charges</b>   |                                  |  |   |                          |
| Purchase of Exclusive Right of burial (including memorial permit) - single space (resident of Borough)              | 1,100.00                         | 50.00  | 1,150.00                                      | Non business - no VAT    |
| Purchase of Exclusive Right of burial (including memorial permit) - single space (non resident)                     | 2,200.00                         | 100.00   | 2,300.00                                      | non business - no VAT    |
| Purchase of Exclusive Right of Burial for a cremated remains plot at Fosdyke Cemetery                               | 550.00                           | 10.00  | 550.00  | Non business - no VAT    |
| Transfer of grave ownership fee   | 35.00                            | 1.00   | 36.00   | non business - no VAT    |
| Administration fee for surrender of Exclusive Right of Burial or rectification to change to alternative grave space | 50.00                            | 5.00   | 55.00   | Non business - no VAT    |
| Permit for vase (unpurchased graves)  | 70.00                            | 5.00   | 75.00   | Non business - no VAT    |
| Exclusive right of burial for child grave including memorial permit   | 75.00                            | 0.00   | 75.00   | Non business - no VAT    |
| Permit for additional inscription on existing memorial  | 45.00                            | 1.00   | 46.00   | Non business - no VAT    |
| <b>Grave maintenance - Annual contract</b>  |                                  |  |   |                          |
| With Planting - Single  | 110.00                           | 2.00   | 112.00  | Standard rate            |
| With Planting - Double  | 220.00                           | 4.00   | 224.00  | Standard rate            |
| With Planting - Triple  | 330.00                           | 6.00   | 336.00  | Standard rate            |
| With Planting - Quadruple   | 440.00                           | 8.00   | 448.00  | Standard rate            |
| <b>Family History Searches:</b>   |                                  |  |   |                          |
| To locate names in the indexes & registers through to identification of the grave on site - <b>per grave</b>        | 2.50                             | 0.00   | 2.50  | Standard rate            |
| Non-genealogical searches or names not found in indexes   | no charge                        | 0.00   | no charge                                     |                          |

CCTV Closed Circuit TV

|  | <b>Charges<br/>2019/20</b> | <b>Proposed<br/>Increase<br/>2020/21</b> | <b>Proposed<br/>Charges<br/>2020/2021</b> | <b>VAT<br/>LIABILITY</b> |
|--|----------------------------|--|---|--------------------------|
|  | £                          | £  | £   |                          |
|  | Price on application       |  |   | Business                 |

## BOSTON CREMATORIUM

|   | Charges<br>2019/20<br>£ | Proposed<br>Increase<br>2020/21<br>£ | Proposed<br>Charges<br>2020/21<br>£ | VAT<br>LIABILITY |
|---|-------------------------|--------------------------------------|-------------------------------------|------------------|
| <b>Memorial Price List</b>  |                         |                                      |                                     |                  |
| <b>Book of Remembrance</b>  |                         |                                      |                                     |                  |
| 2 Line Inscription  | 79.00                   | 1.00                                 | 80.00                               | Standard rate    |
| 5 Line Inscription  | 116.00                  | 2.00                                 | 118.00                              | Standard rate    |
| 8 Line Inscription  | 146.00                  | 3.00                                 | 149.00                              | Standard rate    |
| Illustration, Badge, Coat of Arms etc (to accompany 5 & 8 line entries only)  | 79.00                   | 1.00                                 | 80.00                               | Standard rate    |
| Miniature Book of Remembrance 2 line entry  | 79.00                   | 1.00                                 | 80.00                               | Standard rate    |
| Miniature Book of Remembrance 5 line entry  | 116.00                  | 2.00                                 | 118.00                              | Standard rate    |
| Miniature Book of Remembrance 8 line entry  | 146.00                  | 3.00                                 | 149.00                              | Standard rate    |
| Memorial card - 2 line entry  | 28.50                   | 1.50                                 | 30.00                               | Standard rate    |
| Memorial card - 5 line entry  | 34.00                   | 1.00                                 | 35.00                               | Standard rate    |
| Memorial card - 8 line entry  | 39.50                   | 1.50                                 | 41.00                               | Standard rate    |
| Each additional line in existing Miniature Book   | 18.00                   | 2.00                                 | 20.00                               | Standard rate    |
| Correction or addition to Book of Remembrance entry (client error)  | 18.00                   | 2.00                                 | 20.00                               | Standard rate    |
| <b>Fixed Term Memorials</b>   |                         |                                      |                                     |                  |
| Renewal of dedication for existing individual roses, trees & shrubs - per annum   | 24.00                   | 1.00                                 | 25.00                               | Standard rate    |
| Each 5 year dedication of one granite Bench plaque (one third share, 3 plaques per granite bench), bench remains the property of the Council            | 401.00                  | 0.00                                 | 401.00                              | Standard rate    |
| Each 5 year dedication of plaque on wooden bench (one plaque per bench only), includes maintenance of bench which remains the property of the Council   | 484.00                  | 116.00                               | 600.00                              | Standard rate    |
| Inscribed granite wall plaque or tower plaque- initial set up plus first year of dedication   | 84.00                   | 2.00                                 | 86.00                               | Standard rate    |
| Inscribed granite wall plaque or tower plaque - per each year of dedication   | 42.00                   | -17.00                               | 25.00                               | Standard rate    |
| Single Leather Recordia Panel in Chapel of Remembrance (1st yr)   | 49.00                   | 1.00                                 | 50.00                               | Standard rate    |
| Leather Recordia Panel (per year-2nd year onwards), single or double  | 24.00                   | 1.00                                 | 25.00                               | Standard rate    |
| Double Leather Recordia Panel in Chapel of Remembrance (1st yr)   | 98.00                   | 2.00                                 | 100.00                              | Standard rate    |
| Re-enameling of lettering on existing memorial tablet (all types) (5year old or more)   | 97.00                   | 3.00                                 | 100.00                              | Standard rate    |
| Plaque on babies memorial wall, initial set up charge   | 56.00                   | 0.00                                 | 56.00                               | Standard rate    |
| Lease of plaque for babies memorial (per year)  | 16.00                   | 0.00                                 | 16.00                               | Standard rate    |
| <b>Granite Ash Vaults</b>   |                         |                                      |                                     |                  |
| Placement of ashes in above-ground granite vault , (99 year lease), including plaque and urn  | 1,260.00                | REMOVED                              | 0.00                                | Standard rate    |
| Placement of ashes in above-ground granite vault , including plaque and urn - 10 year lease   |                         |                                      |                                     |                  |
| 20 year lease   |                         |                                      | 950.00                              | Standard rate    |
| 30 year lease   |                         |                                      | 1,425.00                            | Standard rate    |
| 50 year lease   |                         |                                      | 1,900.00                            | Standard rate    |
| Second placement of ashes in existing above-ground granite vault (existing lease period stands), including plaque and urn                               | 263.00                  | 4.00                                 | 267.00                              | Standard rate    |
| Photo plaque on Vault plaque or Columbarium plaque (each plaque)  | 110.00                  | 20.00                                | 130.00                              | Standard rate    |
| <b>Columbarium Niches</b>   |                         |                                      |                                     |                  |
| Placement of ashes in columbarium niche, includes inscribed granite tablet and urn 10 year lease  |                         |                                      |                                     |                  |
| 20 year lease   |                         |                                      | 550.00                              | Standard rate    |
| 30 year lease   |                         |                                      | 825.00                              | Standard rate    |
| 50 year lease   |                         |                                      | 1,100.00                            | Standard rate    |
| 2nd placement in existing columbarium niche (remaining lease period stands). Includes inscribed granite tablet and urn                                  | 263.00                  | 4.00                                 | 267.00                              | Standard rate    |
| Supplement for each additional casket of ashes placed during same appointment (or if large casket containing two sets of ashes). Vaults and columbarium |                         |                                      | 60.00                               | Standard rate    |
| <b>Other Charges</b>  |                         |                                      |                                     |                  |
| Replacement or re-facing of memorial tablet (memorial pathway) incl 30 letters  | 920.00                  | 0.00                                 | 920.00                              | Standard rate    |
| Grey Granite memorial tablet for Garden of Rest (opposite front entrance), incl 30 letters  | 315.00                  | 0.00                                 | 315.00                              | Standard rate    |
| Each additional letter of inscription on memorial tablet (memorial pathway & opposite front entrance)   | 3.70                    | 0.00                                 | 3.70                                | Standard rate    |
| Replacement metal flower container for existing memorial tablet   | 13.00                   | 1.00                                 | 14.00                               | Standard rate    |
| Additional name/plaque on existing Rose/Shrub or Tree (perspex type)  | 33.00                   | 2.00                                 | 35.00                               | Standard rate    |

## BOSTON CREMATORIUM

|  | Charges<br>2019/20<br>£ | Proposed<br>Increase<br>2020/21<br>£ | Proposed<br>Charges<br>2020/21<br>£ | VAT<br>LIABILITY |
|--|-------------------------|--------------------------------------|-------------------------------------|------------------|
| Addition to or replacement of existing cast bronze plaque in communal rose bed   | 101.00                  | 2.00                                 | 103.00                              | Standard rate    |
| Upgrade to Cast bronze plaque on existing memorial tree or rose bush   | 101.00                  | 2.00                                 | 103.00                              | Standard rate    |
| <b>Media Fees</b>  |                         |                                      |                                     |                  |
| <b>Audio only:</b> Recording of a funeral service supplied as CD or USB (first copy)   | 39.00                   | 1.00                                 | 40.00                               | Standard rate    |
| Each additional CD or USB  | 18.00                   | 1.00                                 | 19.00                               | Standard rate    |
| Audio visual recording of funeral service supplied on DVD or USB - first copy  | 41.00                   | 1.00                                 | 42.00                               | Standard rate    |
| Each additional DVD or USB audio visual recording  | 19.00                   | 1.00                                 | 20.00                               | Standard rate    |
| Webcasting of funeral service (USB/DVD of webcast is extra as above if req)  | 86.00                   | 2.00                                 | 88.00                               | Standard rate    |
| Visual tribute set up fee  | 12.00                   | 1.00                                 | 13.00                               | Standard rate    |
| Visual tribute (stills) during service with or without music - per photo   | 2.00                    | 0.00                                 | 2.00                                | Standard rate    |
| video footage per minute used  | 6.00                    | 0.00                                 | 6.00                                | Standard rate    |
| DVD or USB copy of the visual tribute only   | 22.00                   | 1.00                                 | 23.00                               | Standard rate    |
| DVD or USB copy of the whole service with the Visual tribute embedded  | 53.00                   | 1.00                                 | 54.00                               | Standard rate    |
| <b>Fees and Charges</b>  |                         |                                      |                                     |                  |
| Cremation Fee - Adult  | 735.00                  | 15.00                                | 760.00                              | Exempt - no VAT  |
| Cremation Fee - Direct cremation. No funeral service or mourners, 8.30am or 4pm time slot only (cremation next day). Includes 2 pallbearers (wheeled)  | 545.00                  | 0.00                                 | 545.00                              | Exempt - no VAT  |
| Cremation Fee - Child 6 - 15 years   | 95.00                   | 2.00                                 | 97.00                               | Exempt - no VAT  |
| Cremation Fee - Child 1 month to 5 years   | 27.00                   | 1.00                                 | 28.00                               | Exempt - no VAT  |
| Cremation Fee - Child under 1 month, non-viable foetus or body part resulting from post mortem   | 17.00                   | 1.00                                 | 18.00                               | Exempt - no VAT  |
| Cremation Fee - Batch Cremation of pre-12 week foetuses (per batch not exceeding 20.)  | 45.00                   | 1.00                                 | 46.00                               | Exempt - no VAT  |
| <b>Combined cremation and memorial offers</b>  |                         |                                      |                                     |                  |
| A. Standard cremation service including up to 5 lines inscription in Book of Remembrance   | <b>New charge</b>       |                                      | 810.00                              | Exempt/standard  |
| B. Standard cremation service including a 1 year lease of a Wall plaque, Tower plaque or Leather Recordia panel (lease renewable in yearly increments) | <b>New charge</b>       |                                      | 810.00                              | Exempt/standard  |
| C. Standard cremation service including 10 year lease of a columbarium niche   | <b>New charge</b>       |                                      | 1,200.00                            | Exempt/standard  |
| Provision of one pall bearer   | 22.00                   | 1.00                                 | 23.00                               | Standard rate    |
| Provision of two pall-bearers (maximum & only if available)  | 44.00                   | 2.00                                 | 46.00                               | Standard rate    |
| Additional service slot in Chapel (when available)   | 195.00                  | 5.00                                 | 200.00                              | Exempt - no VAT  |
| Use of Crematorium Chapel for a burial or memorial service or for training purposes.   | 195.00                  | 5.00                                 | 200.00                              | Exempt - no VAT  |
| Courier of Cremated remains (including polytainer)   | 90.00                   | 0.00                                 | 90.00                               | Exempt - no VAT  |
| Storage of cremated remains after 28 days  | 8.00                    | 0.00                                 | 8.00                                | Exempt - no VAT  |
| Bronze Urn   | 19.00                   | 1.00                                 | 20.00                               | Exempt - no VAT  |
| Polytainer   | 12.00                   | 1.00                                 | 13.00                               | Exempt - no VAT  |
| Interment/ exhumation of cremated remains at Crematorium (unwitnessed)   | 150.00                  | 2.00                                 | 152.00                              | Exempt - no VAT  |
| Interment/ exhumation of cremated remains at Crematorium (witnessed with staff present)  | 177.00                  | 3.00                                 | 180.00                              | Exempt - no VAT  |
| Scattering of Cremated remains (Witnessed with staff present)  | 27.00                   | 1.00                                 | 28.00                               | Exempt - no VAT  |
| Scattering of Cremated remains from other Crematoria (unwitnessed)   | 65.00                   | 1.00                                 | 66.00                               | Exempt - no VAT  |
| Scattering of Cremated remains from other Crematoria (Witnessed with staff present)  | 92.00                   | 2.00                                 | 94.00                               | Exempt - no VAT  |
| Double interment of cremated remains, (one excavation, 2 caskets or both in same casket)   | 225.00                  | 3.00                                 | 228.00                              | Exempt - no VAT  |
| Additional Certificate of Cremation (if remains are split or original lost)  | 13.00                   | 1.00                                 | 14.00                               | Exempt - no VAT  |
| Photocopy of Registrars or Coroners disposal certificate   | 13.00                   | 1.00                                 | 14.00                               | Exempt - no VAT  |
| Letter of declaration for customs - remains taken abroad   | 13.00                   | 1.00                                 | 14.00                               | Exempt - no VAT  |

**COMMERCIAL WASTE FEES AND CHARGES**

|  | <b>Charges<br/>2019/20</b> | <b>Proposed<br/>Increase<br/>2020/21</b> | <b>Proposed<br/>Charges<br/>2020/2021</b> | <b>VAT<br/>LIABILITY</b> |
|--|----------------------------|--|---|--------------------------|
|  | <b>£</b>                   | <b>£</b>                                 | <b>£</b>                                  |                          |
| <b>Green Bin prices (residual waste)</b> |                            |  |   |                          |
| 240 Litre - Once Weekly                  |                            |  | Price on application                      | Non Business             |
| 240 Litre - Twice Weekly                 |                            |  | Price on application                      | Non Business             |
| 240 Litre - Fortnightly                  |                            |  | Price on application                      | Non Business             |
| 240 Litre - Monthly                      |                            |  | Price on application                      | Non Business             |
| 360 Litre - Once Weekly                  |                            |  | Price on application                      | Non Business             |
| 360 Litre - Twice Weekly                 |                            |  | Price on application                      | Non Business             |
| 360 Litre - Fortnightly                  |                            |  | Price on application                      | Non Business             |
| 360 Litre - Monthly                      |                            |  | Price on application                      | Non Business             |
| 660 Litre - Once Weekly                  |                            |  | Price on application                      | Non Business             |
| 660 Litre - Twice Weekly                 |                            |  | Price on application                      | Non Business             |
| 660 Litre - Fortnightly                  |                            |  | Price on application                      | Non Business             |
| 660 Litre - Monthly                      |                            |  | Price on application                      | Non Business             |
| 1100 Litre - Once Weekly                 |                            |  | Price on application                      | Non Business             |
| 1100 Litre - Twice Weekly                |                            |  | Price on application                      | Non Business             |
| 1100 Litre - Fortnightly                 |                            |  | Price on application                      | Non Business             |
| 1100 Litre - Monthly                     |                            |  | Price on application                      | Non Business             |
| Trade Bags (10 bags per roll)            |                            |  | Price on application                      | Non Business             |
|  |                            |  |   |                          |
| <b>Blue Bin prices</b>                   |                            |  |   |                          |
| 240L fortnightly                         |                            |  | Price on application                      | Non Business             |
| 240L Monthly                             |                            |  | Price on application                      | Non Business             |
| 360L - Fortnightly                       |                            |  | Price on application                      | Non Business             |
| 360L - Monthly                           |                            |  | Price on application                      | Non Business             |
| 660L Fortnightly                         |                            |  | Price on application                      | Non Business             |
| 660L Monthly                             |                            |  | Price on application                      | Non Business             |
| 1100L Fortnightly                        |                            |  | Price on application                      | Non Business             |
| 1100L Monthly                            |                            |  | Price on application                      | Non Business             |
| Trade bags (10 bags per roll)            |                            |  | Price on application                      | Non Business             |
|  |                            |  |   |                          |
| <b>Other charges:</b>                    |                            |  |   |                          |
| <b>Commercial waste bins:</b>            |                            |  |   |                          |
| Re-instatement of bin                    |                            |  | Price on application                      | Non Business             |

**WASTE SERVICES**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|---|----------------------------------|--|---|--------------------------|
| <b>BULKY COLLECTION CHARGES - DOMESTIC</b>                            |                                  |  |   |                          |
| <b><u>Bulky Collections: Standard Items</u></b>                       |                                  |  |   |                          |
| Collection of 1-2 standard items                                      | 18.00                            | 1.00   | 19.00   | Non business             |
| Collection of 3 standard items  | 25.00                            | 1.00   | 26.00   | Non business             |
| Collection of 4-5 standard items                                      | 30.00                            | 1.00   | 31.00   | Non business             |
| <b><u>Bulky Collections: White Items</u></b>                          |                                  |  |   |                          |
| Collection of 1 large white goods                                     | 26.25                            | 0.75   | 27.00   | Non business             |
| Collection of 2 large white goods                                     | 36.75                            | 1.25   | 38.00   | Non business             |
| <b><u>Any Other Items</u></b>   |                                  |  |   |                          |
| Eg Carpets, sheds, wood, garden waste                                 | POA                              |  | POA   | Non business             |
| <b><u>Refuse Bins</u></b>   |                                  |  |   |                          |
| New/ replacement 240L bin   | 25.00                            | 0.00   | 25.00   | Non business             |
| New/ replacement 360L bin   | 50.00                            | 0.00   | 50.00   | Non business             |
| New/ replacement 660L bin   | 150.00                           | 0.00   | 150.00  | Non business             |
| New/ replacement 1100L bin  | 175.00                           | 0.00   | 175.00  | Non business             |
| <b><u>Garden Waste Collections</u></b>                                |                                  |  |   |                          |
| Garden waste collections for 1 bin (per annum)                        | 30.00                            | 15.00  | 45.00   | non business             |
| Garden waste collections for each extra bin (per annum)               | 15.00                            | 5.00   | 20.00   | non business             |
| Garden waste 240L bin purchase  | 25.00                            | 0.00   | 25.00   | non business             |
| <b>BULKY COLLECTIONS - COMMERCIAL</b>                                 |                                  |  |   |                          |
| <b><u>Commercial Waste Bulky collections: Standard</u></b>            |                                  |  |   |                          |
| Collection of 1-2 standard items                                      | 28.80                            | 31.20  | 60.00   | Non business             |
| Collection of 3 standard items  | 40.00                            | 30.00  | 70.00   | Non business             |
| Collection of 4-5 standard items                                      | 48.00                            | 42.00  | 90.00   | Non business             |
| <b><u>Commercial Waste Bulky collections: White Items</u></b>         |                                  |  |   |                          |
| Collection of 1 large white goods                                     | 42.00                            | 58.00  | 100.00  | Non business             |
| Collection of 2 large white goods                                     | 58.80                            | 81.20  | 140.00  | Non business             |
| <b><u>STREET CLEANING - COMMERCIAL</u></b>                            |                                  |  |   |                          |
| Street Cleaning - large sweeper (Driver +1) Hourly rate-min 2 hours   | Price on Application             |  |   | Standard rate            |
| Street Cleaning - small sweeper (Driver +1) Hourly rate - min 2 hours | Price on Application             |  |   | Standard rate            |
| Street Cleaning - large sweeper (Driver +1) Day rate - min 2 days     | Price on Application             |  |   | Standard rate            |
| Street Cleaning - small sweeper (Driver +1) Day rate - min 2 days     | Price on Application             |  |   | Standard rate            |

**GROUNDS MAINTENANCE CHARGES**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|---|----------------------------------|--|---|--------------------------|
| <b>Commercial Tree Services:</b>  |                                  |  |   |                          |
| Commercial contract services (Tree) half day (plus disposal costs of any waste) |                                  |  | Price on Application                          | Standard rate            |
| Commercial contract services (Tree) full day (plus disposal costs of any waste) |                                  |  | Price on Application                          | Standard rate            |
| <b>Commercial Play inspections and repairs:</b>                                 |                                  |  |   |                          |
| Commercial contract services - Play equipment inspections                       |                                  |  | Price on Application                          | Standard rate            |
| Commercial contract services - Play equipment repairs                           |                                  |  | Price on Application                          | Standard rate            |

**GUILDHALL**

|  | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|--|----------------------------------|--|---|--------------------------|
| <b><u>Private Hire (after 6pm there is a minimum of 2 hours hire required)</u></b>                       |                                  |  |   |                          |
| Private hire within normal opening hours (per hour)  | 50                               | 0  | 50  | Standard Rates           |
| Private hire outside normal opening hours (per hour) *   | 80                               | 0  | 80  | Standard Rates           |
| Private hire of more than one room (price on application)  | Price on application             |  |   | Standard Rates           |
| Charity private hire within normal opening hours (per hour)  | 40                               | 0  | 40  | Standard Rates           |
| Charity private hire outside normal opening hours (per hour) *   | 50                               | 0  | 50  | Standard Rates           |
| Buffet style catering packages are also available - please contact the Guildhall for further information |                                  |  |   |                          |
| <b><u>Meeting Room Hire</u></b>  |                                  |  |   |                          |
| Meeting room hire within normal opening hours (per hour)   | 25                               | 0  | 25  | Standard Rates           |
| Meeting room hire outside normal opening hours 8am to 6pm (per hour)                                     | 50                               | 0  | 50  | Standard Rates           |
| Refreshments (per serving)   | 12                               | 3  | 15  | Standard Rates           |
| Buffet style catering packages are also available - please contact the Guildhall for further information |                                  |  |   |                          |
| <b><u>Wedding Hire</u></b>   |                                  |  |   |                          |
| Wedding hire - Ceremony only   | 520                              | 0  | 520   | Standard Rates           |
| Reception to follow wedding (per hour)   | 85                               | 0  | 85  | Standard Rates           |
| Wedding hire - Ceremony only <b>Outside normal opening hours</b>   | 620                              | 0  | 620   | Standard Rates           |
| Reception to follow wedding (per hour) <b>Outside normal opening hours</b>                               | 95                               | 0  | 95  | Standard Rates           |
| Buffet style catering packages are also available - please contact the Guildhall for further information |                                  |  |   |                          |
| <b><u>Tours (price is for upto 20 people)</u></b>  |                                  |  |   |                          |
| Group guided tour within opening hours (booking required)  | 60                               | 0  | 60  | Standard Rates           |
| Bespoke tours/talks/on and off site/packages   | Price on Application             |  |   |                          |
| Paranormal investigations groups   | 400                              | 0  | 400   | Standard Rates           |
| <b><u>Other</u></b>  |                                  |  |   |                          |
| Bespoke pitches at events  | Price on Application             |  |   | New fee                  |
| Location Hire  | Price on Application             |  |   | Standard Rates           |
| Hire of entire Guildhall   | Price on Application             |  |   | Standard Rates           |
| Photography fee for occasion events  | Price on Application             |  |   | Standard Rates           |
| Loan boxes   | 0                                | 10   | 10  | New fee                  |

\* Upto 10pm and excluding Christmas and Bank Holidays

The Guildhall is not available for wedding bookings or other hire on bank holidays and during its Christmas closure period

All bookings are subject to availability

**ENVIRONMENTAL SERVICES**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b>     |
|---|----------------------------------|--|---|------------------------------|
| <b>Health Education - 3217</b>  |                                  |  |   |                              |
| Unit Food Examination (Charge for initial 1st Hour)   | 90.20                            | 0.00   | 90.20   | Non business - No VAT charge |
| Unit Food Examination (Charge per hour after initial hour)  | 42.40                            | 0.00   | 42.40   | Non business - No VAT charge |
| Request for a revisit   | 150.00                           | 0.00   | 150.00  | Non business - No VAT charge |
| <b>Training courses (food safety)</b>   |                                  |  |   |                              |
| Setting up a food business  | 75.00                            | 0.00   | 75.00   | Non business - No VAT charge |
| Food Hygiene refresher (Half day)   | 100.00                           | 0.00   | 100.00  | Non business - No VAT charge |
| Food Hygiene refresher (Full day)   | 175.00                           | 0.00   | 175.00  | Non business - No VAT charge |
| Management system coaching  | 75.00                            | 0.00   | 75.00   | Non business - No VAT charge |
| Short courses   | 25.00                            | 0.00   | 25.00   | Non business - No VAT charge |
| <b>Dog Warden - 3219</b>  |                                  |  |   |                              |
| Dog Fines (Seizure) - <b>FIXED BY STATUTE</b>   | 25.00                            | 0.00   | 25.00   | Non business - No VAT charge |
| Stray Dogs - Admin Charge per dog.  | 20.00                            | 0.00   | 20.00   | Standard rate                |
| Kennelling fees (per day)   | 11.00                            | 0.00   | 11.00   | Non business - No VAT charge |
| <b>Dog Control</b>  |                                  |  |   |                              |
| Dog Fouling (Fixed penalty) - <b>FIXED BY STATUTE</b>   | 100.00                           | 0.00   | 100.00  | Non business - No VAT charge |
| Failing to exclude your dog from a fenced off children's play area - <b>FIXED BY STATUTE</b>                                    | 100.00                           | 0.00   | 100.00  | Non business - No VAT charge |
| Failing to put a nuisance or dangerous dog on a lead when requested to do so by an authorised officer - <b>FIXED BY STATUTE</b> | 100.00                           | 0.00   | 100.00  | Non business - No VAT charge |
| Failure to provide evidence of the means to clear up dog faeces (Bag or receptacle).- <b>FIXED BY STATUTE</b>                   | 100.00                           | 0.00   | 100.00  | Non business - No VAT charge |
| <b>Mobile Homes Act 2013 - licence fees</b>   |                                  |  |   |                              |
| New Site Licence  | 365.00                           | 20.00  | 385.00  | Non business - No VAT charge |
| New Site Licence per pitch  | 8.50                             | -0.30  | 8.20  | Non business - No VAT charge |
| Transfer / amendment of existing site licence   | 225.00                           | 15.00  | 240.00  | Non business - No VAT charge |
| Significant amendments  | 255.00                           | 60.00  | 315.00  | Non business - No VAT charge |
| Annual fee for existing site licence per pitch  | 3.00                             | 0.10   | 3.10  | Non business - No VAT charge |
| Enforcement notices   | 100.00                           | 0.00   | 100.00  | Non business - No VAT charge |
| Enforcement notices additional one  | 50.00                            | 0.00   | 50.00   | Non business - No VAT charge |
| Depositing site rules   | 50.00                            | 0.00   | 50.00   | Non business - No VAT charge |
| <b>Pollution - 3216</b>   |                                  |  |   |                              |
| Contaminated Land (consultation and advice) - charged per hour  | 30.00                            | 0.00   | 30.00   | Non business - No VAT charge |
| <b>Port Health - 3214</b>   |                                  |  |   |                              |
| Ship Sanitation Certificate - <b>FIXED BY STATUTE</b>   | 120.00                           | 0.00   | 120.00  | Non business - No VAT charge |
| Ship Sanitation Extension - <b>FIXED BY STATUTE</b>   | 55.00                            | 0.00   | 55.00   | Non business - No VAT charge |
| <b>Street Cleansing - 3235</b>  |                                  |  |   |                              |
| Litter Fixed Penalty - <b>FIXED BY STATUTE</b>  | 75.00                            | 0.00   | 75.00   | Non business - No VAT charge |
| Fly tipping penalty - <b>FIXED BY STATUTE</b>   | 150-400                          | 0  | 150-400                                       | Non business - No VAT charge |
| <b>Public Conveniences - 8006</b>   |                                  |  |   |                              |
| Radar Keys  | 5.00                             | 0.00   | 5.00  | Non business - No VAT charge |

**MISCELLANEOUS LICENCES**

|  | Charges<br>2019/20 | Proposed<br>Increase<br>2020/21 | Proposed<br>Charges<br>2020/21<br>Part A | Proposed<br>Charges<br>2020/21<br>Part B | Proposed<br>Charges<br>2020/21<br>Total | VAT<br>LIABILITY             |
|--|--------------------|---------------------------------|--|--|---|------------------------------|
|  | £                  | £                               | £  | £  | £                                       |                              |
| Sex Establishments (1st Application)   | 1,547.00           | 0.00                            | 1,330.00                                 | 217.00                                   | 1,547.00                                | Non business - No VAT charge |
| Sex Establishments (Renewal Application)   | 539.00             | 0.00                            | 322.00                                   | 217.00                                   | 539.00                                  | Non business - No VAT charge |
| Pet Shops  | 112.50             | 0.00                            |  |  | 0.00                                    | Removed                      |
| Riding Establishments  | 131.00             | 0.00                            |  |  | 0.00                                    | Removed                      |
| Animal Boarding  | 122.00             | 0.00                            |  |  | 0.00                                    | Removed                      |
| Keeping or training of animals for exhibition  | 122.00             | 0.00                            |  |  | 0.00                                    | Removed                      |
| Day care for Dogs  | 122.00             | 0.00                            |  |  | 0.00                                    | Removed                      |
| Reinspection fee for all types of animal welfare licences  | 80.00              | 0.00                            |  |  | 0.00                                    | Removed                      |
| Dog Breeders   | 131.00             | 0.00                            |  |  | 0.00                                    | Removed                      |
| Dangerous Wild Animals (1st Application)   | 284.50             | 0.00                            |  |  | 284.50                                  | Non business - No VAT charge |
| Dangerous Wild Animals (Renewal Application)   | 210.00             | 0.00                            |  |  | 210.00                                  | Non business - No VAT charge |
| Dog Breeding (New) + Vets fees rechargeable at invoiced amount <b>New fee</b>                    | 0.00               | 389.00                          | 351.00                                   | 38.00                                    | 389.00                                  | Non business - No VAT charge |
| Dog Breeding (Renewal) <b>New fee</b>  | 0.00               | 346.00                          | 308.00                                   | 38.00                                    | 346.00                                  | Non business - No VAT charge |
| Riding Establishment (New) + Vets fees rechargeable at invoiced amount <b>New fee</b>            | 0.00               | 238.50                          | 213.50                                   | 25.00                                    | 238.50                                  | Non business - No VAT charge |
| Riding Establishment (Renewal) + Vets fees rechargeable at invoiced amount <b>New fee</b>        | 0.00               | 195.00                          | 170.00                                   | 25.00                                    | 195.00                                  | Non business - No VAT charge |
| Selling Animals as Pets (New) <b>New fee</b>   | 0.00               | 238.50                          | 213.50                                   | 25.00                                    | 238.50                                  | Non business - No VAT charge |
| Selling Animals as Pets (Renewal) <b>New fee</b>   | 0.00               | 195.00                          | 170.00                                   | 25.00                                    | 195.00                                  | Non business - No VAT charge |
| Boarding Dogs/Cats, Home Boarding and Day Care (new) <b>New fee</b>                              | 0.00               | 238.50                          | 213.50                                   | 25.00                                    | 238.50                                  | Non business - No VAT charge |
| Boarding Dogs/Cats, Home Boarding and Day Care (renewal) <b>New fee</b>                          | 0.00               | 195.00                          | 170.00                                   | 25.00                                    | 195.00                                  | Non business - No VAT charge |
| Exhibition of Animals (New) <b>New fee</b>   | 0.00               | 235.00                          | 235.00                                   |  | 235.00                                  | Non business - No VAT charge |
| Exhibition of Animals (Renewal) <b>New fee</b>   | 0.00               | 235.00                          | 235.00                                   |  | 235.00                                  | Non business - No VAT charge |
| Re-inspection on request <b>New fee</b>  | 0.00               | 49.00                           | 49.00                                    |  | 49.00                                   | Non business - No VAT charge |
| Additional Activity payable in addition to the higher fee (inspection fee) <b>New fee</b>        | 0.00               | 49.00                           | 49.00                                    |  | 49.00                                   | Non business - No VAT charge |
| Change of name/address <b>New fee</b>  | 0.00               | 18.50                           | 18.50                                    |  | 18.50                                   | Non business - No VAT charge |
| Transfer due to death of a licence holder <b>New fee</b>   | 0.00               | 18.50                           | 18.50                                    |  | 18.50                                   | Non business - No VAT charge |
| Variation of Licence + vets fees rechargeable at invoiced amount where applicable <b>New fee</b> | 0.00               | 24.50                           | 24.50                                    |  | 24.50                                   | Non business - No VAT charge |
| Zoo Licence Grant 4 years  | 445.00             | 0.00                            | 368.00                                   | 77.00                                    | 445.00                                  | Non business - No VAT charge |
| Zoo Licence Renewal 6 years  | 368.00             | 0.00                            | 291.00                                   | 77.00                                    | 368.00                                  | Non business - No VAT charge |
| Zoo Licence Transfer   | 148.00             | 0.00                            |  |  | 148.00                                  | Non business - No VAT charge |
| Zoo Licence Annual Inspection  | 77.00              | 0.00                            |  |  | 77.00                                   | Non business - No VAT charge |
| Tattooing, ear piercing, acupuncture & electrolysis Premises Registration                        | 116.00             | 0.00                            | 86.00                                    | 30.00                                    | 116.00                                  | Non business - No VAT charge |
| Tattooing, ear piercing, acupuncture & electrolysis Personal Registration                        | 49.50              | 0.00                            |  |  | 49.50                                   | Non business - No VAT charge |
| Street Trading Consent   | 112.50             | 0.00                            |  |  | 112.50                                  | Non business - No VAT charge |
| Street Trading daily consent   | 16.00              | 0.00                            |  |  | 16.00                                   | Non business - No VAT charge |
| <b>Scrap Metal Dealers</b>   |                    |                                 |  |  |   |                              |
| Scrap Metal Dealer Site Licence  | 488.50             | 0.00                            | 316.50                                   | 172.00                                   | 488.50                                  | Non business - No VAT charge |
| Scrap Metal Dealer Collector Licence Fee   | 228.50             | 0.00                            | 161.50                                   | 67.00                                    | 228.50                                  | Non business - No VAT charge |
| Variation of licence collector to site   | 218.50             | 0.00                            |  |  | 218.50                                  | Non business - No VAT charge |
| Variation of licence site to collector   | 57.00              | 0.00                            |  |  | 57.00                                   | Non business - No VAT charge |
| Change of site manager   | 47.00              | 0.00                            |  |  | 47.00                                   | Non business - No VAT charge |
| Minor change e.g. change of licensee details   | 32.00              | 0.00                            |  |  | 32.00                                   | Non business - No VAT charge |
| Duplicate Licence (Standard replacement Licence fee for all licence types)                       | 10.50              | 0.00                            |  |  | 10.50                                   | Non business - No VAT charge |
| Register entry fee (for the first entry and £0.50 per entry thereafter)                          | 10.50              | 0.00                            |  |  | 10.50                                   | Non business - No VAT charge |

**Premises Licence and Club Premises Certificates 2020/21**

Statutory fees - no increase.

| <b>Bands</b>                       | <b>A</b>       | <b>B</b>            | <b>C</b>             | <b>D</b>              | <b>E</b>             |
|------------------------------------|----------------|---------------------|----------------------|-----------------------|----------------------|
| <b>Non-Domestic rateable value</b> | £0 -<br>£4,300 | £4,301 -<br>£33,000 | £33,001 -<br>£87,000 | £87,001 -<br>£125,000 | £125,001<br>and over |

**Premises Licences and Club Premises Certificates (New, Variations & Conversion)**

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £450 X 2 = £900

Band E = £635 X 3 = £1905

| <b>Bands</b>                       | <b>A</b> | <b>B</b> | <b>C</b> | <b>D</b> | <b>E</b> |
|------------------------------------|----------|----------|----------|----------|----------|
| <b>Non-Domestic rateable value</b> | £100     | £190     | £315     | £450     | £635     |
| <b>Multiplier Charge see above</b> | £0       | £0       | £0       | £900     | £1,905   |

**Additional Fee Based on Capacity over 5000 (For New and Variation)**

| <b>Capacity</b>           | <b>5,000 -<br/>9,999</b> | <b>10,000 -<br/>14,999</b> | <b>15,000 -<br/>19,999</b> | <b>20,000 -<br/>29,999</b> | <b>30,000 -<br/>39,999</b> | <b>40,000 -<br/>49,999</b> | <b>50,000 -<br/>59,999</b> | <b>60,000 -<br/>69,999</b> | <b>70,000 -<br/>79,999</b> | <b>80,000 -<br/>89,999</b> | <b>90,000 -<br/>Plus</b> |
|---------------------------|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--------------------------|
| <b>Additional Fee (£)</b> | 1,000                    | 2,000                      | 4,000                      | 8,000                      | 16,000                     | 24,000                     | 32,000                     | 40,000                     | 48,000                     | 56,000                     | 64,000                   |

**Annual Fee and Variation Fee For Premises Licenses and Club Premises Certificates**

Payable on anniversary of grant

Plus additional fee see below if capacity is over 5,000

Multiplier applies to band D and E

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £320 X 2 = £640

Band E = £350 X 3 = £1050

For Club paid by secretary

| <b>Bands</b>                       | <b>A</b> | <b>B</b> | <b>C</b> | <b>D</b> | <b>E</b> |
|------------------------------------|----------|----------|----------|----------|----------|
| <b>Non-Domestic rateable value</b> | £70      | £180     | £295     | £320     | £350     |

**Additional Fee Based on Capacity over 5000**

| <b>Capacity</b>           | <b>5,000 -<br/>9,999</b> | <b>10,000 -<br/>14,999</b> | <b>15,000 -<br/>19,999</b> | <b>20,000 -<br/>29,999</b> | <b>30,000 -<br/>39,999</b> | <b>40,000 -<br/>49,999</b> | <b>50,000 -<br/>59,999</b> | <b>60,000 -<br/>69,999</b> | <b>70,000 -<br/>79,999</b> | <b>80,000 -<br/>89,999</b> | <b>90,000 -<br/>Plus</b> |
|---------------------------|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--------------------------|
| <b>Additional Fee (£)</b> | 500                      | 1,000                      | 2,000                      | 4,000                      | 8,000                      | 12,000                     | 16,000                     | 20,000                     | 24,000                     | 28,000                     | 32,000                   |

**Other Fees**

|                               | OTHER FEE   | £      |
|-------------------------------|---|--------|
| <b>PREMISES</b>               | Theft, Loss etc. of Premises Licence or Summary           | 10.50  |
|                               | Provisional Statement                                     | 315.00 |
|                               | Change of Name or Address (Premises Licence Holder)       | 10.50  |
|                               | Variation of Designated Premises Supervisor               | 23.00  |
|                               | Transfer: Premises Licence                                | 23.00  |
|                               | Interim Authority   | 23.00  |
| <b>CLUBS</b>                  | Theft, Loss etc. of Club Premises Certificates or Summary | 10.50  |
|                               | Change of Name or Alteration of Club Rules                | 10.50  |
|                               | Change of Registered Address of Club                      | 10.50  |
| <b>TEMPORARY EVENT NOTICE</b> | Temporary Event Notice                                    | 21.00  |
|                               | Theft, Loss etc. of Temporary Event Notice                | 10.50  |
| <b>PERSONAL LICENCE</b>       | Grant/Renewal of Personal Licence                         | 37.00  |
|                               | Theft, Loss etc. of Personal Licence                      | 10.50  |
|                               | Change of Name and Address                                | 10.50  |
| <b>FREEHOLDER/LEASEHOLDER</b> | Register of Interest                                      | 21.00  |

**Exemption of Fees for Premises Licence and Club Premises Certificates**

Applies for regulated entertainment at certain premises

Premises - school, college, church or community hall or similar building

The exemption does not apply to any other licensable activity within these premises

**Exemption**

No fee for grant or variation

No annual fee

**HACKNEY CARRIAGE, PRIVATE HIRE VEHICLE AND OTHER LICENCES**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b>     |
|---|----------------------------------|--|---|------------------------------|
| Hackney Carriage/Private Hire Drivers Licence           | 126.00                           | 0.00   | 126.00  | Non business - No VAT charge |
| Hackney Carriage/Private Hire Drivers Licence - RENEWAL | 106.50                           | 0.00   | 106.50  | Non business - No VAT charge |
| DVLA Licence check                                      | 5.00                             | 0.00   | 5.00  | Non business - No VAT charge |
| Additional manual DVLA check                            | 5.00                             | 0.00   | 5.00  | Non business - No VAT charge |
| Hackney Carriage Vehicle Licence                        | 139.00                           | 0.00   | 139.00  | Non business - No VAT charge |
| Private Hire Vehicle Licence                            | 139.00                           | 0.00   | 139.00  | Non business - No VAT charge |
| Private Hire Operators Licence                          | 172.50                           | 0.00   | 172.50  | Non business - No VAT charge |
| Hire of Vehicle Plate                                   | 26.00                            | 0.00   | 26.00   | Non business - No VAT charge |
| Replacement Drivers Badge                               | 10.50                            | 0.00   | 10.50   | Non business - No VAT charge |
| Drivers Knowledge Test Fee                              | 16.00                            | 0.00   | 16.00   | Non business - No VAT charge |
| Mogo Plate Fee  | 12.00                            | 0.00   | 12.00   | Non business - No VAT charge |
| Mogo Plate Bracket                                      | 12.00                            | 0.00   | 12.00   | Non business - No VAT charge |
| Route 2 DBS validation check                            | 20.00                            | 0.00   | 20.00   | Non business - no VAT charge |
| DBS check (Set by DBS)                                  | 44.00                            | 0.00   | 44.00   | Non business - no VAT charge |

| LICENCE TYPE  | 2020/21<br>BBC<br>Charge |
|---|--------------------------|
| <b>Bingo Premises Licence</b>   |                          |
| Application fee for provisional statement   | 784.00                   |
| Licence for provisional statement premises  | 461.00                   |
| Application fee new premises  | 784.00                   |
| Annual Fee  | 572.50                   |
| Variation of Licence  | 700.00                   |
| Transfer fee  | 448.00                   |
| Application for reinstatement   | 448.00                   |
| <b>Adult Gaming Centre</b>  |                          |
| Application fee for provisional statement   | 721.00                   |
| Licence for provisional statement premises  | 427.00                   |
| Application fee new premises  | 721.00                   |
| Annual Fee  | 447.50                   |
| Variation of Licence  | 700.00                   |
| Transfer fee  | 448.00                   |
| Application for reinstatement   | 448.00                   |
| <b>Family Entertainment Centre</b>  |                          |
| Application fee for provisional statement   | 721.00                   |
| Licence for provisional statement premises  | 406.00                   |
| Application fee new premises  | 721.00                   |
| Annual Fee  | 413.50                   |
| Variation of Licence  | 700.00                   |
| Transfer fee  | 448.00                   |
| Application for reinstatement   | 448.00                   |
| <b>Betting Premises</b>   |                          |
| Application fee for provisional statement   | 721.00                   |
| Licence for provisional statement premises  | 427.00                   |
| Application fee new premises  | 721.00                   |
| Annual Fee  | 392.00                   |
| Variation of Licence  | 700.00                   |
| Transfer fee  | 448.00                   |
| Application for reinstatement   | 448.00                   |
| <b>Miscellaneous</b>  |                          |
| Change of circumstances   | 25.00                    |
| Fee for copy notices  | 15.00                    |
| Fee for copy of a licence   | 15.00                    |
| Fee for Permits - <b>Statutory</b>  | 15.00                    |
| Temporary Use Notices   | 165.00                   |
| <b>Gambling permit</b>  |                          |
| Gambling permit - Club gaming permit (new/renewal)  | 200.00                   |
| Gambling permit - Club gaming permit annual fee   | 50.00                    |
| Gambling permit - Club gaming permit - copy of permit   | 15.00                    |
| Gambling permit - Variation   | 100.00                   |
| Gambling permit - Club gaming machine permit (new/renewal)                                    | 200.00                   |
| Gambling permit - Club gaming machine permit annual fee                                       | 50.00                    |
| Gambling permit - Club gaming machine permit - copy of permit                                 | 15.00                    |
| Gambling permit - Club gaming machine permit - variation                                      | 100.00                   |
| Gambling permit - club fast track gaming/gaming machine permit (new/renewal/Transitional fee) | 100.00                   |
| Gambling permit - club fast track gaming/gaming machine permit Annual fee                     | 50.00                    |
| Gambling permit - small society lottery registration  | 40.00                    |
| Gambling permit - small society lottery registration annual fee                               | 20.00                    |
| <b>Alcohol and entertainment licences/temporary events permits</b>                            |                          |
| Gambling permit - FEC gaming machine (new/renewal)  | 300.00                   |
| Gambling permit - FEC permit - change of name   | 25.00                    |
| Gambling permit - FEC permit - copy of permit   | 15.00                    |
| Gambling permit - Prize gaming (new/renewal)  | 300.00                   |
| Gambling permit - Prize gaming - change of name   | 25.00                    |
| Gambling permit - Prize gaming - copy of permit   | 15.00                    |
| Gambling permit - Alcohol licensed premises - Notification of 2 or less machines              | 50.00                    |
| Gambling permit - Alcohol licensed premises - more than 2 machines                            | 150.00                   |
| Gambling permit - Alcohol licensed premises - more than 2 machines - Annual fee               | 50.00                    |
| Gambling permit - Alcohol licensed premises - more than 2 machines - Change of name           | 25.00                    |
| Gambling permit - Alcohol licensed premises - more than 2 machines - Copy of permit           | 15.00                    |
| Gambling permit - Alcohol licensed premises - more than 2 machines - Variation                | 100.00                   |
| Gambling permit - Alcohol licensed premises - more than 2 machines - Transfer                 | 25.00                    |

**LAND CHARGES**

|  | LCC<br>Element<br>£ | LCC<br>Element (with VAT)<br>£ | BBC<br>Element (no VAT)<br>£ | BBC<br>Element (with VAT)<br>£ | Proposed<br>Charges<br>2020/21<br>£ |                              |
|--|---------------------|--------------------------------|------------------------------|--------------------------------|-------------------------------------|------------------------------|
| CON 29 Search Fee - Part R (Manual)  | 21.00               | 25.20                          | 52.50                        | 63.00                          | 88.20                               | Standard rate                |
| CON 29 Search Fee - Part R (Electronic)  | 21.00               | 25.20                          | 52.50                        | 63.00                          | 88.20                               | Standard rate                |
| Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Manual)          | 0.00                |                                | 21.00                        |                                | 21.00                               | Non business - No VAT charge |
| NLIS Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Electronic) | 0.00                |                                | 21.00                        |                                | 21.00                               | Non business - No VAT charge |
| CON 29 Search Fee - Part O Optional Enquiry 4                                      | 1.00                | 1.20                           | 14.50                        | 17.40                          | 18.60                               | Standard rate                |
| CON 29 Search Fee - Part O Optional Enquiry 8                                      | 1.00                | 1.20                           | 4.00                         | 4.80                           | 6.00                                | Standard rate                |
| CON 29 Search Fee - Part O Optional Enquiry 21                                     | 3.00                | 3.60                           | 12.00                        | 14.40                          | 18.00                               |                              |
| CON 29 Search Fee - Part O Optional Enquiry 22                                     | 6.00                | 7.20                           | 8.50                         | 10.20                          | 17.40                               | Standard rate                |
| CON 29 Search Fee - Part O Optional Enquiry  | 0.00                |                                | 12.00                        | 14.40                          | 14.40                               | Standard rate                |
| Additional Enquiries   | 0.00                |                                | 18.00                        | 21.60                          | 21.60                               | Non business - No VAT charge |
| CON 29 Search Fee - (manual & electronic) Additional Parcels of Land               |                     |                                | 17.00                        | 20.40                          | 20.40                               | Standard rate                |
| LLC1 Additional Parcels of Land  | 0.00                |                                | 1.00                         |                                | 1.00                                | Non business - No VAT charge |
| Cancellation of LLC1   |                     |                                | 10.00                        |                                | 10.00                               | Non business - No VAT charge |
| Cancellation of CON 29   | 0.00                |                                | 30.00                        | 36.00                          | 36.00                               | Standard rate                |
| Informal Searches  | 0.00                |                                | 26.00                        | 31.20                          | 31.20                               | Standard rate                |

**LEISURE POOL**

|   | Charges<br>2019/20<br>£ | Proposed<br>Increase<br>2020/21<br>£ | Proposed<br>Charges<br>2020/21<br>£ | VAT<br>LIABILITY |
|---|-------------------------|--------------------------------------|-------------------------------------|------------------|
| <b>LEISURE POOL</b>   |                         |                                      |                                     |                  |
| <b>Swimming</b>   |                         |                                      |                                     |                  |
| Adult   | 4.40                    |                                      | 4.40                                | Standard rate    |
| OAP Concessions   | 3.40                    |                                      | 3.40                                | Standard rate    |
| Junior Swim   | 3.20                    |                                      | 3.20                                | Standard rate    |
| Disabled Concession   | 3.00                    |                                      | 3.00                                | Standard rate    |
| Spectator   | 1.00                    |                                      | 1.00                                | Standard rate    |
| Family Swim   | 12.00                   |                                      | 12.00                               | Standard rate    |
| Lessons Junior and Adult (1/2 hour x 7 sessions)  | 30.80                   |                                      | 30.80                               | Exempt - no VAT  |
| One to One swimming lessons   | 17.50                   |                                      | 17.50                               | Exempt - no VAT  |
| Crash course swimming lessons (1/2 hour x 5 sessions)   | 22.50                   |                                      | 22.50                               | Exempt - no VAT  |
| Activity Sessions   | 6.00                    |                                      | 6.00                                | Exempt - no VAT  |
| Float Fit - Adults  | 6.00                    |                                      | 6.00                                | Exempt - no VAT  |
| Float Fit - Concession  | 5.00                    |                                      | 5.00                                | Exempt - no VAT  |
| Float Fit College / School  | 4.30                    |                                      | 4.30                                | Exempt - no VAT  |
| Float Fit - Staff non member  | 3.15                    |                                      | 3.15                                | Exempt - no VAT  |
| Float Fit - Staff member  | 3.00                    |                                      | 3.00                                | Exempt - no VAT  |
| Kids Club - Membership  | 13.00                   |                                      | 13.00                               | Exempt - no VAT  |
| Child Activity Pack - Monthly Pass  | 15.00                   |                                      | 15.00                               | Exempt - no VAT  |
| Child Activity Pack - 30 day pass   | 25.00                   |                                      | 25.00                               | Exempt - no VAT  |
| Kids Club - Member session fee  | 2.80                    |                                      | 2.80                                | Exempt - no VAT  |
| Kids Club - Non member fee  | 5.00                    |                                      | 5.00                                | Exempt - no VAT  |
| Under 5's Swim  | 1.00                    |                                      | 1.00                                | Exempt - no VAT  |
| Aqua Fit (Single session)   | 6.00                    |                                      | 6.00                                | Exempt - no VAT  |
| School (per child) with staff supervision   | 1.70                    |                                      | 1.70                                | Exempt - no VAT  |
| <b>Club and Individual Training</b>   |                         |                                      |                                     |                  |
| BASC agreed rate per week ( as determined throught the Partnership SLA)(not in on Sundays wef: Sept 2015) Price set until August 2018 | 1,076.90                |                                      | 1,076.90                            | Exempt - no VAT  |
| <b>Leisure Pool Hire</b>  |                         |                                      |                                     |                  |
| Training Room Activity Room   | 25.50                   |                                      | 25.50                               | See note 1 below |
| Party Package (Pool plus activity room - max 30) (inc £20 deposit)  | 125.00                  |                                      | 125.00                              | Standard rate    |
| Party Package (Activity Room)   | 50.00                   |                                      | 50.00                               | Standard rate    |
| Table Tennis (table hire 55 minutes - activity room)  | 5.00                    |                                      | 5.00                                | Standard rate    |
| Table Tennis (bat hire 55 minutes - activity room)  | 1.50                    |                                      | 1.50                                | Standard rate    |
| <b>Six month Swim Pass</b>  |                         |                                      |                                     |                  |
| 12 months Adult NEW FEE   | 301.20                  |                                      | 301.20                              | Standard rate    |
| 6 months OAP Concessions NEW FEE  | 270.00                  |                                      | 270.00                              | Standard rate    |
| 30 Day Swim Pass  | 35.00                   |                                      | 35.00                               |                  |
| Adult - Direct Debit monthly  | 26.40                   |                                      | 26.40                               |                  |
| Concessions - Direct Debit monthly - now in line with gym - 1 price for concessions   | 23.70                   |                                      | 23.70                               |                  |
| <b>Courses / Training</b>   |                         |                                      |                                     |                  |
| RLSS NPLQ (Including First Aid)   | 230.00                  |                                      | 230.00                              | Exempt - no VAT  |
| First Aid   | 125.00                  |                                      | 125.00                              | Exempt - no VAT  |
| Defib   | 70.00                   |                                      | 70.00                               | Exempt - no VAT  |
| NRASTAC (School teacher safety training)  | 90.00                   |                                      | 90.00                               | Exempt - no VAT  |

Note 1 - The VAT liability of the charge for the activity areas is exempt if it is purely room hire, without use of pool.

Note 2 - The VAT liability may change if there are a series of lets - please refer to rules on Sports Charges Fees & Charges page

**FITNESS SUITE**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|---|----------------------------------|--|---|--------------------------|
| <b>FITNESS SUITE</b>  |                                  |  |   |                          |
| <b>Club membership</b>  |                                  |  |   |                          |
| Induction (knocked off joining fee in 1st month)              | 10.00                            |  | 10.00   | Exempt - no VAT          |
| Joining Fee   | 25.00                            |  | 25.00   | Standard rate            |
| Joining Fee (College/BBC)                                     | 15.00                            |  | 15.00   | Standard rate            |
| <b>Monthly fees (club members)</b>                            |                                  |  |   |                          |
| Gym/health/swim -   | 29.95                            |  | 29.95   | Standard rate            |
| Corporate   | 26.50                            |  | 26.50   | Standard rate            |
| Student   | 21.00                            |  | 21.00   | Standard rate            |
| Concession  | 23.70                            |  | 23.70   | Standard rate            |
| All facilities annual - 12+1 months from 15 months            | 359.40                           |  | 359.40  | Standard rate            |
| All facilities annual CONCESSION - 12+1 months from 15 months | 270.00                           |  | 270.00  | Standard rate            |
| 3 Month Pack -  |                                  |  |   | REMOVED                  |
| 3 Month Concession membership                                 |                                  |  |   | REMOVED                  |
| One month activity pass                                       | 46.00                            |  | 46.00   | Standard rate            |
|   |                                  |  |   |                          |
| <b>Monthly fees (College)</b>                                 |                                  |  |   |                          |
| All facilities  | 22.50                            |  | 22.50   | Standard rate            |
|   |                                  |  |   |                          |
| <b>Casual fees (College &amp; BBC )</b>                       |                                  |  |   |                          |
| Gym   | 6.80                             |  | 6.80  | Standard rate            |
| Classes   | 4.50                             |  | 4.50  | Exempt - no VAT          |
| Health/swim   | 4.50                             |  | 4.50  | Standard rate            |
| Float Fit - Member  | 3.00                             |  | 3.00  | Exempt - no VAT          |
|   |                                  |  |   |                          |
| <b>Casual fees (non-members)</b>                              |                                  |  |   |                          |
| Gym   | 10.00                            |  | 10.00   | Standard rate            |
| Concession Gym  | 5.25                             |  | 5.25  | Standard rate            |
| Classes   | 7.00                             |  | 7.00  | Exempt - no VAT          |
| Float Fit - Concession Non-Member                             | 5.00                             |  | 5.00  | Exempt - no VAT          |
| Extend class  | 2.70                             |  | 2.70  | Exempt - no VAT          |
| Fit Fifties class   | 3.90                             |  | 3.90  | Exempt - no VAT          |
| Health/swim   | 7.40                             |  | 7.40  | Standard rate            |
| Full fitness assessment                                       | 30.70                            |  | 30.70   | Exempt - no VAT          |
| GP referral scheme  | 20.00                            |  | 20.00   | Exempt - no VAT          |
|   |                                  |  |   |                          |
| Group Rig and TRX training                                    | 10.00                            |  | 10.00   | Exempt - no VAT          |
| Personal Training (member)                                    | 15.00                            |  | 15.00   | Exempt - no VAT          |
| Personal Training (NON member)                                | 20.00                            |  | 20.00   | Exempt - no VAT          |
|   |                                  |  |   |                          |
| Weight and body composition                                   | 10.00                            |  | 10.00   | Exempt - no VAT          |

**CRAFT MARKET CHARGES**

|  | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|--|----------------------------------|--|---|--------------------------|
| <b><u>Craft Market</u></b> - 15 stalls maximum |                                  |  |   |                          |
| Per stall - payment on day                     | 14.00                            | 0.00   | 14.00   | Exempt - no VAT          |
| Per stall - paid up front (quarter or month)   | 12.00                            | 0.00   | 12.00   | Exempt - no VAT          |
|  |                                  |  |   |                          |
| <b><u>Christmas Market (one day)</u></b>       |                                  |  |   |                          |
| One market stall or pop up gazebo              | 27.00                            | 3.00   | 30.00   | Exempt - no VAT          |
| Pitches (per 1ft frontage)                     | 2.60                             | 0.10   | 2.70  | Exempt - no VAT          |
| Food plot per 1 ft. frontage                   | 5.20                             | 0.00   | 5.20  | Exempt - no VAT          |
|  |                                  |  |   |                          |
| <b><u>Through the ages, 2 days</u></b>         |                                  |  |   |                          |
| Pop up gazebo                                  | 0.00                             | 80.00  | 80.00   | New charge               |
| Pitches (per 1 ft. frontage)                   | 0.00                             | 7.40   | 7.40  | New charge               |
|  |                                  |  |   |                          |
| <b><u>1940s, 1 day</u></b>                     |                                  |  |   |                          |
| Pop up gazebo                                  | 0.00                             | 20.00  | 20.00   | New charge               |
| Catering                                       | 0.00                             | 50.00  | 50.00   | New charge               |
| Amusements                                     | 0.00                             | 50.00  | 50.00   | New charge               |
| Bar  | 0.00                             | 5% of takings                                  |   | Standard rate            |
|  |                                  |  |   |                          |
| <b><u>Outdoor Cinema</u></b>                   |                                  |  |   |                          |
| One plot - food/bar/sweets                     | 35.00                            | £15 plus 5% of takings                         |   | Standard rate            |
|  |                                  |  |   |                          |
| <b><u>Party in the park</u></b>                |                                  |  |   |                          |
| Food trader                                    | 62.50                            | £40 plus 5% of takings                         |   | Standard rate            |
| Bar  | 10% of takings                   | 0.00   | 10% of takings                                | Standard rate            |
| Misc. seller - hair braids/balloons            | 40.00                            | £20 plus 5% of takings                         |   | Exempt - no VAT          |

A Stall maybe be free of charge if a group are performing at the event  
Stalls may not exceed 5 ft. in depth

**MARKET CHARGES**

|  | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b>                          |
|--|----------------------------------|--|---|---|
| <b><u>Market Place &amp; Bargate - (stall hire-10ft width)</u></b> |                                  |  |   |   |
| <b><u>Regular trader **</u></b>                                    |                                  |  |   |   |
| per market   | 23.00                            | 0.00   | 23.00   | Exempt - no VAT                                   |
| per market (monthly in advance)                                    | 21.00                            | 0.00   | 21.00   | Exempt - no VAT                                   |
| per market (quarterly in advance)                                  | 20.00                            | 0.00   | 20.00   | Exempt - no VAT                                   |
| per market (annually in advance)                                   | 19.00                            | 0.00   | 19.00   | Exempt - no VAT                                   |
| <b><u>Casual Trader</u></b>  |                                  |  |   |   |
| per market   | 26.00                            | 0.00   | 26.00   | Exempt - no VAT                                   |
| Market Place - 100 markets/50 weeks                                |                                  |  |   |   |
|  |                                  |  |   |   |
| <b><u>Pitches (per 1ft. Frontage)</u></b>                          |                                  |  |   |   |
| <b><u>Regular trader **</u></b>                                    |                                  |  |   |   |
| per market   | 1.70                             | 0.00   | 1.70  | Exempt - no VAT                                   |
| per market (monthly in advance)                                    | 1.50                             | 0.00   | 1.50  | Exempt - no VAT                                   |
| per market (quarterly in advance)                                  | 1.40                             | 0.00   | 1.40  | Exempt - no VAT                                   |
| Electricity (other than for lights in winter)                      | 2.00                             | 0.00   | 2.00  | Standard rate                                     |
| Trade Waste Bin 1000l  | 13.00                            | 0.00   | 13.00   | Non business - No VAT charge                      |
| Trade Waste Bin 240l   | 3.00                             | 0.00   | 3.00  | Non business - No VAT charge                      |
| Trade Waste Bags   | 2.00                             | 0.00   | 2.00  | Non business - No VAT charge                      |
| <b><u>Casual Trader</u></b>  |                                  |  |   |   |
| per market   | 2.10                             | 0.20   | 2.30  | Exempt - no VAT                                   |
| <b><u>Market Trader Parking Permits</u></b>                        |                                  |  |   |   |
| 3 hour ticket purchased for all day-limited car parks              | 2.50                             | -0.50  | 2.00  | Standard or non business<br>(depends on car park) |

\*\* Incentive for regular traders that stand every week April to Feb (excluding holidays) can stand for free in March.

\*\* Incentive for NEW traders only stand for 4 markets and get 4 free

**EVENT TICKET CHARGES**

|  | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|--|----------------------------------|--|---|--------------------------|
| <b>Outdoor Cinema - One screening</b>  |                                  |  |   |                          |
| Early bird adult ticket  | 5.50                             | 0.25   | 5.75  | standard rate            |
| Early bird child ticket  | 3.50                             | 0.25   | 3.75  | standard rate            |
| Early bird family ticket *   | 15.00                            | 1.00   | 16.00   | standard rate            |
| Standard adult ticket  | 7.00                             | 0.50   | 7.50  | standard rate            |
| Standard child ticket  | 5.00                             | 0.50   | 5.50  | standard rate            |
| Standard family ticket *   | 21.00                            | 1.50   | 22.50   | standard rate            |
| Cash price on the gate adult ticket  | 10.00                            | 0.00   | 10.00   | standard rate            |
| Cash price on the gate child ticket  | 8.00                             | 0.00   | 8.00  | standard rate            |
| Cash price on the gate family ticket *   | 30.00                            | 0.00   | 30.00   | standard rate            |
| * family ticket, two adults and two children, adults over 16 yrs., children under 16yrs, babies under 18 months free   |                                  |  |   |                          |
| <b>Outdoor Cinema - Two screenings NEW FEES</b>  |                                  |  |   |                          |
| Early bird adult ticket  | 0.00                             | 11.00  | 11.00   | standard rate            |
| Early bird child ticket  | 0.00                             | 7.00   | 7.00  | standard rate            |
| Early bird family ticket *   | 0.00                             | 26.00  | 26.00   | standard rate            |
| Standard adult ticket  | 0.00                             | 14.00  | 14.00   | standard rate            |
| Standard child ticket  | 0.00                             | 10.00  | 10.00   | standard rate            |
| Standard family ticket *   | 0.00                             | 36.00  | 36.00   | standard rate            |
| Cash price on the gate adult ticket  | 0.00                             | 18.00  | 18.00   | standard rate            |
| Cash price on the gate child ticket  | 0.00                             | 14.00  | 14.00   | standard rate            |
| Cash price on the gate family ticket*  | 0.00                             | 50.00  | 50.00   | standard rate            |
| *family ticket, two adults and two children, Adults over 16yrs, children under 16yrs, babies under 18 months free  |                                  |  |   |                          |
| Early bird on sale for a limited time (minimum 2 weeks and maximum 4 weeks after event announced).<br>Standard go on sale after the early bird tickets are sold out. |                                  |  |   |                          |
| <b>Party in the Park/Music and Beer Festival</b>   |                                  |  |   |                          |
| Early bird adult, 17yrs and over **  | 5.00                             | 0.00   | 5.00  | standard rate            |
| Standard adult, 17 yrs. and over   | 7.00                             | 0.00   | 7.00  | standard rate            |
| Cash price on the gate adult   | 10.00                            | 0.00   | 10.00   | standard rate            |
| Under 16yrs free must be accompanied by an adult   |                                  |  |   |                          |
| ** Limited number available, first month of ticket sales and restricted to 500. Standard go on sale after the early bird tickets are sold out.                       |                                  |  |   |                          |

**EVENT CHARGES**

|  | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|--|----------------------------------|--|---|--------------------------|
| Community/Individual Event fee not for profit (up to 500 people)               | 70.00                            | 0.00   | 70.00   | standard rate            |
| Community/Individual Event fee <b>not for profit</b> (between 500 -999 people) | 95.00                            | 0.00   | 95.00   | standard rate            |
| Registered Charity (up to 500 people)  | 70.00                            | 0.00   | 70.00   | standard rate            |
| Registered Charity (between 500 - 999 people)                                  | 95.00                            | 0.00   | 95.00   | standard rate            |
| All Commercial events  | Price negotiated                 |  |   | standard rate            |
| Use of Premises Licence (500 -999 people)                                      | 75.00                            | 0.00   | 75.00   | Non Standard             |
| Use of Premises Licence (up to 500 people)                                     | 50.00                            | 0.00   | 50.00   | Non Standard             |
| Assistance with events in Boston Market place (per event)                      | 50.00                            | 0.00   | 50.00   | Non Standard             |

**List of Event Spaces – this relates to Borough Council land only****(other spaces, such as Market Place, are owned and controlled by Lincolnshire County Council)**

Broadfield Lane Recreation Ground  
 Burgess Pit Recreation Ground  
 Shelton's Field Recreation Ground  
 Central Park  
 St. Johns Recreation Ground  
 Witham Way Country Park  
 Woodville Road Recreation Ground

|   |                     | Hours £  |      |      |      |      |                           |             |             |                 |                 |                 |                  |
|---|---------------------|----------|------|------|------|------|---------------------------|-------------|-------------|-----------------|-----------------|-----------------|------------------|
| On/Off Street                                 | Car Parks           | 0.5hr    | 1hr  | 2hr  | 3hr  | 4hr  | All Day 8am-6pm           | Sun 8am-6pm | Eve 6pm-8am | 48 hrs (2 days) | 72 hrs (3 days) | 120hrs (5 days) | 168 hrs (7 days) |
| <b>SHORT-STAY CAR PARKS (Mon-Sat 8am-6pm)</b> |                     |          |      |      |      |      |                           |             |             |                 |                 |                 |                  |
|   | Bargate Green       | PE21 6RU |      | 1.50 | 2.50 |      |                           |             | 1.20        | 1.00            |                 |                 |                  |
|   | Custom House Quay   | PE21 6NH |      | 1.50 | 2.50 |      |                           |             | 1.20        | 1.00            |                 |                 |                  |
| On  | Market Place        | PE21 6EH | 0.50 | 1.50 |      |      |                           |             | 1.20        | 1.00            |                 |                 |                  |
| On  | Pump Square         | PE21 6QW |      | 1.50 | 2.50 |      |                           |             | 1.20        | 1.00            |                 |                 |                  |
| On  | Wide Bargate        | PE21 6RX |      | 1.50 | 2.50 |      |                           |             | 1.20        | 1.00            |                 |                 |                  |
| <b>MIXED-STAY CAR PARKS (Mon-Sat 8am-6pm)</b> |                     |          |      |      |      |      |                           |             |             |                 |                 |                 |                  |
|   | Cattle Market       | PE21 6RX |      | 1.50 | 2.00 | 2.50 | 3.00                      | 4.00        | 1.20        | 1.00            |                 |                 |                  |
|   | Botolph Street      | PE21 6TU |      | 1.50 | 2.00 | 2.50 | 3.00                      | 4.00        | 1.20        | 1.00            |                 |                 |                  |
|   | Doughty Quay        | PE21 8SP |      | 1.50 | 2.00 | 2.50 | 3.00                      | 4.00        | 1.20        | 1.00            |                 |                 |                  |
|   | West End            | PE21 8SS |      | 1.50 | 2.00 | 2.50 | 3.00                      | 4.00        | 1.20        | 1.00            |                 |                 |                  |
|   | St George's Road    | PE21 8YB |      | 1.50 | 2.00 | 2.50 | 3.00                      | 4.00        | 1.20        | 1.00            | 5.00            | 7.00            | 15.00            |
| <b>LONG-STAY CAR PARKS (Mon-Sat 8am-6pm)</b>  |                     |          |      |      |      |      |                           |             |             |                 |                 |                 |                  |
| On  | Municipal Buildings | PE21 8SS |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | South Square        | PE21 6HX |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | Irby Street         | PE21 8SA |      |      |      |      | Permit only £150 per year |             |             |                 |                 |                 |                  |
|   | Artillery Row       | PE21 6TY |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | Maud Street         | PE21 6TP |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | Blue Street         | PE21 8UW |      |      |      |      | Permit only £150 per year |             |             |                 |                 |                 |                  |
|   | Buoy Yard           | PE21 6JX |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | Victoria Place      | PE21 8UL |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | Staniland           | PE21 8SS |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | George Street       | PE21 8XF |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
|   | Spayne Road         | PE21 6JT |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            |                 |                 |                  |
| On  | Station Approach    | PE21 8RN |      |      | 1.00 | 1.20 | 1.50                      | 2.50        | 1.20        | 1.00            | 5.00            | 7.00            | 15.00            |
|   | Tunnard Street      | PE21 6PL |      |      |      |      |                           | 2.00        | 1.20        | 1.00            |                 | 8.00            | 10.00            |

**Standard Non Business**

**Off Street Parking On Street Parking**

**Seasonal Tickets Valid at:**

|                  |          |
|------------------|----------|
| Botolph Street   | PE21 6TU |
| Doughty Quay     | PE21 8SP |
| St George's Road | PE21 8YB |
| Artillery Row    | PE21 6TY |
| Maud Street      | PE21 6TP |
| Buoy Yard        | PE21 6JX |
| Victoria Place   | PE21 8UL |
| Staniland        | PE21 8SS |
| George Street    | PE21 8XF |
| Spayne Road      | PE21 6JT |
| Tunnard Street   | PE21 6PL |

**PARKING SEASON TICKETS AND FINES**

|   |  | Charges<br>2019/20<br>£ | Proposed<br>Increase<br>2020/21<br>£ | Proposed<br>Charges<br>2020/21<br>£ |
|---|--|-------------------------|--------------------------------------|-------------------------------------|
| Trade bay (annual)                                  | 24 hours per day   | 370.00                  | 0.00                                 | 370.00                              |
| Traders bay (quarterly)                             | 24 hours per day   | 100.00                  | 0.00                                 | 100.00                              |
| Traders bay (monthly)                               | 24 hours per day   | 35.00                   | 0.00                                 | 35.00                               |
| Parent Parking Permits<br>(selected car parks only) | (per day according to<br>number of school days<br>each term) | 0.50                    | 0.00                                 | 0.50                                |
| Premier Permit (annual) - long<br>stay              | 24 hours per day   | 450.00                  | 0.00                                 | 450.00                              |
| Premier Permit (quarterly) - long<br>stay           | 24 hours per day   | 120.00                  | 0.00                                 | 120.00                              |
| Premier Permit (monthly) - long<br>stay             | 24 hours per day   | 45.00                   | 0.00                                 | 45.00                               |
| 24 hour EV charging permit<br>(annual)              | 24 hours per day   | 0.00                    | 400.00                               | 400.00                              |
| Season Tickets - daily (annual) -<br>long stay      | 8 am - 6 pm  | 350.00                  | 0.00                                 | 350.00                              |
| Season Tickets - daily<br>(quarterly) - long stay   | 8 am - 6 pm  | 95.00                   | 0.00                                 | 95.00                               |
| Season Tickets - daily (monthly) -<br>long stay     | 8 am - 6 pm  | 35.00                   | 0.00                                 | 35.00                               |
| Season Ticket - overnight<br>(annual)               | 6 pm - 8.00 am   | 210.00                  | 0.00                                 | 210.00                              |
| Season Ticket - overnight<br>(quarterly)            | 6 pm - 8.00 am   | 60.00                   | 0.00                                 | 60.00                               |
| Season Ticket - overnight<br>(monthly)              | 6 pm - 8.00 am   | 25.00                   | 0.00                                 | 25.00                               |
| Overnight EV permit (monthly)                       | 6 pm - 8.00 am   | 0.00                    | 20.00                                | 20.00                               |
| Resident's season tickets<br>(annual)               | 24 hours per day   | 225.00                  | 0.00                                 | 225.00                              |
| Resident's season tickets<br>(quarterly)            | 24 hours per day   | 60.00                   | 0.00                                 | 60.00                               |
| Resident's season tickets<br>(monthly)              | 24 hours per day   | 22.50                   | 0.00                                 | 22.50                               |
| Resident's season ticket-daily<br>(annual)          | 8am - 6pm  | 175.00                  | 0.00                                 | 175.00                              |
| Resident's season ticket-daily<br>(quarterly)       | 8am - 6pm  | 47.50                   | 0.00                                 | 47.50                               |
| Resident's season ticket - daily<br>(monthly)       | 8am - 6pm  | 17.50                   | 0.00                                 | 17.50                               |
| Resident's season ticket-<br>overnight (annual)     | 6pm - 8am  | 105.00                  | 0.00                                 | 105.00                              |
| Resident's season ticket-<br>overnight (quarterly)  | 6pm - 8am  | 30.00                   | 0.00                                 | 30.00                               |
| Resident's season ticket -<br>overnight (monthly)   | 6pm - 8am  | 22.50                   | 0.00                                 | 22.50                               |
| Resident's overnight EV permit<br>(monthly)         | 6pm - 8am  | 0.00                    | 17.50                                | 17.50                               |

New fee

New fee

New fee

**PARKING SEASON TICKETS AND FINES**

|   |                  | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> |
|---|------------------|----------------------------------|--|---|
| Blue Street season ticket   | 24 hours per day | 150.00                           | 0.00   | 150.00  |
| Staff Charges   | 7 Days           | n/a                              | 0.00   | n/a   |
| Bus Departures  |                  | 0.32                             | 0.00   | 0.32  |
| Lower Band Penalty Charge<br>Notice(PCN) (paid within 14<br>days)     |                  | 25.00                            | 0.00   | 25.00   |
| Lower Band Penalty Charge<br>Notice(PCN) (paid within 14-28<br>days)  |                  | 50.00                            | 0.00   | 50.00   |
| Lower Band Penalty Charge<br>Notice(PCN) (paid after 28<br>days)      |                  | 75.00                            | 0.00   | 75.00   |
| Higher Band Penalty Charge<br>Notice(PCN) (paid within 14<br>days)    |                  | 35.00                            | 0.00   | 35.00   |
| Higher Band Penalty Charge<br>Notice(PCN) (paid within 14-28<br>days) |                  | 70.00                            | 0.00   | 70.00   |
| Higher Band Penalty Charge<br>Notice(PCN) (paid after 28<br>days)     |                  | 105.00                           | 0.00   | 105.00  |

**Seasonal Tickets Valid at:**

Botolph Street  
 Doughty Quay  
 St George's Road  
 Artillery Row  
 Maud Street  
 Buoy Yard  
 Victoria Place  
 Staniland  
 George Street  
 Spayne Road  
 Tunnard Street

**The above parking charges are inclusive of VAT**

**Penalty Charge Notices are Non-Vatable**

**The bus departure rates are exclusive of VAT (standard rated)**

**BUILDING CONTROL FEES AND CHARGES**

|   | <b>Charges<br/>2018/19<br/>£</b> | <b>Proposed<br/>Increase<br/>2019/20<br/>£</b> | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|---|----------------------------------|--|----------------------------------|--|---|--------------------------|
| Copy of Building Regulation Approval (where number is quoted)   | 38.00                            |  | 38.00                            |  | 38.00   | Standard rate            |
| Letter of Comfort   | 48.00                            |  | 48.00                            |  | 48.00   | Standard rate            |
| Building Regulations (Confirmation of erection of outbuildings in accordance with the approved plans) | 189.00                           |  | 189.00                           |  | 189.00  | Standard rate            |

**PLANNING AND DEVELOPMENT SERVICES**

**APPENDIX 4**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> |
|---|----------------------------------|--|---|
| Copy of Planning Decision Notice                                  | 5.00                             |  | 5.00  |
| Planning Committee Agenda   | 7.10                             |  | 7.10  |
| Photocopy of Background Papers per sheet                          | 0.10                             |  | 0.10  |
| Each additional A4 sheet per sheet                                | 0.10                             |  | 0.10  |
| Planning Application information searches                         | 25.70                            |  | 25.70   |
| Lincolnshire Design Guide (County wide price)                     | 32.80                            |  | 32.80   |
| Production of Plans for consultation and inspection purposes only |                                  |  |   |
| A0 size (841mm x 1189mm)  | 4.10                             |  | 4.10  |
| A1 size (841mm x 594mm)   | 2.10                             |  | 2.10  |
| A2 size (420mm x 594mm)   | 1.00                             |  | 1.00  |
| A3 size (297mm x 420mm) Black & White                             | 0.30                             |  | 0.30  |
| A3 size (297mm x 420mm) Colour                                    | 0.60                             |  | 0.60  |
| A4 size (297mm x 210mm) Black & White                             | 0.10                             |  | 0.10  |
| A4 size (297mm x 210mm) Colour                                    | 0.20                             |  | 0.20  |
| Adopted South East Lincolnshire Local Plan                        | 78.00                            |  | 78.00   |
| Postage & Packaging   | 5.50                             |  | 5.50  |
| Copy of Tree Preservation Orders                                  | 5.00                             |  | 5.00  |
| Copies of Local Development Schemes                               | 17.10                            |  | 17.10   |
| If invoice is required for any of above services                  | 5.40                             |  | 5.40  |

**VAT  
LIABILITY**

Non business - no VAT charge  
Zero rated - 0%  
Standard rate  
Standard rate  
Non business - no VAT charge  
Zero rated - 0%

Standard rate  
Standard rate  
Standard rate  
Standard rate  
Standard rate  
Standard rate  
Standard rate  
Standard rate  
Standard rate

Standard rate  
Non business - no VAT charge  
Zero rated - 0%  
VAT liability depends on what invoice is for

**Planning Application Fees**

**Charges  
2020/21  
£**

| <b>Outline Planning Permission</b>  |  |   |                              |
|---|--|---|------------------------------|
| Site Area   | Not more than 2.5 hectares                               | £462 per 0.1 hectare  | Non business - no VAT charge |
|   | More than 2.5 hectares                                   | £11,432 + £138 per 0.1 hectares up to a maximum of £150,000   | Non business - no VAT charge |
| <b>Householder Applications</b>   |  |   |                              |
| Alterations / extensions to a <b>single dwellinghouse</b> , including works within boundary           | Single dwellinghouse                                     | £206.00   | Non business - no VAT charge |
| <b>Full Applications</b><br>(and First Submissions of Reserved Matters; or Technical Details Consent) |  |   |                              |
| Alterations or extensions to <b>existing dwellinghouses</b> , including works within boundaries       | Single dwellinghouse (or single flat)                    | £206.00   | Non business - no VAT charge |
|   | 2 or more dwellinghouses (or two or more flats)          | £407.00   | Non business - no VAT charge |
| <b>New dwellinghouses</b>   | Not more than 50 new dwellinghouses                      | £462 per dwellinghouse  | Non business - no VAT charge |
|   | More than 50 new dwellinghouses                          | £22,859 + £138 per additional dwellinghouse up to a maximum £300,000  | Non business - no VAT charge |
| <b>Erection of buildings</b> (not dwellinghouses, agricultural, glasshouses, plant nor machinery)     |  |   |                              |
| Gross floor space to be created by development  | No increase in gross floor space or no more than 40 sq m | £234.00   | Non business - no VAT charge |
|   | More than 40 sq m but no more than 75 sq m               | £462.00   | Non business - no VAT charge |
|   | More than 75 sq m but no more than 3,750 sq m            | £462 for each 75sq m or part thereof  | Non business - no VAT charge |
|   | More than 3,750 sq m                                     | £22,859 + £138 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £300,000                       | Non business - no VAT charge |
| <b>The erection of buildings</b> (on land used for agriculture for agricultural purpose)              |  |   |                              |
| Gross floor space to be created by development  | Not more than 465 sq m                                   | £96.00  | Non business - no VAT charge |
|   | More than 465 sq m but not more than 540 sq m            | £462.00   | Non business - no VAT charge |
|   | More than 540 sq m but not more than 4,215 sq m          | £462 for first 540 sq m + £462 for each 75 sq m (or part thereof) in excess of 540 sq m                           | Non business - no VAT charge |
|   | More than 4,215 sq m                                     | £22,859 + £138 for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £300,000             | Non business - no VAT charge |
| <b>Erection of Glasshouses and Polytunnels</b> (on land used for the purposes of agriculture)         |  |   |                              |
| Gross floor space to be created by development  | Not more than 465 sq m                                   | £96.00  | Non business - no VAT charge |
|   | More than 465 sq m                                       | £2,580.00   | Non business - no VAT charge |
| <b>Erection / alterations / replacement of plant and machinery</b>                                    |  |   |                              |
| Site area   | Not more than 5 hectares                                 | £462 for each 0.1 hectare (or part thereof)   | Non business - no VAT charge |
|   | More than 5 hectares                                     | £22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000 | Non business - no VAT charge |

| <b>Applications other than Building Works</b>   |                            |  |                              |
|---|----------------------------|--|------------------------------|
| <b>Car parks, service roads or other accesses</b>   | For existing uses          | £234.00  | Non business - no VAT charge |
| <b>Waste</b> (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals) |                            |  |                              |
| Site area   | Not more than 15 hectares  | £234 for each 0.1 hectare (or part thereof)  | Non business - no VAT charge |
|   | More than 15 hectares      | £34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000              | Non business - no VAT charge |
| <b>Operations connected with exploratory drilling for oil or natural gas</b>  |                            |  |                              |
| Site area   | Not more than 7.5 hectares | £508 for each 0.1 hectare (or part thereof)  | Non business - no VAT charge |
|   | More than 7.5 hectares     | £38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000 | Non business - no VAT charge |
| <b>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</b>   |                            |  |                              |
| Site area   | Not more than 15 hectares  | £257 for each 0.1 hectare (or part thereof)  | Non business - no VAT charge |
|   | More than 15 hectares      | £38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000                              | Non business - no VAT charge |
| <b>Other operations (winning &amp; working of minerals ) excluding oil and natural gas</b>  |                            |  |                              |
| Site area   | Not more than 15 hectares  | £234 for each 0.1 hectare (or part thereof)  | Non business - no VAT charge |
|   | More than 15 hectares      | £34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000                              | Non business - no VAT charge |
| <b>Other operations (not coming within any of the above categories)</b>   |                            |  |                              |
| Site area   | Any site area              | £234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028  | Non business - no VAT charge |
| <b>Lawful Development Certificates</b>  |                            |  |                              |
| Existing use or operation   |                            | Same as Full   |                              |
| Existing use or operation - lawful not to comply with any condition or limitation   |                            | £234.00  | Non business - no VAT charge |
| Proposed use or operation   |                            | Half the normal planning fee   | Non business - no VAT charge |
| <b>Prior Approval</b>   |                            |  |                              |
| Larger Home Extensions (from 19 August 2019)  |                            | £96.00   | Non business - no VAT charge |
| Agriculture and Forestry buildings & operations   |                            | £96.00   | Non business - no VAT charge |
| Demolition of buildings   |                            | £96.00   | Non business - no VAT charge |
| Communications (previously referred to as 'Telecommunications Code Systems Operators')  |                            | £462.00  | Non business - no VAT charge |
| Change of use *refer to guidance  |                            | £96.00   | Non business - no VAT charge |
| Change of use including building operations * refer to guidance   |                            | £206.00  | Non business - no VAT charge |
| <b>Reserved Matters</b>   |                            |  |                              |
| Application for approval of reserved matters following outline approval   |                            | Full fee due or if full fee already paid then £462 due   | Non business - no VAT charge |
| <b>Approval / Variation / discharge of condition</b>  |                            |  |                              |
| Application for removal or variation of a condition following grant of planning permission  |                            | £234   | Non business - no VAT charge |
| Request for confirmation that one or more planning conditions have been complied with   |                            | £34 per request for Householder otherwise £116 per request   | Non business - no VAT charge |

| <b>Change of Use of a building to use as one or more separate dwellinghouses, or other cases</b> |                                 |   |
|--|---------------------------------|---|
| Number of dwellinghouses   | Not more than 50 dwellinghouses | £462 for each   |
|  | More than 50 dwellinghouses     | £22,859 + £138 for each in excess of 50 up to a maximum of £300,000 |
| <b>Other Charges of Use of a building or land</b>  |                                 | £462  |

Non business - no VAT charge

Non business - no VAT charge

Non business - no VAT charge

| <b>Advertising</b>   |      |
|--|------|
| Relating to the business on the premises   | £132 |
| Advance signs which are not situated on or visible from the site, directing the public to a business | £132 |
| Other advertisements   | £462 |

Non business - no VAT charge

Non business - no VAT charge

Non business - no VAT charge

| <b>Application for a Non-material Amendment Following a Grant of Planning Permission</b> |         |
|--|---------|
| Applications in respect of householder developments                                      | £34.00  |
| Applications in respect of other developments  | £234.00 |

Non business - no VAT charge

Non business - no VAT charge

| <b>Application for Permission in Principle</b> |   |
|--|---|
| <b>Site area</b>                               | £402 for each 0.1 hectare (or part thereof) |

Non business - no VAT charge

|  | Charges<br>2019/20<br>£   | Proposed<br>Increase<br>2020/21<br>£ | Proposed<br>Charges<br>2020/21<br>£   | VAT<br>LIABILITY |
|--|---|--------------------------------------|---|------------------|
| <b>TYPE OF DEVELOPMENT</b>   |   |                                      |   |                  |
| Householder development including alterations and extensions.  | 85.00   |                                      | 85.00   | Standard rate    |
| Change of use including siting of caravans.  | 190.00  |                                      | 190.00  | Standard rate    |
| Development of 1-10 dwellings, or residential development on sites of less than 0.50 ha including changes of use to residential.                             | £220 for 1st dwelling; and<br>£130 for each additional<br>dwelling.   |                                      | £220 for 1st dwelling; and<br>£130 for each additional<br>dwelling.   | Standard rate    |
| Development of 11-50 dwellings, or residential development on sites of over 0.50 ha but less than 1.0 ha including changes of use to residential.            | £1,000 for the 10th dwelling;<br>and £65 for each additional<br>dwelling.   |                                      | £1,000 for the 10th dwelling;<br>and £65 for each additional<br>dwelling.   | Standard rate    |
| Development of 51+ dwellings, or residential development on sites of more than 1.0 including changes of use to residential.                                  | Minimum fee £3,000 with<br>additional fee subject to<br>negotiation dependent upon<br>complexity of proposal (PPA<br>encouraged) and resources<br>required. |                                      | Minimum fee £3,000 with<br>additional fee subject to<br>negotiation dependent upon<br>complexity of proposal (PPA<br>encouraged) and resources<br>required. | Standard rate    |
| Non residential development up to 499 square metres floor area or 0.50 hectare site area.  | 200.00  |                                      | 200.00  | Standard rate    |
| Non residential development of over 500 and 999 square metres floor area or between 0.51 and 1.0 hectares site area.   | £250 plus £125 for each<br>additional 100m <sup>2</sup> ; or £1,000<br>for each 0.1 ha  |                                      | £250 plus £125 for each<br>additional 100m <sup>2</sup> ; or £1,000<br>for each 0.1 ha  | Standard rate    |
| Non residential development of over 1000 and 4999 square metres floor area or between 1.1 and 2.0 hectares site area.  | £825 for 1000m <sup>2</sup> plus £75 for<br>each additional 100m <sup>2</sup> or 0.1<br>ha.   |                                      | £825 for 1000m <sup>2</sup> plus £75 for<br>each additional 100m <sup>2</sup> or 0.1<br>ha.   | Standard rate    |
| Non residential development of over 5000 square metres floor area or over 2.1 hectares site area.  | £3,000 with additional fee<br>subject to negotiation<br>dependent upon complexity of<br>proposal (PPA encouraged).  |                                      | £3,000 with additional fee<br>subject to negotiation<br>dependent upon complexity of<br>proposal (PPA encouraged).  | Standard rate    |
| Alterations to non-residential development where no new floor area space is created.   | 100.00  |                                      | 100.00  | Standard rate    |
| Variation or removal of planning conditions, Telecommunications development, Certificates of Lawful Development, Advertisements, and Listed Building Advice. | £80.00;<br>Alterations to a listed building<br>£120.00; Additional site visit<br>£125.00  |                                      | £80.00;<br>Alterations to a listed building<br>£120.00; Additional site visit<br>£125.00  | Standard rate    |
| <b>Exemptions and Reductions</b>   |   |                                      |   |                  |
| Proposals by parish and town councils and non profit making organisations  | No Charge   |                                      | No Charge   |                  |
| Proposals relating to the needs of persons with disabilities.  | No Charge   |                                      | No Charge   |                  |
| Proposals by registered social landlords   | No Charge   |                                      | No Charge   |                  |
| Proposals relating to a proposal on a property subject to an article 4 direction   | No Charge   |                                      | No Charge   |                  |
| Proposals form part of a scheme of works covered by the Partnership Scheme in Conservation Areas   | No Charge   |                                      | No Charge   |                  |

Where a proposal covers more than one category of development the highest of the relevant fees will be charged.

**PLANNING AND DEVELOPMENT SERVICES - PLANNING PERFORMANCE AGREEMENTS**

Fees relating to schemes subject to Planning Performance Agreements are negotiated on a case-by-case basis. The charges below are indicative and are not to be considered exhaustive. The Council seek to recover costs of areas not covered below or where external specialist support is required. The costs identified do not include those associated with drawing up or signing the agreement.

|   | Charges<br>2019/20<br>£ | Proposed<br>Increase<br>2020/21<br>£ | Proposed<br>Charges<br>2020/21<br>£ |               |
|---|-------------------------|--------------------------------------|-------------------------------------|---------------|
| <b>Planning</b>                         |                         |                                      |                                     |               |
| Daylight / Sunlight assessment          | £1,200.00               |                                      | £1,200.00                           | Standard rate |
| Economic / Employment Statement         | £1,200.00               |                                      | £1,200.00                           | Standard rate |
|   |                         |                                      |                                     |               |
| <b>Consultees</b>                       |                         |                                      |                                     |               |
| Environmental Health -                  |                         |                                      |                                     |               |
| - Contaminated Land                     | £240.00                 |                                      | £240.00                             | Standard rate |
| - Air Quality                           | £240.00                 |                                      | £240.00                             | Standard rate |
| - Noise                                 | £240.00                 |                                      | £240.00                             | Standard rate |
| - Vibration                             | £240.00                 |                                      | £240.00                             | Standard rate |
| - Odour                                 | £240.00                 |                                      | £240.00                             | Standard rate |
| - Lighting                              | £240.00                 |                                      | £240.00                             | Standard rate |
| - Health Impact Assessments             | £240.00                 |                                      | £240.00                             | Standard rate |
| Conservation - Heritage                 | £480.00                 |                                      | £480.00                             | Standard rate |
| Conservation - Biodiversity             | £600.00                 |                                      | £600.00                             | Standard rate |
| Archaeology                             | £180.00                 |                                      | £180.00                             | Standard rate |
| Environmental Operations (Bins / Waste) | £120.00                 |                                      | £120.00                             | Standard rate |
| Policy                                  | £480.00                 |                                      | £480.00                             | Standard rate |
| Housing Department (Affordable Housing) | £1,000.00               |                                      | £1,000.00                           | Standard rate |
| Structural Assessment of Building       | £600.00                 |                                      | £600.00                             | Standard rate |
|   |                         |                                      |                                     |               |

\* Officer Time: (Including VAT)

Senior Development Management Officer £3,000.00

Growth Manager £1,800.00

EXEMPTIONS AND REDUCTIONS No fee will be charged for:

Proposals by parish and town councils and non profit making organisations

Proposals relating to the needs of persons with disabilities

Proposals solely for affordable housing

**SPORTS CHARGES**

|                                     | <b>Charges<br/>2018/19<br/>£</b> | <b>Proposed<br/>Increase<br/>2019/20<br/>£</b> | <b>Proposed<br/>Charges<br/>2019/20<br/>£</b> | <b>VAT<br/>LIABILITY</b>    |
|-------------------------------------|----------------------------------|--|---|-----------------------------|
| Football Pitch per match under-10's | 17.00                            | 0.00   | 17.00   | Standard rate               |
| Football Pitch per match under-16's | 22.00                            | 0.00   | 22.00   | Standard rate               |
| Football Pitch per match Adults     | 35.00                            | 0.00   | 35.00   | Standard rate               |
| Football Pitch unauthorised use     | 80.00                            | 0.00   | 80.00   | Standard rate               |
| Bowls per hour                      | n/a                              |  | n/a   | charge no longer applicable |
| Bowls seasonal ticket               | n/a                              |  | n/a   | charge no longer applicable |

**Please avoid single lets for 24 hours or more and series of lets.**

If pitch/court is a single let for 24hours or more, income is exempt and therefore no VAT is charged.

If pitch/court is a series of lets and fulfills ALL of the following criteria, income is exempt (no VAT charged):

1. 10 or more lets/sessions booked
2. Each let is for the same activity
3. Each let is in the same place
4. The interval between each let is at least 1 day, but no more than 14 days
5. The series of lets is paid for as a whole and there is no provision for a refund
6. The facilities are let out to a school, club, association or organisation such as local league
7. The person(s) to whom facilities are let has exclusive use of them during the sessions

Homeless Hostel Rent and Charges

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT LIABILITY</b> |
|---|----------------------------------|--|---|----------------------|
| - Rent element only per week                            | 156.80                           | 3.92   | 160.72  | Exempt               |
| - Rent element only per night                           | 22.40                            | 0.56   | 22.96   | Exempt               |
| - Service Charge (Heating, lighting, water) - per wk.   | 21.00                            | 0.56   | 21.56   | Exempt               |
| - Service Charge (Heating, lighting, water) - per night | 3.00                             | 0.08   | 3.08  | Exempt               |
| <b>TOTAL CHARGE PER WEEK</b>                            | <b>177.80</b>                    |  | <b>182.28</b>                                 |                      |
| <b>TOTAL CHARGE PER NIGHT</b>                           | <b>25.40</b>                     |  | <b>26.04</b>                                  |                      |

**HMO LICENCE FEES**

|  | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT LIABILITY</b>         |
|--|----------------------------------|--|---|------------------------------|
| Variation of existing licence                | 0.00                             | 0.00   | 0.00  | Non business - No VAT charge |
| Process of initial application cost - Part 1 | 479.00                           | 0.00   | 479.00  | Non business - No VAT charge |
| Post approval application cost - Part 2      | 469.00                           | 0.00   | 469.00  | Non business - No VAT charge |

**Housing Act Notice**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT LIABILITY</b> |
|---|----------------------------------|--|---|----------------------|
| Hazard Awareness Notice (Owner Occupier)  | No Charge                        | 0.00   | No Charge                                     | Exempt               |
| Hazard Awareness Notice (private rented sector)   | 100.00                           | 0.00   | 100.00  | Exempt               |
| Improvement Notice; Prohibition Order; Demolition Order - (for one hazard)  | 200.00                           | 0.00   | 200.00  | Exempt               |
| Improvement Notice; Prohibition Order; Demolition Order - (for each additional hazard included within the Notice / Order) | 60.00                            | 0.00   | 60.00   | Exempt               |

**Other Housing Fees**

|   | <b>Charges<br/>2019/20<br/>£</b> | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT LIABILITY</b> |
|---|----------------------------------|--|---|----------------------|
| Property inspection and report (per hour) | 95.00                            | 0.00   | 95.00   | Exempt               |

**PROPERTY SERVICES****APPENDIX 4**

|   | <b>Charges<br/>2019/20<br/>£</b>                  | <b>Proposed<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b>     | <b>VAT<br/>LIABILITY</b>     |
|---|---|--|---|------------------------------|
| Naming of a new street  | £92.80 per street.                                |  | £92.80 per street.                                | Non business - no VAT charge |
| Renaming of an existing street at the request of all of its residents.                          | £92.80 for the street<br>plus £23.20 per dwelling |  | £92.80 for the street<br>plus £23.20 per dwelling | Non business - no VAT charge |
| Naming or numbering of a new dwelling on an existing street.                                    | £34.80 per dwelling                               |  | £34.80 per dwelling                               | Non business - no VAT charge |
| Naming or numbering of a new dwelling on a new development consisting of 1 – 5 plots.           | £34.80 per dwelling                               |  | £34.80 per dwelling                               | Non business - no VAT charge |
| Naming or numbering of a new dwelling on a new development consisting of 6 – 10 plots.          | £ 29.00 per dwelling                              |  | £ 29.00 per dwelling                              | Non business - no VAT charge |
| Naming or numbering of a new dwelling on a new development consisting of 11 - 29 plots.         | £ 23.20 per dwelling                              |  | £ 23.20 per dwelling                              | Non business - no VAT charge |
| Naming or numbering of a new dwelling on a new development consisting of 30 - 74 plots.         | £ 17.40 per dwelling                              |  | £ 17.40 per dwelling                              | Non business - no VAT charge |
| Naming or numbering of a new dwelling on a new development consisting of 75 + plots             | £13.35 per dwelling                               |  | £13.35 per dwelling                               | Non business - no VAT charge |
| Addition or alteration of a name to an existing dwelling.                                       | £ 34.80 per dwelling                              |  | £ 34.80 per dwelling                              | Non business - no VAT charge |
| Changes to a development after initial application for naming and numbering has been processed. | £ 23.20 per dwelling                              |  | £ 23.20 per dwelling                              | Non business - no VAT charge |

CIVIC AND ELECTORAL

|   | <b>Current<br/>Charges<br/>2019/20<br/>£</b> | <b>3%<br/>Increase<br/>2020/21<br/>£</b> | <b>Proposed<br/>Charges<br/>2020/21<br/>£</b> | <b>VAT<br/>LIABILITY</b> |
|---|--|--|---|--------------------------|
| Hire of Council Chamber                               | 21.40  | 0.60                                     | 22.00   | Standard rate            |
| Hire of Meeting Room                                  | 21.40  | 0.60                                     | 22.00   | Standard rate            |
| Hire of Committee Room                                | 21.40  | 0.60                                     | 22.00   | Standard rate            |
| Hire of Haven Room                                    | 10.70  | 0.30                                     | 11.00   | Standard rate            |
| Hire of Maud Foster                                   | 10.70  | 0.30                                     | 11.00   | Standard rate            |
| Refreshments at meetings                              | 15.10  | 0.50                                     | 15.60   | Standard rate            |
| Sale of Electoral Registers - <b>FIXED BY STATUTE</b> |  |  |   |                          |

\* These charges are per hour of rental